

III. ONLINE VERIFICATION OF REGISTERED APPLICANTS BY INSTITUTE FOR SCHOLARSHIP

1. Login to the Institute Account

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Login for Institute

5 994 45

 Can't See? Click on Refresh Button.

[New Institute? Register Now?](#)

2. Welcome to Dashboard

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Dashboard

Application Verification

Application Reverification

Application Renewal verification

Profile Edit

Add & Update Details

Logout

Welcome DHANALAKSHMI SRINIVASA HIG PER

Total No of Application Received	2
Total No of Application Verified	0
Total No of Application Rejected	0
Total No of Application Remaining	2

3. Click 'Profile Edit' on Dashboard

This page allows the Institute to update /edit his Profile

Profile Edit

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Institute Details

Institute Name * GAZI SARKAR PRIVATE ITI ALLA DISE Code * PU09001852
Institute Nature * Public Trust Board State * UTTAR PRADESH
Board/University Name * UTTAR PRADESH DIRECTOR OF EMPLOYMENT AND TRA
Course Level Offered * Choose your option
SCHOOL I-X
HSC/INTERMEDIATE [12TH] EQUIVALENT
DEGREE/GRADUATE/UNDER GRADUATE/INTEGRATED
Institute Address * NEAR Dr. rml avadh uni. allahabad road Faicabad
Institute State * GOA Institution District * SOUTH GOA
Institution Taluk/Block * Mormugao Institute Pincode * 765757
Institute Tin No 098798344 Institute Tan No 4487865865
Registered Certificate * Upload uploaded file

Contact Person Details

Name * rahul singh Mobile No * 9876576575
Phone 3445456 E-mail * kghgh@gmail.com

Bank Details

Branch/IFSC * BKIV877 Bank Account No * 87678684343
Final Submit

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Note:

- Those marked as “*” are compulsory to be filled.
- Institute Name and DISE Code are not editable.
- Institute should note that Institute Profile is editable only once.

Before final Submission, Institute required to upload his ‘Registered Certificates’.

Institute State * GOA Institution District * SOUTH GOA
Institution Taluk/Block * Mormugao Institute Pincode * 765757
Institute Tin No 098798344 Institute Tan No 4487865865
Registered Certificate * Upload uploaded file

On clicking ‘Upload’ icon, Pop-up/Dialogue box appeared to upload the documents.

Documents Upload

Selected File
Choose File No file chosen

Upload Now

4. Once required data filled, click **'Final Submit'** to view the final submission.

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Message : Profile updated successfully!

Institute Details

Institute Name *	GAZI SARKAR PRIVATE ITI ALLAI	DISE Code *	PU09001852
Institute Nature *	Public Trust	Board State *	UTTAR PRADESH
Board/University Name *	UTTAR PRADESH DIRECTOR OF EMPLOYMENT AND TRAIN		
Course Level Offered *	Choose your option SCHOOL I-X HSC/INTERMEDIATE [12TH]/EQUIVALENT DEGREE/GRADUATE/UNDER GRADUATE/INTEGRATED		
Institute Address *	NEAR Dr. rml avadh uni. allahabad road Faizabad		
Institute State *	GOA	Institution District *	SOUTH GOA
Institution Taluk/Block *	Mormugao	Institute Pincode *	765757
Institute Tin No	098798344	Institute Tan No	4487865865
Registered Certificate *	<input type="button" value="Upload"/>		uploaded file

Contact Person Details

Name *	raahul singh	Mobile No *	9876576575
Phone	5445456	E-mail *	kjhkh@gmail.com

Bank Details

Branch/IFSC *	BKIY877	Bank Account No *	87678684343
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This will complete the Process of Institute Profile Edit.

8. After successfully Profile Edit Process, again go to Dashboard and click **'Add and Update details'**

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Dashboard

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- Profile Edit
- Add & Update Details**
- Logout

Add & Update Course Level

Add & Update Course

Add & Update Fee

9. On clicking ‘Add and Update Details’, user are allowing to update the following details;

- I. Add & Update Course level
- II. Add & Update Course
- III. Add & Update Fee

10. On clicking ‘Add n Update Course level Option’, page appeared highlighting Offered Course Level

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Offered Course Level

Course Level: *

Sr.#	Course Level	Action
(1)	School I-X	<input type="button" value="DELETE"/>

This allows the Institute to add and update the Course Level

11. On clicking Course Level option in dropdown, Menu bar appeared highlighting courses level.

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Offered Course Level

Course Level: *

- Choose your option
- School I-X
- HSC/Intermediate [12th] Equivalent
- Degree Graduate Under Graduate Integrated
- Postgraduation
- Doctorate M.Phil.P.H.D
- Certificate
- Teacher Trainings
- Polytechnic
- Diploma (Other than Polytechnic)
- I.T.I
- PG Diploma

