

ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਸੈਸਿ), ਪੰਜਾਬ, ਐਸ.ਏ.ਐਸ. ਨਗਰ
(ਕੋਆਰਡੀਨੇਸ਼ਨ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

1. ਸਮੂਹ ਮੰਡਲ ਸਿੱਖਿਆ ਅਫਸਰ, ਪੰਜਾਬ।
2. ਸਮੂਹ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈਸਿ), ਪੰਜਾਬ।
3. ਸਮੂਹ ਸਕੂਲ ਪ੍ਰਿੰਸੀਪਲ/ਮੁੱਖੀ, ਪੰਜਾਬ।

ਮੀਮੋ ਨੰ: 15/1-2017 ਕੋ ਸ਼ਾਖਾ (1)/569
ਮਿਤੀ: 18.09.2017

ਵਿਸ਼ਾ: ਰਾਸ਼ਟਰੀ ਝੰਡੇ ਦੀ ਵਰਤੋਂ ਸਬੰਧੀ ਫਲੈਗ ਕੋਡ ਆਫ ਇੰਡੀਆ-2002 ਅਤੇ ਪ੍ਰੀਵੈਨਸ਼ਨ ਆਫ ਇੰਨਸਲਟਜ਼ ਟੂ ਨੈਸ਼ਨਲ ਆਨਰ ਐਕਟ, 1971 ਵਿੱਚ ਦਰਜ ਉਪਬੰਧਾਂ ਦੀ ਪਾਲਣਾ ਕਰਨ ਸਬੰਧੀ ਹਦਾਇਤਾਂ।

ਹਵਾਲਾ: ਪੰਜਾਬ ਸਰਕਾਰ, ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ (ਰਾਜਨੀਤੀ-1 ਸ਼ਾਖਾ) ਦਾ ਪੱਤਰ ਨੰ: 14/1/2008-3ਰਾਜ1/12940 ਮਿਤੀ 31.08.2017

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਹਵਾਲਾ ਅਧੀਨ ਹਦਾਇਤਾਂ ਦੀ ਕਾਪੀ ਆਪ ਜੀ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨੱਥੀ: ਪੱਤਰ ਕਾਪੀ


ਸੁਪਰਡੈਂਟ ਕੋਆਰਡੀਨੇਸ਼ਨ ਸ਼ਾਖਾ

ਪਿ. ਅੰ. ਨੰ. ਉਕਤ

ਮਿਤੀ: 18.09.2017

ਉਤਾਰਾ ਦਫਤਰ ਡੀ.ਪੀ.ਆਈ. (ਸੈਸਿ), ਪੰਜਾਬ ਵਿਖੇ ਸਮੂਹ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।


ਸੁਪਰਡੈਂਟ ਕੋਆਰਡੀਨੇਸ਼ਨ ਸ਼ਾਖਾ

ਨੰ/14/1/2008-3ਰਾਜ1/12940

ਪੰਜਾਬ ਸਰਕਾਰ
ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ
(ਰਾਜਨੀਤੀ-1 ਸਾਖਾ)

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 31/8/17

659 70
15/9/17

ਸੇਵਾ ਵਿਖੇ

1. ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰ।
2. ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ।

50706 ਜਰੋ
13/9/17

ਵਿਸ਼ਾ :

ਰਾਸਟਰੀ ਝੰਡੇ ਦੀ ਵਰਤੋਂ ਸਬੰਧੀ ਫਲੈਗ ਕੋਡ ਆਫ ਇੰਡੀਆ-2002 ਅਤੇ ਪ੍ਰੀਵੈਨਸ਼ਨ ਆਫ ਇੰਨਸਲਟਜ਼ ਟੂ ਨੈਸ਼ਨਲ ਆਨਰ ਐਕਟ, 1971 ਵਿਚ ਦਰਜ ਉਪਬੰਧਾਂ ਦੀ ਪਾਲਣਾ ਕਰਨ ਸਬੰਧੀ ਹਦਾਇਤਾਂ।

