



GOVERNMENT OF PUNJAB
DEPARTMENT OF SCHOOL EDUCATION
(EDUCATION-6 BRANCH)
Notification

No. 11/131/2018-5edu6

Date, Chandigarh:-

In exercise of power conferred under section 3(1) and 3(2) of The Punjab Transparency and Accountability in Delivery of Public Service Act, 2018 and all other power enabling in this behalf the Governor of Punjab is pleased to authorize the following Appellate Authority of the Department of School Education:-

Sr.No	Old RTS ID	Name of the Deptt	Name of the Service	Given time limit (Working Days)	Designated Officer	1 st Appellate Authority
1.	162.b	School Education	Duplicate Certificate with Change in Particulars e.g Correction in DOB, Mother's name, Father's Name etc	45 days	Superintendent (duplicate Certificate Branch) PSEB	Secretary of the Punjab School Education Board
2.	161.b	School Education	Government Schools/Aided Schools	7 days	Headmaster/ Headmistress Principal	DPI(S)
3.	163.a	School Education	Issuance of Original Migration Certificate/Detailed Marks Cards.	15 days	Superintendent (Examination Branch) PSEB	Secretary of the Punjab School Education Board
4.	162.a	School Education	Issuance of Duplicate Certificate	20 days	Superintendent (duplicate Certificate Branch) PSEB	Secretary of the Punjab School Education Board
5.	164	School Education	Publication of Text books	4 months	Chairman, Punjab School Education Board	Secretary, School Education
6.	161.a	School Education	School Leaving Certificate: After Schools & Boards Adarsh Schools	7 days	Headmaster/ Headmistress Principal	Secretary of the Punjab School Education Board
7.	163.b	School Education	Verification of Certificates	21 days	Superintendent (Verification Branch) PSEB	Secretary of the Punjab School Education Board

Dated:Chandigarh
06.11.2018

Endst.No:- 11/131/2018-5edu6

A copy of above is forwarded to Controller, Printing & Stationary Department, Punjab, for necessary action.

Krishan Kumar, IAS
Secretary to Govt. of Punjab
Department of School Education
Date, Chandigarh:-

Under Secretary School Education
Date, Chandigarh:- 13.11.18

Endst.No:- 11/131/2018-5edu6 / 1350760/2-6

A Copy of above is sent to the following for information and necessary action.

1. Director of Public instructions (SE/EE), Punjab, SAS, Nagar.
2. Director General School Education, Punjab, SAS, Nagar.
3. Director, State Council of Educational Research and Training, SAS Nagar.
4. Secretary, Punjab School Education Board, SAS Nagar.
5. All District Education Officers (SE/EE) Situated in the State of Punjab.

Under Secretary School Education

R. Singh