

Performa 'I'

PRE-QUALIFICATION CHECKLIST & ORDER IN WHICH DOCUMENTS ARE SUBMITTED

Name of bidder: _____

S.No	Requirement	Document required	Compliance (Yes/No)	Page No.
1	Bid Proposal sheet duly filled in, signed and complete in all respects.	Performa 'III'		
2	Qualifying data duly filled in as per relevant Performa provided in the bid proposal that the Bidder is eligible to bid and is qualified to perform the contract, if its bid is accepted.	Performa 'IV'		
3	Power of attorney (if any) in the name of the person(s) authorized by the bidder or Board resolution as authorized signatory is one of the member of board resolution to sign bid documents.	Performa 'V'		
4	The Bidder must submit Earnest Money Deposit (EMD) as mentioned in the Document Control Sheet through e-payment mode only, failing to which the bid will be rejected.	Attach Proof		
5	The Bidder must submit Tender Cost as mentioned in the Document Control Sheet through e-payment mode only, failing to which the bid will be rejected.	Attach Proof		
6	Bidder should be registered either under <ul style="list-style-type: none">• Companies Act, 2013 or• Partnership firms registered under Limited Liability Partnerships (LLP) Act, 2008 orPartnership Firms registered under Indian Partnership Act, 1932	Certificate of Incorporation or Partnership Deed		
7	Bidder should have been operating profitably for the last two financial years as on 31st March 2018.	Certificate from the practicing fellow member of Institute of Chartered Accountant of India(FCA)		
8	The bidder must have an average annual turnover of Rs. 2 Crore with cumulative turnover of Rs. 6 Crores in last 3 financial years as on 31/03/2018.	Authentic certificate from the practicing fellow member of Institute of Chartered Accountant of India (FCA) confirming the turnover. (Performa 'VI')		
9	The Minimum annual average turnover of OEM should be Rs. 8000 Crores for last 3 years i.e FY 2015-16, 2016-17 and 2017-18 upto 31 st March 2018 for Indian operation	Attach proof of certificate.		

10	The bidder must have executed/executing at least one order worth Rs. 1 Crore (order may be in parts and not more than 3 projects) of IT/Electronic Products for Govt. Sector /PSUs/ Banks/ reputed financial institutions /Large /corporate /MNCs /TV channels/ Education institutions in the last 3 years as on 31st March 2018.	Attach proof of certificates of running/completion satisfactorily of these projects from respective clients and also submit Performa 'VII'		
11	"OEM / OEM's authorized distributors dealing in LED Equipments can quote their rates for providing LED equipments (as per ' Annexure- A ') on the given scope of work, terms & conditions.	Tender specific Authorization certificate must be attached.		
12	The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices. And should not be blacklisted by any State Govt./ Central Govt./ PSU for any reason.	Performa 'VIII'		
13	The Bidder should have a fully functional office in Punjab/Tricity for last 2 years.	Supportive documents must be attached with technical bid.		
14	The Bidder must have valid PAN and TAN issued by Income Tax Authorities, India.	Copy of PAN/TAN/GST & Performa 'IX' .		
15	The bidder should registered with GST number and have a valid GST number.	Billing should be from Punjab office.		
16	The Bidder should attach 5 years onsite warranty Certificate from OEM with Product Model No.	Warranty Certificate is required from OEM along with Technical Bid		