ਸ੍ਰੀ ਮਾਨ ਜੀ,

2 ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ ਮੈਨੂੰ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਆਪ ਜੀ ਨੂੰ ਭਾਰਤ ਸਰਕਾਰ ਤੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ.15/2/2017-ਪਬਲਿਕ ਮਿਤੀ 02.08.2017 ਰਾਹੀਂ ਫਲੈਗ ਕੋਡ ਆਫ ਇੰਡੀਆ-2002 ਅਤੇ ਪ੍ਰੀਵੈਨਸ਼ਨ ਆਫ ਇੰਨਸਲਟਜ਼ ਟੂ ਨੈਸ਼ਨਲ ਆਨਰ ਐਕਟ, 1971 ਦੀ ਕਾਪੀ ਸਮੇਤ ਸਹਿਤ ਪੱਤਰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕਰਾਂ ਕਿ ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਦੀ ਪਾਲਣਾ ਯਕੀਨੀ ਬਣਾਉਣ ਲਈ ਆਪਣੇ ਅਧੀਨ ਆਉਂਦੇ ਅਧਿਕਾਰੀਆਂ/ਕਰਮਚਾਰੀਆਂ ਨੂੰ ਲੋੜੀਂਦੀਆਂ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕਰਦੇ ਹੋਏ ਨਿਰਦੇਸ਼ ਦਿੱਤੇ ਜਾਣ ਕਿ ਫਲੈਗ ਕੋਡ ਦੀ ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੀ ਉਲੰਘਣਾ ਹੋਣ ਤੇ ਸਬੰਧਤ ਅਧਿਕਾਰੀਆਂ/ਵਿਅਕਤੀਆਂ/ਸੰਗਠਨਾਂ ਵਿਰੁੱਧ ਸਖਤ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇਗੀ।

3. ਇਹ ਵੀ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਇਸ ਸਬੰਧੀ ਜਾਗਰੂਕਤਾ ਪ੍ਰੋਗਰਾਮ ਉਲੀਕੇ ਜਾਣ।

ਵਿਸ਼ਵਾਸਪਾਤਰ,

ਅਧੀਨ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ
ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 31/8/17

ਨੰ/14/1/2008-3ਰਾਜ1/12941

ਇੱਕ ਉਤਾਰਾ ਸਮੇਤ ਸਹਿ ਪੱਤਰਾਂ ਦੇ ਸਕੱਤਰ, ਸੂਚਨਾ ਤੇ ਲੋਕ ਸੰਪਰਕ ਵਿਭਾਗ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਆਮ ਜਨਤਾ ਨੂੰ ਇਨ੍ਹਾਂ ਐਕਟਜ਼, ਰੂਲਜ਼ ਅਤੇ ਕੋਡ ਬਾਰੇ ਅਖਬਾਰਾਂ, ਇਲੈਕਟਰਾਨਿਕ ਮੀਡੀਆ ਰਾਹੀਂ ਜਾਣੂ ਕਰਵਾਇਆ ਜਾਵੇ ਤਾਂ ਜੋ ਕਿਸੇ ਵਿਅਕਤੀ ਵੱਲੋਂ ਇਨ੍ਹਾਂ ਦਾ ਨਿਰਾਦਰ/ਉਲੰਘਣਾ ਨਾ ਕੀਤੀ ਜਾਵੇ।

ਅਧੀਨ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ
ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 31/8/17

ਨੰ/14/1/2008-3ਰਾਜ1/12942

ਇੱਕ ਉਤਾਰਾ ਸਮੇਤ ਸਹਿ ਪੱਤਰਾਂ ਦੇ ਸਕੱਤਰ, ਗ੍ਰਹਿ ਵਿਭਾਗ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਹ ਫਲੈਗ ਕੋਡ ਆਫ ਇੰਡੀਆ-2002 ਅਤੇ ਪ੍ਰੀਵੈਨਸ਼ਨ ਆਫ ਇੰਨਸਲਟਜ਼ ਟੂ ਨੈਸ਼ਨਲ ਆਨਰ ਐਕਟ, 1971 ਦੀ ਸਖਤੀ ਨਾਲ ਪਾਲਣਾ ਨੂੰ ਯਕੀਨੀ ਬਣਾਉਣ ਲਈ ਸਾਰੇ ਸਬੰਧਤਾਂ ਨੂੰ ਲੋੜੀਂਦੀਆਂ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕਰਨ ਅਤੇ ਉਕਤ ਐਕਟ/ਰੂਲਜ਼ ਅਤੇ ਕੋਡ ਦੀ ਕਿਸੇ ਤਰ੍ਹਾਂ ਵੀ ਉਲੰਘਣਾ ਕੀਤੇ ਜਾਣ ਤੇ ਸਬੰਧਤ ਅਧਿਕਾਰੀਆਂ/ਵਿਅਕਤੀਆਂ/ਸੰਗਠਨਾਂ ਵਿਰੁੱਧ ਸਖਤ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ।

ਅਧੀਨ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ
ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ

ਨੰ/14/1/2008-3ਰਾਜ1/12943

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 02/8/17

ਇੱਕ ਉਤਾਰਾ ਸਮੇਤ ਸਹਿ ਪੱਤਰਾਂ ਦੇ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

1. ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ/ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ/ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ।
2. ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਮਾਨਯੋਗ ਰਾਜਪਾਲ, ਪੰਜਾਬ।
3. ਸਕੱਤਰ, ਪੰਜਾਬ ਵਿਧਾਨ ਸਭਾ, ਚੰਡੀਗੜ੍ਹ।
4. ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ।
5. ਰਜਿਸਟਰਾਰ ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈ ਕੋਰਟ।
6. ਪ੍ਰਮੁੱਖ ਸਥਾਨਕ ਕਮਿਸ਼ਨਰ ਪੰਜਾਬ ਭਵਨ, ਕਾਪਰਨਿਕ ਮਾਰਗ, ਨਵੀਂ ਦਿੱਲੀ।