Sr.#	Course Level	Action
(1)	School I-X	<input type="button" value="DELETE"/>
(2)	HSC/Intermediate [12th] E	<input type="button" value="DELETE"/>

12. **Example:** On clicking Course level such as ‘Postgraduate’ from dropdown menu, next page appeared highlighting the courses up to post-graduation.

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Offered Course Level

Course Level: *

Sr.#	Course Level	Action
(1)	School I-X	DELETE
(2)	HSC/Intermediate [12th] Equivalent	DELETE
(3)	Doctorate/M.Phil/P.H.D	DELETE
(4)	Postgraduation	DELETE

13. Clicking “Add & Update Course” Option, page appeared highlighting **Course Level and Courses**.

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Offered Course

Course Level: *

Course :: *

Sr.#	Course	Duration	Action
(1)	I	1	<input type="button" value="DELETE"/>
(2)	VIII	1	<input type="button" value="DELETE"/>
(3)	IV	1	<input type="button" value="DELETE"/>
(4)	II	1	<input type="button" value="DELETE"/>
(5)	III	1	<input type="button" value="DELETE"/>

14. **Explain with Example:** On selecting **Postgraduate** option from **Course level**, ‘Add and Update Course’ option facilitate user to choose suitable Courses.

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Offered Course

Course Level: * Postgraduation

Course: * Choose your option

Choose your option

- DOCTOR OF MEDICINE(ANESTHESIOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(AYURVEDA)-6 YEARS
- DOCTOR OF MEDICINE(CARDIOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(ENDOCRINOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(GASTROENTEROLOGY)-6 YEARS
- DOCTOR OF MEDICINE(GENERAL MEDICINE)-6 YEARS
- DOCTOR OF MEDICINE(HAEMATOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(HEPATOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(NEPHROLOGY)-6 YEARS
- DOCTOR OF MEDICINE(NEUROLOGY)-6 YEARS
- DOCTOR OF MEDICINE(ONCOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(ORTHOPAEDICS)-6 YEARS
- DOCTOR OF MEDICINE(PEDIATRICS)-6 YEARS
- DOCTOR OF MEDICINE(PHARMACY)-6 YEARS
- DOCTOR OF MEDICINE(PLASTIC SURGERY)-6 YEARS
- DOCTOR OF MEDICINE(RADIOLOGY)-6 YEARS
- DOCTOR OF MEDICINE(UROLOGY)-6 YEARS
- MASTER OF LAW(CIVIL LAW)
- MASTER OF LAW (CONSTITUTIONAL LAW)

	Duration	Action
	1	DELETE

15. **Explain with Example:** After selecting suitable courses from dropdown menu, next appeared with selected courses.

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Offered Course

Course Level: * Choose your option

Course: * Choose your option

Submit

Sr.#	Course	Duration	Action
(1)	V	1	DELETE
(2)	VI	1	DELETE
(3)	VII	1	DELETE
(4)	VIII	1	DELETE
(5)	IX	1	DELETE
(6)	X	1	DELETE
(7)	DOCTOR OF MEDICINE(PHARMACY)-6 YEARS	6	DELETE

16. After successfully completion of updating courses, click ‘Add & Update Fee’ to add value

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Offered Course Fee

Course :: *

Admission Fee :: *

Tuition Fee:: *

Others Fee::

Sr.#	Course	Admission Fee	Tuition Fee	Other Fee	Action
(1)	I	10000	5000	50	<input type="button" value="DELETE"/>
(2)	VIII	5000	1000	100	<input type="button" value="DELETE"/>

17. After adding Courses fees, click ‘Submit’

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Offered Course Fee

Course :: *

Admission Fee :: *

Tuition Fee:: *

Others Fee::

Sr.#	Course	Admission Fee	Tuition Fee	Other Fee	Action
(1)	I	10000	5000	50	<input type="button" value="DELETE"/>
(2)	VIII	5000	1000	100	<input type="button" value="DELETE"/>
(3)	I	20000	15000	1500	<input type="button" value="DELETE"/>

**This will complete the Institute ‘Add & Update Details’ Option
For the National Scholarship Portal**