


**Government of Punjab  
Department of School Education**

To

All DEOs  
All School Heads  
In the State of Punjab  
(through Website)

Memo No. AD(CO)/SSE/2019/10921086/2019212781  
Dated: 25.07.19

- 1.0 The Department had issued instructions dated 18.08.2017 providing interalia that the School Heads will take Board classes of their subjects. However during the visits of the schools, it has come to the notice that at some places these instructions are either being violated or circumvented due to one reason or other.
- 2.0 It may be appreciated that most of the School Heads are taking classes, results of which are evident before all of us. While the teachers get motivation when the School Head themselves take classes, even the students also feel happy and motivated.
- 3.0 All School Heads are therefore requested once again to ensure that they comply with the instructions i.e. they take Board classes as per guidelines.

  
**Secretary School Education  
Punjab**