ਡਾਇਰੈਕਟੋਰੇਟ ਆਫ ਸਕੂਲ ਐਜੂਕੇਸ਼ਨ (ਸੈਕੰਡਰੀ), ਪੰਜਾਬ

ਚੌਥੀ ਮੰਜ਼ਿਲ, ਵਿਦਿਆ ਭਵਨ, ਪੰ.ਸ.ਸਿ.ਬੋਰਡ ਕੰਪਲੈਕਸ, ਫੇਜ-8, ਐਸ.ਏ.ਐਸ ਨਗਰ।

(ਕੋਆਰਡੀਨੇਸ਼ਨ ਸ਼ਾਖਾ)

dpise.coordination@punjabeducation.gov.in

ਵੱਲ:

1. ਸਮੂਹ ਜ਼ਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫ਼ਸਰ (ਸੈਸਿ),ਪੰਜਾਬ।
2. ਸਮੂਹ ਡੀ.ਡੀ.ਓਜ, ਪੰਜਾਬ।

ਮੀਮੋ ਨੰ. 83995/DPISE/44/2024-Coord/2026 318298

ਮਿਤੀ : 27.10.2026

ਵਿਸ਼ਾ : State Government employees retired during the period from July 2021 to October 2021 -Calculation of Gratuity and Cash payment in lieu of Leave regarding.

ਹਵਾਲਾ: ਪੰਜਾਬ ਸਰਕਾਰ, ਵਿੱਤ ਵਿਭਾਗ (ਪੈਨਸ਼ਨ ਅਤੇ ਤਾਲਮੇਲ ਸ਼ਾਖਾ) ਦੇ ਪੱਤਰ ਨੰ. FD-FPPCOMISC /308/2026-3FPPC/ ਮਿਤੀ 15.10.2026 ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਅਤੇ ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਦੀ ਕਾਪੀ ਆਪ ਜੀ ਨੂੰ ਅਗਲੇਰੀ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ ।

ਨੱਥੀ: ਉਕਤ ਅਨੁਸਾਰ

ਸਹਾਇਕ ਡਾਇਰੈਕਟਰ (ਕੋਆਰਡੀਨੇਸ਼ਨ) 27/10/26

ਪਿ.ਅੰ.ਨੰ. ਉਕਤ/2026 318299 – 301 ਮਿਤੀ 27.10.2026

ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :-

1. ਸਮੂਹ ਅਧਿਕਾਰੀ/ਸ਼ਾਖਾ ਮੁੱਖੀ, ਦ.ਡੀ.ਜੀ.ਐਸ.ਈ ਪੰਜਾਬ।
2. ਸਮੂਹ ਅਧਿਕਾਰੀ/ਸ਼ਾਖਾ ਮੁੱਖੀ ਡੀ.ਐਸ.ਈ (ਸੈ/ਐ.)ਪੰਜਾਬ।
3. ਸਮੂਹ ਅਧਿਕਾਰੀ/ ਸ਼ਾਖਾ ਮੁੱਖੀ ਦ.ਐਸ.ਸੀ.ਈ.ਆਰ.ਟੀ.ਪੰਜਾਬ।

ਸਹਾਇਕ ਡਾਇਰੈਕਟਰ (ਕੋਆਰਡੀਨੇਸ਼ਨ) 27/10/26

FD-FPPC0MISC/308/2026-3FPPC

I/1532388/2026

Government of Punjab
Department of Finance
(Finance Pension Policy and Coordination branch)

To

i) All Special Chief Secretary/Additional Chief Secretaries/Financial Commissioners, Principal Secretaries and Administrative Secretaries to Government of Punjab;
ii) All Heads of Departments of the State;
iii) All Commissioners of Divisions;
iv) The Registrar, Punjab and Haryana High Court, Chandigarh;
v) All Deputy Commissioners and District & Sessions Judges;
(vi) Secretary, Punjab Vidhan Sabha;
(vii) Secretary, Chandigarh Administration, Department of Finance
viii) All Pension Disbursing Banks.

Chandigarh: Dated 15 October, 2026

Sub: State Government employees retired during the period from July, 2021 to October, 2021-Calculation of Gratuity and Cash payment in lieu of Leave- regarding.

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Sir/Madam,

Kindly refer tothe subjected cited above.

2. In view of the above, I am directed to refer to this Department's letter no.03/01/2021-1FP1/1398-1403 dated 02.11.2021 in regard to payment of Dearness Allowance (DA).

3. In view of the provisions of the aforesaid letters, calculation of **Gratuity and cash payment in lieu of leave** in respect of State Government employees who retired on or after 01.07.2021 and up to 31.10.2021 are required to be made based on the rate of DA at 28% of basic pay.

4. All other conditions as stipulated in Punjab Civil Services Rule and instruction issued from time to time in respect of State Government employees shall continue to be applicable while calculating gratuity and cash payment in lieu of leave respectively.

Yours faithfully,

(Saroj)
Under Secretary, Finance

Endrs.No. FD-FPPC0MISC/308/2026-3FPPC/ Dated: Chd.; 15-10-2026

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (Audit) Punjab.
2. Accountant General (A & E) Punjab, Chandigarh.
3. Accountant General (A & E), Uttarakhand, Obrai Motor Building, Saharanpur Road Majra, Dehradoon.
4. Accountant General (A & E), Allahabad, U.P.
5. Accountant General (A & E), Allahabad, J&K.

Under Secretary, Finance

Endrs.No. FD-FPPC0MISC/308/2026-3FPPC/ Dated: Chd.; 15.10.2026

A copy of the above is forwarded to the following for information and necessary action:-

1. Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
2. Director, Directorate of Public Enterprises and Disinvestment, Punjab, Chandigarh.
3. All the District Treasury Officer/Treasury Officers.
4. Superintendent Finance Budget-1 Branch.
5. Superintendent Finance Budget-2 Branch.
6. State Information Officer/NIC, Punjab Civil Secretariat, Chandigarh.

Under Secretary, Finance

Endrs.No. FD-FPPC0MISC/308/2026-3FPPC/ Dated: Chd.; 15.10.2026

A copy of the above is forwarded to the following for information and necessary action:-

1. The Chief Secretary to Govt. of Punjab, Chandigarh.
2. The Resident Commissioner, Punjab Bhawan, New Delhi.
3. The Principal Secretary Finance, Uttarakhand-4, Subhash Road, Secretariat Deharadoon-248008.

Under Secretary, Finance

Endrs.No. FD-FPPC0MISC/308/2026-3FPPC/ Dated: Chd.; 15.10.2026

A copy of the above is forwarded to the following for information and necessary action:-

1. The Registrar, Agriculture University, Ludhiana.
2. The Registrar, Punjabi University, Patiala.
3. The Registrar, Guru Nanak Dev University, Amritsar.
4. The Registrar, Punjab University, Chandigarh.
5. The Registrar, Dr. B.R. Ambedkar Technical University, Jalandhar.
6. The Registrar, Guru Angad Dev University Vetinary and Animal Science, Ludhiana.
7. The Registrar, Baba Farid Medical Sciences and Research University, Faridkot.
8. The Registrar, Guru Ravidas Ayurvedic University, Hoshiarpur.

Under Secretary, Finance

Endrs.No. FD-FPPC0MISC/308/2026-3FPPC/ Dated: Chd.; 15.10.2026

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (A & E) Punjab, Pension-III Branch, Sector 17, Chandigarh.