ਅਧੀਨ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ

ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ

ਨੰ/14/1/2008-3ਰਾਜ1/12944

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 31/8/17

ਇੱਕ ਉਤਾਰਾ ਭਾਰਤ ਸਰਕਾਰ, ਗ੍ਰਹਿ ਮੰਤਰਾਲੇ ਨੂੰ ਉਨ੍ਹਾਂ ਦੇ ਪੱਤਰ ਨੰ.15/2/2017-ਪਬਲਿਕ ਮਿਤੀ 02.08.2017 ਦੇ ਹਵਾਲੇ ਵਿਚ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਅਧੀਨ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ

ਆਮ ਰਾਜ ਪ੍ਰਬੰਧ ਵਿਭਾਗ

पंतप्रधान सचिवालय

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IMMEDIATE

संख्या: 4032

दिनांक: 09/08/17

No. 15/2/2017-Public
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

Public Section

CS (Gen) ***
HPS
918
PSGA

10/8/17

North Block, New Delhi-1
Dated the 02nd August, 2017

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11/8/17

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संख्या: 5533
दिनांक: 11/8/17

Office of the Secretary
Government of India
Date: 09/08/2017

2669
10/8/17

To

The Chief Secretaries / Administrators of
All State Governments / UT Administrations,
Secretaries of all Ministries / Departments of Govt. of India.

Subject:-

Strict compliance of the provisions contained in the 'Flag Code of India, 2002'
and 'The Prevention of Insults to National Honour Act, 1971'- regarding.

Sir/Madam,

I am directed to say that the Indian National Flag represents hopes and aspirations of the people of our country and hence should occupy a position of honour. There is universal affection and respect for, and loyalty to, the National Flag. Yet, a perceptible lack of awareness is often noticed amongst people as well as organizations/agencies of the Government, in regard to laws, practices and conventions that apply to display of the National Flag. A copy each of 'The Prevention of Insults to National Honour Act, 1971' and 'Flag Code of India, 2002', which governs display of National Flag, are enclosed herewith for strict compliance of the provisions contained in the Act and the Flag Code (copy also available on this Ministry's website www.mha.gov.in). You are requested to create mass awareness programme in this regard and also to give it wide publicity through advertisements in the electronic and print media.

2. Further, it has been brought to notice of this Ministry that on the occasions of important national, cultural and sports events, the National Flags made of plastic are also being used in place of National Flags made of paper. Since, plastic flags are not biodegradable like paper flags, these do not get decomposed for a long time and ensuring appropriate disposal of National Flags made of plastic commensurate with dignity of the flag, is a practical problem. It may also be noted that as per Section 2 of 'The Prevention of Insults to National Honour Act, 1971'- Whoever in any public place or in any other place within public view burns, mutilates, defaces, defiles, disfigures, destroys, tramples upon or otherwise shows disrespect to or brings into contempt (whether by words, either spoken or written, or by acts) the Indian National Flag or any part thereof, shall be punished with imprisonment for a term which may extend to three years, or with fine, or with both.

3. You are, therefore, requested to ensure that on the occasions of important national, cultural and sports events, Flags made of paper only are used by public in terms of the provisions of the 'Flag Code of India, 2002' and such paper Flags are not discarded or thrown on the ground after the event. Such Flags are to be disposed of, in private, consistent with the dignity of the Flag. You are also requested to give wide publicity, for not using the National Flag made of plastic in the electronic and print media.

Yours faithfully,

(Signature)

(V.K. Rajan)

Deputy Secretary to the Government of India
Tel. 23094376

Encl.:- As above.

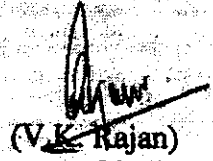
(संख्या: 5533
दिनांक: 10/8/17)

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Copy to:-

1. President's Secretariat, Rashtrapati Bhawan, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Office of all Governors.
6. Election Commission of India, New Delhi.
7. Lok Sabha Secretariat, New Delhi.
8. Rajya Sabha Secretariat, New Delhi.
9. Registrar, Supreme Court of India, New Delhi.
10. Registrar, All High Courts.
11. Office of Comptroller and Auditor General of India, New Delhi.
12. The Union Public Service Commission, New Delhi.
13. Central Vigilance Commission, New Delhi.
14. NITI Aayog, Yojana Bhawan, New Delhi.
15. All attached & Subordinate Offices of the Ministry of Home Affairs.
16. 20 Spare copies.



(V.K. Rajan)
Deputy Secretary to the Government of India
Tel. 23094376



FLAG CODE OF INDIA

The Indian National Flag represents the hopes and aspirations of the people of India. It is the symbol of our national pride. Over the last five decades, several people including members of armed forces have ungrudgingly laid down their lives to keep the tricolour flying in its full glory.

