

ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਸੈਸਿ), ਪੰਜਾਬ, ਐਸ.ਏ.ਐਸ. ਨਗਰ
(ਕੋਆਰਡੀਨੇਸ਼ਨ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

1. ਸਮੂਹ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈਸਿ), ਪੰਜਾਬ।
2. ਸਮੂਹ ਸਕੂਲ ਪ੍ਰਿੰਸੀਪਲ/ਮੁੱਖ ਅਧਿਆਪਕ/ਮੁੱਖੀ, ਪੰਜਾਬ।
(ਵੈਬਸਾਈਟ ਰਾਹੀਂ)



ਮੀਮੋ ਨੰ: 15/286-2012 ਕੋ ਸ਼ਾਖਾ (1)/2019423239
ਮਿਤੀ: 12 .12.2019

ਵਿਸ਼ਾ: Policy Guidelines/ instructions for the investment of CSR funds/charity funds in the Government School of Punjab.

ਹਵਾਲਾ: ਪੰਜਾਬ ਸਰਕਾਰ, ਸਿੱਖਿਆ ਵਿਭਾਗ (ਸਿੱਖਿਆ-6 ਸ਼ਾਖਾ) ਦਾ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 11/44/18-5ਸਿ6/1609156/3-7 ਮਿਤੀ 7.11.2019.

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਦੀ ਕਾਪੀ ਆਪ ਨੂੰ ਇੰਨ ਬਿੰਨ ਪਾਲਣਾ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨੱਥੀ ਉਕਤ ਅਨੁਸਾਰ


ਸੁਪਰਡੰਟ (ਕੋ.ਸ਼ਾਖਾ)


**Government of Punjab
Department of School Education
(Education-6 Branch)**

No.11/44/2018-5edu6/

Dated, Chandigarh:

The Governor of Punjab is pleased to issue "Policy guidelines / Instructions for the investment of CSR funds/ charity funds in the Government Schools of Punjab" as below:

1. Corporate Social Responsibility (CSR), as mandated by the Companies Act, 2013 has emerged as an important avenue to form effective partnerships between the Government and Corporates to contribute towards the development of social sector. The Act encourages companies to spend at least 2% of the average net profits of the immediate preceding three financial years on specified CSR activities.

2. **Objective:**

The objective of this policy is to involve the Corporate Houses, Industrial Houses, NGOs, NRIs in the field of education and enable them to participate and improve the quality and infrastructure of the Government Schools in the State of Punjab in general and specially to provide top quality free education to students of Government Schools. State Government of Punjab, Department School Education aims to focus on collaborative efforts in the field of education.

3. **Community Participation**

Education without the active participation of the community is considered a one-sided activity. It becomes an activity of supply model not that of demand model. Education, though a social activity, has significant economic implications. Therefore, the economic growth of a state, to a large extent, depends on the growth of its educational system, which in turn depends upon the degree of participation of the community. Community participation in educational management no doubt leads to stakeholders' participation in decision making and management of schooling activities at school level. Without community involvement it would be difficult to improve equity, equality and quality of education.

4. School Development Committees:

The above said objective of Community participation and to provide an enabling environment for the Community to actively participate, an institutional mechanism need to be set up at school level. Accordingly School Development Committees will be constituted in each school, which will comprise of the following members:

- (i) All the members of School Management Committees as per provisions of Right of Children to Free and Compulsory Education Act 2009.
- (ii) Two members of the Corporate Houses, Industrial Houses, NGOs, NRIs investing/ donating in the school (s)
- (iii) The Chairman of the School Development Committee and Secretary will remain same as of School Management Committee

5. Functions of School Development Committee:

- a) Monitoring the working of the schools;
- b) Preparing and recommend school development plan;
- c) Monitoring the utilization of grants received from Corporate Houses, Industrial Houses, NGOs, NRIs as CSR/ Charity; and
- d) Performing such other functions as may be prescribed.

6. Area in which Corporate Houses, Industrial Houses, NGOs and NRIs can participate:

- a) Construction of the building/ rooms in the school.
- b) Construction of toilets in the schools.
- c) Construction of libraries.
- d) Books for library.
- e) IT equipment like smart class rooms, computers, tablets or any other IT infrastructure. The hardware should be preloaded with latest standards and latest updated software. Used and substandard equipments are not recommended to be installed in schools.
- f) e-Content/ study material in school only with the approval of competent authority/ SCERT.

- g) Repair and maintenance/ up gradation of the material provided by them in the school for the betterment of learning environment.
- h) Providing Sports equipment, material and also maintain play grounds.
- i) Furniture for students.
- j) Uniforms and books to the students.
- k) Other study material like note books, pens, pencils etc.
- l) Science laboratory equipments.
- m) Teaching Learning Material.
- n) Water purifier, RO, water coolers etc.
- o) Any other facility or item enabling the school to achieve higher educational standards including Sports.

