

ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਰਾਜ ਸਿੱਖਿਆ ਖੋਜ ਅਤੇ ਸਿਖਲਾਈ ਪ੍ਰੀਸਦ, ਪੰਜਾਬ  
ਬਲਾਕ ਈ, ਛੇਵੀਂ ਮੰਜਿਲ, ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ ਕੰਪ, ਫੇਜ਼-8 ਮੋਹਾਲੀ  
ਫੋਨ ਨੰ: 0172-2212221, ਫੈਕਸ ਨੰ: 0172-2212793

ਸੇਵਾ ਵਿਖੇ

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ  
ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ:ਸਿ)।

ਮੀਮੋ ਨੰ:14/18-2016 ਡੀ(2)

ਮਿਤੀ ਐਸ.ਏ.ਐਸ.ਨਗਰ: 20/5/16

ਵਿਸਾ:- ਪੰਜਾਬ ਰਾਜ ਦੀਆਂ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਤੇ ਸਿਖਲਾਈ ਸੰਸਥਾਵਾਂ(ਡਾਇਟਾਂ) ਵਿਚ  
ਐਮ.ਐਚ.ਆਰ.ਡੀ.ਵਲੋ ਨਿਰਧਾਰਿਤ ਕੀਤੀਆਂ ਯੋਗਤਾਵਾਂ ਅਨੁਸਾਰ ਯੋਗ  
ਕਰਮਚਾਰੀ (ਪ੍ਰਿੰਸੀਪਲ, ਸੀਨੀਅਰ ਲੈਕਚਰਾਰ, ਲੈਕਚਰਾਰ) ਦੀ ਪੋਸਟਿੰਗ ਕਰਨ  
ਬਾਰੇ।

ਮਾਨਯੋਗ ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਸਕੂਲ ਸਿੱਖਿਆ ਜੀ ਵਲੋਂ ਚਾਹਿਆ ਹੈ ਕਿ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ  
ਅਤੇ ਸਿਖਲਾਈ ਸੰਸਥਾਵਾਂ ਵਿਖੇ ਐਮ. ਐਚ. ਆਰ. ਡੀ. ਵਲੋਂ ਨਿਰਧਾਰਿਤ ਕੀਤੀਆਂ ਯੋਗਤਾਵਾਂ  
ਅਨੁਸਾਰ ਯੋਗ ਕਰਮਚਾਰੀਆਂ (ਪ੍ਰਿੰਸੀਪਲ, ਸੀਨੀਅਰ ਲੈਕਚਰਾਰ, ਲੈਕਚਰਾਰ)ਲਗਾਏ ਜਾਣ। ਇਸ ਲਈ  
ਹੇਠ ਲਿਖੇ ਪ੍ਰੋਫਾਰਮੇ ਅਨੁਸਾਰ ਬਿਨੈਪੱਤਰ ਭੇਜੇ ਜਾਣ :-

ਲੜੀ ਨੰ	ਕਰਮਚਾਰੀ ਦਾ ਨਾਮ	ਅਹੁਦਾ	ਜਨਮ ਮਿਤੀ	ਸੇਵਾ ਵਿਚ ਆਉਣ ਦੀ ਮਿਤੀ ਬਤੌਰ (ਪ੍ਰਿੰਸੀਪਲ, ਸੀਨੀਅਰ ਲੈਕਚਰਾਰ, ਲੈਕਚਰਾਰ)	ਵਰਤਮਾਨ ਸਕੂਲ/ਸੰਸਥਾ ਦਾ ਨਾਮ	ਮੋਬਾਇਲ ਨੰਬਰ	ਵਿਸੇਸ ਕਥਨ

ਇਹ ਬਿਨੈ ਪੱਤਰ ਮਿਤੀ 27-5-16 ਤੱਕ ਐਸ.ਸੀ.ਈ.ਆਰ.ਟੀ.ਪੰਜਾਬ ਦੀ ਈ.ਮੇਲ  
ਆਈ -ਡੀ directorscert@yahoo.in ਤੇ ਭੇਜੀਆ ਜਾਣ। ਇਸ ਮਿਤੀ ਤੋਂ ਬਾਅਦ ਪ੍ਰਾਪਤ ਹੋਏ ਬਿਨੈ  
ਪੱਤਰ ਪ੍ਰਵਾਨ ਨਹੀਂ ਕੀਤੇ ਜਾਣਗੇ।

ਕੋਈ ਹੋਰ ਪੱਤਰ - 139

ਡਾਇਰੈਕਟਰ  
ਐਸ.ਸੀ.ਈ.ਆਰ.ਟੀ.  
ਪੰਜਾਬ।

POST-WISE SUGGESTED ELIGIBILITY CRITERIA

Annexure III

Principal

Essential Qualification (1)

Essential Experience (2)

- (i) Master's Degree in Humanities/  
Social Science/ Sciences  
M.Ed. Preferably with  
specialization Elementary  
Education/ Adult Education/  
NFE/Educational Planning &  
Administration  
or  
Degree/ Diploma in Education  
Planning and Administration/  
Adult Education/ Child  
Development/ Com. Development/  
Rural Development/ Social Work/  
communication/ Women's Studies.