There is universal affection and respect for, and loyalty to, the National Flag. Yet, a perceptible lack of awareness is often noticed, not only amongst people but also in the organisations/agencies of the government, in regard to laws, practices and conventions that apply to the display of the National Flag. Apart from non-statutory instructions issued by the Government from time to time, display of the National Flag is governed by the provisions of the Emblems and Names (Prevention of Improper Use) Act, 1950 (No. 12 of 1950) and the Prevention of Insults to National Honour Act, 1971 (No. 69 of 1971). Flag Code of India, 2002 is an attempt to bring together all such laws, conventions, practices and instructions for the guidance and benefit of all concerned.

For the sake of convenience, Flag Code of India, 2002, has been divided into three parts. Part I of the Code contains general description of the National Flag. Part II of the Code is devoted to the display of the National Flag by members of public, private organizations, educational institutions, etc. Part III of the Code relates to display of the National Flag by Central and State governments and their organisations and agencies.

Flag Code of India, 2002, takes effect from January 26, 2002 and supersedes the 'Flag Code - India' as it existed.

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PART I
GENERAL

1.1 The National Flag shall be a tri-colour panel made up of three rectangular panels or sub-panels of equal widths. The colour of the top panel shall be India saffron (Kesari) and that of the bottom panel shall be India green. The middle panel shall be white, bearing at its centre the design of Ashoka Chakra in navy blue colour with 24 equally spaced spokes. The Ashoka Chakra shall preferably be screen printed or otherwise printed or stenciled or suitably embroidered and shall be completely visible on both sides of the Flag in the centre of the white panel.

1.2 The National Flag of India shall be made of hand spun and hand woven wool/cotton/silk khadi bunting.

1.3 The National Flag shall be rectangular in shape. The ratio of the length to the height (width) of the Flag shall be 3:2.

1.4 The standard sizes of the National Flag shall be as follows:-

Flag Size No.	Dimensions in mm
1	6300 X 4200
2	3600 X 2400
3	2700 X 1800
4	1800 X 1200
5	1350 X 900
6	900 X 600
7	450 X 300
8	225 X 150
9	150 X 100

1.5 An appropriate size should be chosen for display. The flags of 450X300 mm size are intended for aircrafts on VVIP flights, 225X150 mm size for motor-cars and 150X100 mm size for table flags.

PART II

HOISTING/DISPLAY/USE OF NATIONAL FLAG BY MEMBERS OF PUBLIC, PRIVATE ORGANISATIONS, EDUCATIONAL INSTITUTIONS, ETC.

SECTION I

2.1 There shall be no restriction on the display of the National Flag by members of general public, private organizations, educational institutions, etc., except to the extent provided in the Emblems and Names (Prevention of Improper Use) Act, 1950* and

*The Emblems and Names (Prevention of Improper Use) Act, 1950.

Section 2: In this Act unless the context otherwise requires:-

(a) "emblem" means any emblem, seal, flag, insignia, coat-of-arms or pictorial representation specified in the Schedule.

Section 3: Notwithstanding anything contained in any law for the time being in force, no person shall except in such cases and under such conditions as may be prescribed by the Central Government, use, or continue to use, for the purpose of any trade, business, calling or profession, or in the title of any patent, or in any trade mark of design, any name or emblem specified in the Schedule or any colourable imitation thereof without the previous permission of the Central Government or of such officer of Government as may be authorised in this behalf by the Central Government.

NOTE: The Indian National Flag has been specified as an emblem in the Schedule to the Act.

5

the Prevention of Insults to National Honour Act, 1971** and any other law enacted on the subject. Keeping in view the provisions of the aforementioned Acts -

- (i) the Flag shall not be used for commercial purposes in violation of the Emblem and Names (Prevention of Improper Use) Act, 1950;
- (ii) the Flag shall not be dipped in salute to any person or thing;

**** The Prevention of Insults to National Honour Act, 1971**

Section 2: *Whoever in any public place or in any other place within public view burns, mutilates, defaces, defiles, disfigures, destroys, tramples upon or otherwise brings into contempt (whether by words, either spoken or written, or by acts) the Indian National Flag or any part thereof, shall be punished with imprisonment for a term which may extend to three years, or with fine, or with both.*

Explanation 1. - Comments expressing disapprobation or criticism of..... the Indian National Flag or of any measures of the Government with a view to obtain or an alteration of the Indian National Flag by lawful means do not constitute an offence under this section.