7. Procedure

- a) Department of School education will host the details of the schools requiring infrastructure like classrooms as per PTR, toilets, etc on the website.
- b) The Corporate Houses, Industrial Houses, NGOs, NRIs or any individual may access the data from the website of the department and may propose to invest in the schools.
- c) The Corporate Houses, Industrial Houses, NGOs and NRIs/any individual may invest to improve the infrastructure as mentioned in para 6.
- d) For this purpose a dedicated cell will be established in the O/o Director General School Education. The Corporate Houses, Industrial Houses, NGOs and NRIs may apply directly in the Office of Director General School Education and all the formalities will be completed by this cell.
- e) Corporate Houses/ Industrial Houses/NGOs/ NRIs may invest in single or multiple schools. They may either provide the material or may fund the project. If Corporate Houses/ Industrial Houses/NGOs/ NRI want to directly invest in some school then they may do so with intimation, prior or subsequent, to the cell established in O/o Director General School Education.

- f) If Corporate Houses/ Industrial Houses/NGOs/ NRIs invest in a Single School then a Memorandum of Understanding will be signed between School Principal and Corporate Houses/ Industrial Houses/NGOs/ NRIs. For multiple schools in a District, the Memorandum of Understanding will be signed between concerned District Education Officer (SE/EE) and Corporate Houses/ Industrial Houses/NGOs/ NRIs. For multiple schools in different District then the Memorandum of Understanding will be signed between Director General School Education and Corporate Houses/ Industrial Houses/NGOs/ NRIs.

8. **Conditions:-**

- (i) No commercial activity will be allowed inside the school campus.
- (ii) The deployment of teachers will be the sole responsibility of Department of School Education.
- (iii) The supervision and control of teachers will be under the Department of School Education.
- (iv) The fee and funds will be collected from the students as per the guidelines of the Department of School Education. No extra fee will be charged.
- (v) If the Corporate Houses/ Industrial Houses/NGOs/ NRIs organize a fund raising event in the school then it should only be educational event with prior approval of the Department of School Education.
- (vi) The procurement cost of all the material (s) to be supplied in the schools will be borne by the Corporate Houses/ Industrial Houses/NGOs/ NRIs.
- (vii) The procurement of all the material / construction, if any, will be the responsibility of the Corporate Houses/ Industrial Houses/NGOs/ NRIs but the construction activity if any will be monitored by the Civil works cell in the O/o Director General School Education, Punjab or by any other agency authorized by the Department of School Education.
- (viii) If Corporate Houses/ Industrial Houses/NGOs/ NRIs provide financial assistance for procurement of all the material / construction in that case SMCs will procure the material by following the SSA/ RMSA procurement rules and the funds will be provided in the

School Development Fund of the school which will be jointly operated by School Principal and the Chairman of the School Development Committee.

9. Ownership:

The land of the school will remain the property of the School. Any item/ material provided by Corporate Houses/ Industrial Houses/NGOs/ NRIs will become the property of School. Later on, Corporate Houses/ Industrial Houses/NGOs/ NRIs cannot claim the ownership over the items supplied.

10. The Role of Institution/ School:

The School will extend all necessary cooperation and help to Corporate Houses/ Industrial Houses/NGOs/ NRIs by providing place to construct/set/ install the infrastructure in the school premises.

11. Responsibility of School:

It will be responsibility of the school to maintain and ensure the optimal utilization of the infrastructure for the betterment of students. The security of the material provided and infrastructure created in the school by the corporate house etc. will also be responsibility of the school.

12. All concerned are directed that the meticulous compliance of above instructions be ensured in letter and spirit.

Dated, Chandigarh:

Krishan Kumar
Secretary School Education
Dated, Chandigarh:

No. 11/44/2018-5edu6/

A copy is forwarded to the Controller, Printer and Stationery, Punjab, SAS Nagar for publication of the above notification in the Punjab Government ordinary Gazette and 20 printed copies of the notification may please be supplied to this Department.

Superintendent

No. 11/44/2018-5edu6/

Dated, Chandigarh:

A copy is forwarded to the Superintendent, Department of General Administration (Parliamentary Affairs Branch) in reference to the letter no.

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01/143/2018-1Cabinet/4922 dated, 31.8.2018 for information.

Superintendent

No. 11/44/2018-5edu6/1609156/3-7

Dated, Chandigarh: 7.11.2019

A copy is forwarded to the following for information and necessary action:-

1. Director General School Education, Punjab
2. Secretary, Punjab School Education Board.
3. Director Public Instructions (SE), Punjab
4. Director Public Instructions (EE), Punjab
5. Director SCERT, Punjab

मन्त्री
Superintendent
R. Singh

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निजी प्रशासन/...

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