- (A) 10 years' experience of the following kinds with at least 3 years of each :
- (i) teaching in a school, preferably elementary school;
  - (ii) teaching in a TEI, preferably ETEI, or providing other tech. resource support to School Education, preferably Elementary Education;
  - (iii) Educational administration at least at the level of principal of a higher/ senior secondary school or project officer of AE/NFE or district level responsibility in Women's development.

Provided that either as teacher, teacher educator or educational administrator/ supervisor, the candidate should have at least 3 years experience related to Elementary Education.

- or
- (i) Seven years, experience of teaching in a school;
  - (ii) Three years, experience in educational administration at least of the level of Principal of the higher/Senior secondary school or project Officer of AE/NFE or district level responsibility in Women's development.

Provided that either as a teacher or as educational administrator the candidate should have at least 3 years experience related to Elementary Education.

- or
- (i) Seven years' experience in administration of AE/NFE programmers at least of the level of project officer or district level responsibility in women's development or in providing tech. resource support to such programmers at a senior level

(2)

- (ii) Three years, experience of teaching in school/TEI(preferably elementary level) and /or School Education Administration.

*Essential (2)*

- (i) Should have an excellent record of service in the above capacities;
- (ii) Should have been a successful team leader; and
- (iii) Should have a substantial record of educational innovation / experimentation.

*Desirable*

- (1) Three years' experience of providing technical resource support to Elementary Education or AE or NFE.
- (2) Work in the area of Education of SC/ST/Women/Girls/Minorities.

Vice Principal/Senior lecturer			Lecturer	
Branch	Qualification	Experience	Qualification	Experience
	(2)	(3)	(4)	(5)
DRU for AE/NFE	<p>(i) Master's degree in Humanities, Social Science or Science</p> <p>(ii) Degree/Diploma in AE/NFE or Social Work or Community Development or Rural Development or Women's Studies or Communication or Journalism or Degree in Teacher Education with specialization in Adult/ Non-formal Educations or An additional 2 years experience of the kind mentioned under (i) in Col (3)</p>	<p>(i) Five years experience in : (a) administration of AE/ NFE programmes at least of the level of project officer, or (b) District level responsibility in women's development, or (c) providing tech. resources support to such programmes at a senior level</p> <p>(ii) (a) should have a very good record of service in the above capacities; (b) should have been a successful team leader; And (c) should have a record of educational innovation/ experimentation.</p>	As in Col (3)	3 years experience in extension/ management of Women's Development/ Adult Education/ Non-Formal Education Programmes/ Providing technical resources support to such programmes.

Branch	Sr. Lecturer		Lecturer		
Qualification	Experience	Subject	Qualification	Experience	
(1)	(2)	(3)	(4)	(5)	(6)
2. Pre-service Teacher Education	(A)(i) Master's Degree in Humanities/ Social Science/ Sciences. (ii) M.Ed with specialization in Child Psychology or (B)(i) Master's Degree in Child Psychology/ Child Development (ii) Degree/ Diploma / Certificate in Teacher Education (Preferably Elementary Education)	5 years' experience of teaching in School/TEI, of which: (a) at least 2 years should be in each, and (b) at least 3 years should pertain to Elementary School or ETET	1. Foundations of Education  2. Language-1,2	(A)(i) Master's Degree in Humanities/ Social Science/ Sciences (Preferable Philosophy/ Sociology/ Economics) (ii) M.Ed with specialization in Foundations of Education or (i) Master's Degree in Language concerned (ii) Degree / Diploma/ Certificate in Teacher Education (Preferably Elementary Teacher Education)	At least 3 years experience of teaching in a Elementary School/ TET (Preferably ETEI)  At least 3 years experience of teaching in an Elementary School / ETEI

(1)	(2)	(3)	(4)	(5)	(6)
Pre-service Teacher Education (contd.)			3. Mathematics	(i) Master's Degree in Mathematics (ii) degree/ Diploma/ Certificate in Teacher Education (Preferably Elementary Education)	At least 3 years experience of teaching in an Elementary School/ ETEI
			4. Science	(i) Master's Degree in a Science on Subject (ii) Degree/ Diploma/ Certificate in Teacher Education (preferably Elementary Teacher Education)	Do
			5. Social Studies	(i) Master's Degree in Geography / History/ Political Science / Economics / Sociology. (ii) Degree/ Diploma / Certificate in Teacher Education (preferably Elementary Teacher Education)	Do
			6. Physical Education	Degree/ Diploma in Physical Education preferably with Specialization in around knowledge of yoga.	At least 3 years experience of teaching in an Educational Institution (Preferably TEI)
			7. Art Education	Degree/ Diploma in fine/ Visual/ Performing Area	Do