Explanation 2. - The expression "Indian National Flag" includes any picture, painting, drawing or photograph, or other visible representation of the Indian National Flag, or of any part or parts thereof, made of any substance or represented on any substance

Explanation 3. - The expression "public place" means any place intended for use by, or accessible to, the public and includes any public conveyance

- (iii) the Flag shall not be flown at half-mast except on occasions on which the Flag is flown at half-mast on public buildings in accordance with the instructions issued by the Government;
- (iv) the Flag shall not be used as a drapery in any form whatsoever, including private funerals;
- (v) the Flag shall not be used as a portion of costume or uniform of any description nor shall it be embroidered or printed upon cushions, handkerchiefs, napkins or any dress material;
- (vi) lettering of any kind shall not be put upon the Flag;
- (vii) the Flag shall not be used as a receptacle for receiving, delivering, holding or carrying anything,
provided that there shall be no objection to keeping flower petals inside the Flag before it is unfurled as part of celebrations on special occasions and on National Days like the Republic Day and the Independence Day;
- (viii) when used on occasions like unveiling of a statue, the Flag shall be displayed distinctly and separately and it shall not be used as a covering for the statue or monument;
- (ix) the Flag shall not be used to cover a speaker's desk nor shall it be draped over a speaker's platform;
- (x) the Flag shall not be intentionally allowed to touch the ground or the floor or trail in water;
- (xi) the Flag shall not be draped over the hood, top, sides or back of a vehicle, train, boat or an aircraft;
- (xii) the Flag shall not be used as a covering for a building, and
- (xiii) the Flag shall not be intentionally displayed with the "saffron" down.

events. However, such paper Flags should not be discarded or thrown on the ground after the event. As far as possible, it should be disposed of in private consistent with the dignity of the Flag.

- (xi) where the Flag is displayed in open, it should, as far as possible, be flown from sunrise to sunset, irrespective of weather conditions,
- (xii) the Flag should not be displayed or fastened in any manner as may damage it; and
- (xiii) when the Flag is in a damaged or soiled condition, it shall be destroyed as a whole in private, preferably by burning or by any other method consistent with the dignity of the Flag.

SECTION II

2.3 The National Flag may be hoisted in educational institutions (schools, colleges, sports camps, scout camps, etc.) to inspire respect for the Flag. A model act of instructions for guidance is given below -

- (i) The School will assemble in open square formation with pupils forming the three sides and the Flag-staff at the centre of the fourth side. The Headmaster, the pupil leader and the person unfurling the Flag (if other than the Headmaster) will stand three paces behind the Flag-staff.
- (ii) The pupils will fall according to classes and in squads of ten (or other number according to strength). These squads will be arranged one behind the other. The pupil leader of the class will stand to the right of the first row of his class and the form master will stand three paces behind the last row of his class, towards the middle. The classes

will be arranged along the square in the order of seniority with the seniormost class at the right end.

- (iii) The distance between each row should be at least one pace (30 inches); and the space between Form and Form should be the same.
- (iv) When each Form or Class is ready, the Class leader will step forward and salute the selected school pupil leader. As soon as all the Forms are ready, the school pupil leader will step up to the Headmaster and salute him. The Headmaster will return the salute. Then, the Flag will be unfurled. The School pupil leader may assist.
- (v) The School pupil leader in charge of the parade (or assembly) will call the parade to attention, just before the unfurling, and he will call them to the salute when the Flag flies out. The parade will keep at the salute for a brief interval, and then on the command "order", the parade will come to the attention position.
- (vi) The Flag Salutation will be followed by the National Anthem. The parade will be kept at the attention during this part of the function.
- (vii) On all occasions when the pledge is taken, the pledge will follow the National Anthem. When taking the pledge the Assembly will stand to attention and the Headmaster will administer the pledge ceremoniously and the Assembly will repeat it after him.
- (viii) In pledging allegiance to the National Flag, the practice to be adopted in Schools is as follows:-

Standing with folded hands, all repeat together the following pledge:

"I pledge allegiance to the National Flag and to the Sovereign Socialist Secular Democratic Republic for which it stands."

PART III

**HOISTING/DISPLAY OF THE NATIONAL FLAG BY
THE CENTRAL AND STATE GOVERNMENTS AND
THEIR ORGANISATIONS AND AGENCIES**

SECTION I

DEFENCE INSTALLATIONS/HEADS OF MISSIONS/POSTS

3.1 The provisions of this Part shall not apply to Defence Installations that have their own rule for display of the National Flag.

3.2 The National Flag may also be flown on the Headquarters and the residences of the Heads of Missions/Posts abroad in the countries where it is customary for diplomatic and consular representatives to fly their National Flags on the Headquarters and their official residences.

SECTION II

OFFICIAL DISPLAY

3.3 Subject to the provisions contained in Section I above, it shall be mandatory for all Governments and their organisations/agencies to follow the provisions contained in this Part.

3.4 On all occasions for official display, only the Flag conforming to specifications laid down by the Bureau of Indian Standards and bearing their standard mark shall be used. On other occasions also, it is desirable that only such Flags of appropriate size are flown.

