

Performa 'I'

PRE-QUALIFICATION CHECKLIST & ORDER IN WHICH DOCUMENTS ARE SUBMITTED

Name of bidder: _____

S. No.	Requirement	Document required	Compliance (Yes/No)	Page No.
1	Bid Proposal sheet duly filled in, signed and complete in all respects.	Performa 'III'		
2	Qualifying data duly filled in as per relevant Performa provided in the bid proposal that the Bidder is eligible to bid and is qualified to perform the contract, if its bid is accepted.	Performa 'IV'		
3	Power of attorney (if any) in the name of the person(s) authorized by the bidder or Board resolution as authorized signatory is one of the member of board resolution to sign bid documents.	Performa 'V'		
4	The Bidder must submit Earnest Money Deposit (EMD) as mentioned in the Document Control Sheet through e-payment mode only, failing to which the bid will be rejected.	Yes/No		
5	The Bidder must submit Tender Cost as mentioned in the Document Control Sheet through e-payment mode only, failing to which the bid will be rejected.	Yes/No		
6	Bidder should be registered either under <ul style="list-style-type: none">• Companies Act, 2013 or• Partnership firms registered under Limited Liability Partnerships (LLP) Act, 2008 or• Partnership Firms registered under Indian Partnership Act, 1932	Certificate of Incorporation or Partnership Deed		
7	Bidder should have been operating profitably for the last two financial years as on 31 st March 2019.	Certificate from the practicing fellow member of Institute of Chartered Accountant of India (FCA)		
8	The bidder must have an average annual turnover as mentioned in the	Authentic certificate from the practicing fellow member of Institute of Chartered		

	Document Control Sheet for last 2 financial years as on 31/03/2019 from similar work.	Accountant of India (FCA) confirming the turnover. (Performa ‘VI’)		
9	<p>The bidder should have an experience of creating and implementing content with atleast one state Governments or their undertaking.</p> <p>The bidder should have previous experience of working with The bidder should have previous experience of working with public/ Government/ Private Schools /Educational Institutes with their content having being installed in atleast 5,000 Schools/Educational Institutes.</p> <p>The bidder should have produced/developed not less than 1000 syllabus-based educational content based on the Platform(s) mentioned in the Scope of Work in the last two years, for any govt education dept or agency. The above experience should include instructional design, content development, scriptwriting and the production of Student-Teacher Guides etc. (One sample Topic produced by the bidder should be submitted to the society in a Write-protected PenDrive.</p>	<p>Attach proof of certificates of running/completion satisfactorily of these projects from respective clients and also submit Performa ‘VII’</p>		
10	<p>The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices. And should not be blacklisted by any State Govt./ Central Govt./ PSU for any reason.</p>	Performa ‘VIII’		
11	The Bidder must have valid PAN and TAN issued by Income Tax Authorities, India.	Copy of PAN/TAN/GST & Performa ‘IX’		
12	The bidder should registered with GST number and have a valid GST number.			