Branch	Sr. Lecturer		Lecturer	
	Qualification	Experience	Qualification	Experience
(1)	(2)	(3)	(4)	(5)
3. In-service Education, Field Interaction & Innovation Coordination	(i) Master's Degree in Humanities/ Social Sciences / Sciences (ii) M.Ed preferably with specialization in Elementary Education or In-service / Continuing Education or Distance Education or Educational Extension Or Degree/ Diploma/ certificate in Teacher Education (preferably Elementary Teacher Education) (b) Degree/ Diploma/ Certificate in Distance Education/ Containing Education/ Extension	(i) 5 years experience of teaching in School/ TET of which: (a) at least 2 years should be in each, and (b) at least 3 years should pertain to Elementary School or ETEI (ii) Substantial experience at a responsible level, of active involvement in. (a) In-service / continuing/ distance education of teachers, and/ or (b) Educational extension work (iii) Desirable: Record of educational innovation/ experimentation and/ or involvement in Social Work / Community Organization / Rural Development project.	As in Col (2)	(i) A least 3 years experience of teaching in a school (preferably Elementary Service / TET (preferably ETEI) (ii) Experience of active involvement (a) In- service/ continuing / distance education of teacher and or (b) Education extensions work.

	(2)	(3)	(4)	(5)
Curriculum/ Material Development Evolution	(A)(i) Master's degree in Humanities /Social Sciences/ sciences (ii) M.Ed. with specialization or (B)(i) Master's degree in Child Psychology, Child Development or Education (ii) Degree/ Diploma / Certificate in Teacher Education (preferably Elementary Teacher Education) or (C) Ph.D. in Child Psychology /Child Development Curriculum/ Educational measurement / Evaluation	(i) At least 3 years experience of teaching in a School/ TEI preferably Elementary School/ ETEI (ii) 3 years experience at a responsible level of work in Curriculum Development / preparation of Text Books / Educational Testing and Evaluation, preferably in Elementary Education	As in Col (2)	(i) At least 3 years experience of teaching in a school/ TEI (preferably Elementary School/ ETEI) (ii) Experience of work in curriculum development/ preparation of textbooks/ Educational Testing and Evaluation, preferably in Elementary Education
ET	(A)(i) Degree in Humanities / Social Sciences/ Sciences (ii) M.Ed. with specialization in Educational Technology/ AV Education or Degree / Diploma/ Certificate in Teacher Education with ET/AV Education as one of the papers, & successful completion of a training course on ET/AV Education of not less than 6 weeks' duration (B) Degree/ Diploma in Communication / Mass	(A)(i) At least 3 years experience of teaching in a school preferably Elementary School (ii) At least 3 years experience in development of training in use of educational aids in a TEI/ET Cell/ SIEB/ SCERT/SRC etc.  (B)(i) 5 years experience development /	(A) As in Col (2)  (B) As in Col (2)	(A)(i) At least 2 years experience of teaching in a school preferably Elementary School (ii) Experience of kind stated under (ii) to Col (3)  (B)(i) At least 2 years experience



	Communication/ Commercial Art/ Films & TV Programmes/ Drama/ Engineering	production/ training in use of AV Programmes / Educational aids for children or for mass Education. (ii) Interest in Elementary / Adult Education & aptitude		of the kind stated under (i) in Col (3) (ii) As in Col (3)
6. Planning and Management	(A)(i) Master's Degree in Economics/ Statistics / Public Administration (ii) M. Ed with specialization in Educational Planning/ Administration or (B) M.A. (Edn.) specialization in Education Planning & Administration or (C) Master's degree in Economics/ Statistics/ Public Administration / Education	(A)&(B) 6 year's experience Schools/ TEIs /Educational Planning & Administration Preferably at the Elementary level of which at least 3 year's should be in Educational Managements (the last being in a gazetted capacity) or (C) 6 years experience in Panning/ Administration in a gazetted capacity , preferably in (i) State/ District / Block level Planning (ii) Planning in Social Services sectors	(A)&(B) As in Col (2) or (C) As in Col (2)	(A)&(B) 4 years experience in schools/ TEIs / Educational Planning & Administration level of which at least 2 years would be in Educational Planning/ Administration or (C) 3 years experience of Planning/ Administration preferably in (i) State/ District /Block level planning (ii) planning social service sector
7. Work Experience	(A)(i) Master's Degree (ii) Degree/ Diploma in Teacher Education (preferably M. Ed/ specialization basic Education work experience/ PUPW/ Vocational Education/ Craft Education) or (A) 2 years Diploma/ Certificate (recognised by the director	5 years' experience at whole time teacher of Craft/ Hobby/ Work Experience / SUPW / Vocational subject in a Bal Bhavan/ school TEI/ ITI etc (ii) sound practical knowledge of, and skill in, at least one Craft /	As in Col (2)	(i) 3 years experience of the kind stated under (i) in Col (3) (ii) Sound practical knowledge of, and skill in at area taught in Elementary Schools.

General of Employment &  
Training) in a technical trade

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SUPW area, taught in  
elementary Schools

or

(B) Master's Degree in Social  
Work / Home Science/  
Commerce / Vocational Education

or

Bachelor's Degree in Agriculture /  
Forestry / Electronics

or

Diploma in Engineering