SECTION III

CORRECT DISPLAY

3.5 Wherever the Flag is flown, it should occupy the position of honour and be distinctly placed.

3.6 Where the practice is to fly the Flag on any public building, it shall be flown on that building on all days including Sundays and holidays and, except as provided in this Code, it shall be flown from sun-rise to sun-set irrespective of weather conditions. The Flag may be flown on such a building at night also but this should be only on very special occasions.

3.7 The Flag shall always be hoisted briskly and lowered slowly and ceremoniously. When the hoisting and the lowering of the Flag is accompanied by appropriate bugle calls, the hoisting and lowering should be simultaneous with the bugle calls.

3.8 When the Flag is displayed from a staff projecting horizontally or at an angle from a windowsill, balcony, or front of a building, the saffron band shall be at the farther end of the staff.

3.9 When the Flag is displayed flat and horizontal on a wall, the saffron band shall be upper most and when displayed vertically, the saffron band shall be to the right with reference to the Flag, i.e., it may be to the left of a person facing it.

3.10 When the Flag is displayed on a speaker's platform, it shall be flown on a staff on the speaker's right as he faces the audience or flat against the wall above and behind the speaker.

3.11 When used on occasions like the unveiling of a statue, the Flag shall be displayed distinctly and separately.

3.12 When the Flag is displayed alone on a motor car, it shall be flown from a staff, which should be affixed firmly either on the middle front of the bonnet or to the front right side of the car.

3.13 When the Flag is carried in a procession or a parade, it shall be either on the marching right, i.e. the Flag's own right, or if there is a line of other flags, in front of the centre of the line

SECTION IV

INCORRECT DISPLAY

- 3.14 A damaged or disheveled Flag shall not be displayed
- 3.15 The Flag shall not be dipped in salute to any person or thing
- 3.16 No other flag or bunting shall be placed higher than or above or, except as hereinafter provided, side by side with the National Flag nor shall any object including flowers or garlands or emblem be placed on or above the Flag-mast from which the Flag is flown
- 3.17 The Flag shall not be used as a festoon, rosette or bunting or in any other manner for decoration
- 3.18 The Flag shall not be used to cover a speaker's desk nor shall it be draped over a speaker's platform
- 3.19 The Flag shall not be displayed with the "saffron" down
- 3.20 The Flag shall not be allowed to touch the ground or the floor or trail in water
- 3.21 The Flag shall not be displayed or fastened in any manner as may damage it

SECTION V

MISUSE

- 3.22 The Flag shall not be used as a drapery in any form whatsoever except in State/Military/Central Para military Forces funerals hereinafter provided.
- 3.23 The Flag shall not be draped over the hood, top, sides or back of a vehicle, train or boat.
- 3.24 The Flag shall not be used or stored in such a manner as may damage or soil it.
- 3.25 When the Flag is in a damaged or soiled condition, it shall not be cast aside or disrespectfully disposed of but shall be destroyed as a whole in private, preferably by burning or by any other method consistent with the dignity of the Flag.
- 3.26 The Flag shall not be used as a covering for a building.
- 3.27 The Flag shall not be used as a portion of a costume or uniform of any description. It shall not be embroidered or printed upon cushions, handkerchiefs, napkins or boxes.
- 3.28 Lettering of any kind shall not be put upon the Flag.
- 3.29 The Flag shall not be used in any form of advertisement nor shall an advertising sign be fastened to the pole from which the Flag is flown.
- 3.30 The Flag shall not be used as a receptacle for receiving, delivering, holding or carrying anything.

Provided that there shall be no objection to keeping flower petals inside the Flag before it is unfurled, as part of celebrations on special occasions and on National Days like the Republic Day and the Independence Day.

SECTION VI

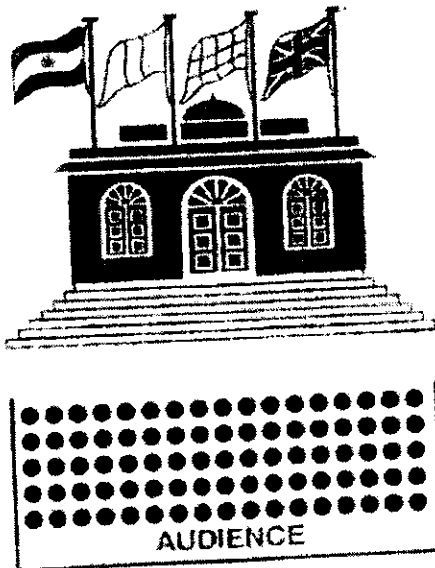
SALUTE

3.31 During the ceremony of hoisting or lowering the Flag or when the Flag is passing in a parade or in a review, all persons present should face the Flag and stand at attention. Those present in uniform should render the appropriate salute. When the Flag is in a moving column, persons present will stand at attention or salute as the Flag passes them. A dignitary may take the salute without a head dress.

SECTION VII

DISPLAY WITH FLAGS OF OTHER NATIONS AND OF UNITED NATIONS

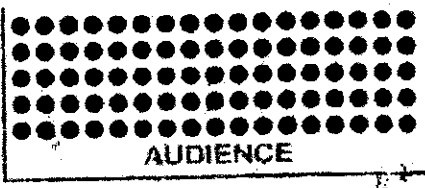
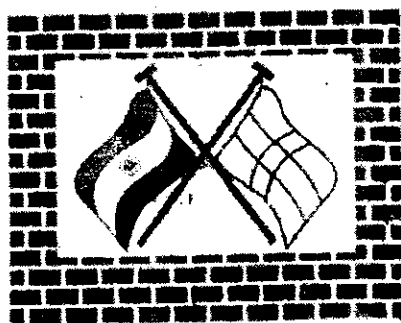
3.32 When displayed in a straight line with flags of other countries, the National Flag shall be on the extreme right, i.e. if an observer were to stand in the center of the row of the flags facing the audience, the National Flag should be to his extreme right. The position is illustrated in the diagram below:-



3.33 Flags of foreign countries shall proceed as from the National Flag in alphabetical order on the basis of English versions of the names of the countries concerned. It would be permissible in such a case to begin and also to end the row of flags with the National Flag and also to include National Flag in the normal countrywise alphabetical order. The National Flag shall be hoisted first and lowered last.

3.34 In case flags are to be flown in an open circle i.e., in an arc or a semi-circle, the same procedure shall be adopted as is indicated in the preceding clause of this Section. In case flags are to be flown in a closed, i.e., complete circle, the National Flag shall mark the beginning of the circle and the flags of other countries should proceed in a clockwise manner until the last flag is placed next to the National Flag. It is not necessary to use separate National Flags to mark the beginning and the end of the circle of flags. The National Flag shall also be included in its alphabetical order in such a closed circle.

3.35 When the National Flag is displayed against a wall with another flag from crossed staffs, the National Flag shall be on the right i.e. the Flag's own right, and its staff shall be in front of the staff of the other flag. The position is illustrated in the diagram below:-



- 3.37 When the National Flag is flown with flags of other countries, the flag masts shall be of equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.
- 3.38 The National Flag shall not be flown from a single mast-head simultaneously with any other flag or flags. There shall be separate mast-heads for different flags.

SECTION VIII

DISPLAY OVER PUBLIC BUILDINGS / OFFICIAL RESIDENCES

- 3.39 Normally the National Flag should be flown only on important public buildings such as High Courts, Secretariats, Commissioners' Offices, Collectorates, Jails and offices of the District Boards, Municipalities and Zilla Parishads and Departmental Public Sector Undertakings.
- 3.40 In frontier areas, the National Flag may be flown on the border customs posts, check posts, out posts and at other special places where flying of the Flag has special significance. In addition, it may be flown on the camp sites of border patrols.
- 3.41 The National Flag should be flown on the official residences of the President, Vice-President, Governors and Lieutenant Governors when they are at Headquarters and on the building in which they stay during their visits to places outside the Headquarters. The Flag flown on the official residence should, however, be brought down as soon as the dignitary leaves the Headquarters and it should be re-hoisted on that building as he enters the main

gate of the building on return to the Headquarters. When the dignitary is on a visit to a place outside the Headquarters, the Flag should be hoisted on the building in which he stays as he enters the main gate of that building and it should be brought down as soon as he leaves that place. However, the Flag should be flown from sun-rise to sun-set on such official residences, irrespective of whether the dignitary is at Headquarters or not on the - Republic Day, Independence Day, Mahatama Gandhi's Birthday, National Week (6th to 13th April, in the memory of martyrs of Jalianwala Bagh), any other particular day of national rejoicing as may be specified by the Government of India or, in the case of a State, on the anniversary of formation of that State.

- 3.42 When the President, the Vice-President or the Prime Minister visits an institution, the National Flag may be flown by the institution as a mark of respect.
- 3.43 On the occasions of the visit to India by foreign dignitaries, namely, President, Vice-President, Emperor / King or Heir Prince and the Prime Minister, the National Flag may be flown along with the Flag of the foreign country concerned in accordance with the rules contained in Section VII by such private institutions as are accordng reception to the visiting foreign dignitaries and on such public buildings as the foreign dignitaries intend to visit on the day of visit to the institution

SECTION IX

12

DISPLAY ON MOTOR CARS

3.44 The privilege of flying the National Flag on motor cars is limited to the:-

- (1) President;
- (2) Vice-President;
- (3) Governors and Lieutenant Governors;
- (4) Heads of Indian Missions/Posts abroad in the countries to which they are accredited;
- (5) Prime Minister and other Cabinet Ministers;
Ministers of State and Deputy Ministers of the Union;
Chief Minister and other Cabinet Ministers of a State or Union Territory;
Ministers of State and Deputy Ministers of a State or Union Territory;
- (6) Speaker of the Lok Sabha;
Deputy Chairman of the Rajya Sabha;
Deputy Speaker of the Lok Sabha;
Chairmen of Legislative Councils in States
Speakers of Legislative Assemblies in States and Union territories.
Deputy Chairmen of Legislative Councils in States;
Deputy Speakers of Legislative Assemblies in States and Union territories;
- (7) Chief Justice of India;
Judges of Supreme Court;
Chief Justice of High Courts;
Judges of High Courts.

3.45 The dignitaries mentioned in Clauses (5) to (7) of paragraph 3.44 may fly the National Flag on their cars, whenever they consider it necessary or advisable.

3.46 When a foreign dignitary travels in a car provided by Government, the National Flag will be flown on the right side of the car and the Flag of the foreign countries will be flown on the left side of the car.

SECTION X

DISPLAY ON TRAINS / AIRCRAFTS

3.47 When the President travels by special train within the country, the National Flag should be flown from the driver's cab on the side facing the platform of the station from where the train departs. The Flag should be flown only when the special train is stationary or when coming into the station where it is going to halt.

3.48 The National Flag will be flown on the aircraft carrying the President, the Vice-President or the Prime Minister on a visit to a foreign country. Alongside the National Flag, the Flag of the country visited should also be flown but, when the aircraft lands in countries enroute, the National Flags of the countries touched would be flown instead, as a gesture of courtesy and goodwill.

3.49 When the President goes on tour within India, the National Flag will be displayed on the side by which the President will embark the aircraft or disembark from it.

SECTION XI

HALF-MASTING

3.50 In the event of the death of the following dignitaries, the National Flag shall be half-masted at the places indicated against each on the day of the death of the dignitary:-

<u>Dignitary</u>	<u>Place or places</u>
President	
Vice-President	Throughout India
Prime Minister	
Speaker of the Lok Sabha	Delhi
Chief Justice of India	
Union Cabinet Minister	Delhi and State Capitals
Minister of State or Deputy Minister of the Union	Delhi
Governor	
I.A. Governor	
Chief Minister of a State	Throughout the State or Union
Chief Minister of a Union territory	territory concerned
Cabinet Minister in a State	Capital of the State concerned.

3.51 If the intimation of the death of any dignitary is received in the afternoon, the Flag shall be half-masted on the following day also at the place or places indicated above, provided the funeral has not taken place before sunrise on that day.

3.52 On the day of the funeral of a dignitary mentioned above, the Flag shall be half-masted at the place where the funeral takes place.

3.53 If State mourning is to be observed on the death of any dignitary, the Flag shall be half-masted throughout the period of the mourning throughout India in the case of the Union dignitaries and throughout the State or Union territory concerned in the case of a State or Union territory dignitary.

3.54 Half-masting of the Flag and, where necessary, observance of State mourning on the death of foreign dignitaries will be governed by special instructions which will issue from the Ministry of Home Affairs in individual cases.

3.55 Notwithstanding the above provisions, in the event of a half-mast day coinciding with the Republic Day, Independence Day, Mahatma Gandhi's Birthday, National Week (6th to 13th April, in the memory of martyrs of Jalianwala Bagh), any other particular day of national rejoicing as may be specified by the Government of India or, in the case of a State, on the anniversary of formation of that State, the Flags shall not be flown at half-mast except over the building where the body of the deceased is lying until such time it has been removed and that Flag shall be raised to the full-mast position after the body has been removed.

3.56 If mourning were to be observed in a parade or procession where a Flag is carried, two streamers of black crepe shall be attached to the spear head, allowing the streamers to fall naturally. The use of black crepe in such a manner shall be only by an order of the Government.

3.57 When flown at half-mast, the Flag shall be hoisted to the peak for an instant, then lowered to the half-mast position, but before lowering the Flag for the day, it shall be raised again to the peak.

Note:- By half-mast is meant hauling down the Flag to one half the distance between the top and the guy-line and in the absence of the guy-line, half of the staff.

3.58 On occasions of State/Military/Central Para-Military Forces funerals, the Flag shall be draped over the bier or coffin with the saffron towards the head of the bier or coffin. The Flag shall not be lowered into the grave or burnt in the pyre.

3.59 In the event of death of either the Head of the State or Head of the Government of a foreign country, the Indian Mission accredited to that country may fly the National Flag at half-mast even if that event falls on Republic Day, Independence Day, Mahatama Gandhi's Birthday, National Week (6th to 13th April, in the memory of martyrs of Jalianwala Bagh) or any other particular day of national rejoicing as may be specified by the Government of India. In the event of death of any other dignitary of that country, the National Flag should not be flown at half-mast by the Missions except when the local practice or protocol (which should be ascertained from the Dean of the Diplomatic Corps, where necessary) require that the National Flag of a Foreign Mission in that country should also be flown at half-mast.

