

PUNJAB POLICE

RECRUITMENT OF MALE & FEMALE CONSTABLES-2016 (DISTRICT POLICE CADRE & ARMED POLICE CADRE)

Advt. No.: 1/2016

Date of Publication: 31.05.2016

IMPORTANT DATES & INFORMATION

Website for filling Online Application Form: www.punjabpolice recruitment.in	
Closing date for submission of online Applications	21.06.2016
Closing date for deposit of Admission Fee	23.06.2016
Period for submission of Applications from 9:00 a.m. on 31.05.2016 (31st May) to 11:59 p.m. on 21.06.2016 (21st June). (Applications received after 11:59 p.m. on the Closing date (21.06.2016) will not be entertained).	
Helpline Numbers	(+91) 9855914993, (+91) 9855954993 (0172) 6672302, (0172) 6672303, (0172) 6672304
Helpline email ID	helpdesk@punjabpolice recruitment.in
Helpline Number for SMS	(+91) 9855964993

NOTE

- For full version of the advertisement document, you may please go to the "Advertisement" link on the recruitment website www.punjabpolice recruitment.in to access the complete advertisement document.
- Also refer to the "Standing Order", available on same website.

Online applications are invited for direct recruitment from Indian nationals using the website www.punjabpolice recruitment.in, to fill up the following vacancies of male and female constables in the (1) District Police Cadre and (2) Armed Police Cadre, of Punjab Police, in the Pay Band of Rs. 10300-34800 + Grade Pay Rs.3200/-, and other allowances as admissible.

However, as per State government instructions (No. 7/204/2012-4FP/66 dated 15.01.2015), during the probation period, they will only be eligible for fixed emoluments, i.e. equivalent to the minimum of the Pay band. During the probation period, they would not be entitled to any grade pay, annual increments or any other allowances, except TA. As per Cabinet decision (30.4.2016), the probation period of all fresh appointees would be 3 years.

1. ONLINE COMMON APPLICATION FORM (CAF)

The online application form can be filled up from 9:00 a.m. 31.05.2016 till 11:59 p.m. on 21.06.2016 on website www.punjabpolice recruitment.in. It is made clear that no offline Common Application form or copy of downloaded Application form will be accepted.

The candidates are advised to submit ONLY SINGLE ONLINE APPLICATION for the post of Constable as the recruitment process would start at all Recruitment Centres at the same time on the same date. However, if somehow, the candidate manages to submit multiple online applications, only his first application shall be entertained and fee paid against one Application shall not be adjusted against any other Application.

2. TENTATIVE VACANCIES IN DISTRICT POLICE CADRE & ARMED POLICE CADRE

Gender	District Police	Armed Police	Total
Male	3751	2501	6252
Female	1164	0	1164
Total	4915	2501	7416

Please note that the vacancies indicated in the Chart above are tentative in nature, and are liable to change (increase/decrease) during the course of the recruitment process, as per current needs & requirements. And these vacancies do not confer any right on the candidate to serve in that particular district where he has appeared in his PMT/PST tests and Interview-Cum-Personality Test. For details, please refer to the Standing Order and the Advertisement document on the recruitment website.

3. DISTRICT POLICE CADRE & ARMED POLICE CADRE

The present recruitment is being carried out to fill-up available vacancies in both District Police Cadre and Armed Police Cadre, which are two separate cadres, and have been defined in the Punjab Police Act, 2007. This Act prohibits any transfers between the cadres, i.e. District Police Cadre and Armed Police Cadre.

While submitting the Common Application Form (CAF) on web-portal www.punjabpolice recruitment.in, the candidates will be asked to specify whether they want to apply for

- District Police Cadre only
- Armed Police Cadre only
- Both District Police Cadre and Armed Police Cadre

4. RESERVATION OF SEATS

According to instructions issued by the Punjab Government from time to time, reservation in jobs has been provided to candidates belonging to Scheduled Castes/Scheduled Tribes, Backward Classes, Ex-Servicemen candidates OR wife/one dependent child of Ex-Servicemen, (where applicable); wards of Police Personnel and wards of Freedom Fighters. (For details/definitions of different categories etc., please refer to recruitment website: www.punjabpolice recruitment.in).

5. ESSENTIAL ELIGIBILITY REQUIREMENTS FOR CANDIDATES

A. NATIONALITY

The applicant/candidate should be a citizen of India.

B. AGE

- The minimum age (as on 1st January, 2016) for recruitment at the rank of constable should be 18 years (both male and female) and maximum age should be 28 years. The cut-off date for this purpose shall be 1st January, 2016 (01.01.2016). No relaxation will be given in age to any candidate.
- Candidates belonging to Scheduled Castes/Scheduled Tribes and Backward Classes would be entitled to a relaxation in the upper age limit to the extent of 5 years over and above the above-mentioned upper age limit (28 years).

(For details of the marking system (1.Height, 2.Educational Qualifications & 3.Interview-cum-Personality Test), please refer to Standing Order & Advertisement document on recruitment website).

8. SUBSTANCE ABUSE (DRUG ADDICTION) TEST

Every candidate (both male and female) shall undergo a Substance Abuse (Drug addiction) Test at the Range/Zonal/Commissionerate Recruitment centre before the conduct of the Physical Measurement Test (PMT) and Physical Screening Test (PST). The Test shall be conducted under the supervision of officials of the Health Department of Punjab government. Only the candidates who clear the Substance Abuse Test shall be entitled to appear in the PMT/PST, and Interview-cum-Personality Test.

10. HOW TO APPLY — ONLINE COMMON APPLICATION FORM (CAF)

- There will be a Common Application Form (CAF) for both the District Police Cadre and the Armed Police Cadre. The Application Form shall only be available online on the website, www.punjabpolice recruitment.in from 31.05.2016 (09:00 a.m.) to 21.06.2016 (upto 11:59 p.m.).
- The candidates should go to website www.punjabpolice recruitment.in to fill the Common Application Form. After filling the First Page (Registration Page) of the Common Application Form, a unique Registration ID and Password will be generated, the candidate shall be required to deposit the fees.
- Once the unique Registration ID is generated, for depositing the fees, the candidate can either deposit the same online through (i) Net Banking (ii) Credit/Debit card payment or (iii) the candidate can deposit the fees offline manually by taking the print-out of the Fee Challan Form, which will be available online once the unique Registration ID is generated.
- To deposit the fee manually, the candidate can visit any HDFC Bank branch with the Fee Challan Form OR, the candidate can also deposit the fee in cash at the Police SAANJH Kendras with the Fee Challan Form.
- In case the candidate fails to deposit the required fees by the last date for depositing the fee, his/her Application shall stand rejected automatically.
- Thereafter, the candidate shall be required to fill in the remaining pages (Page no's. 2-9) of the Application Form. **Candidates must note that there are 9 pages of the Common Application Form.**
- The candidate filling the Application Form would be asked the choice of the cadre for which he/she is applying. The male candidates can fill the choice for both the District Police Cadre as well as the Armed Police Cadre but he shall have to give his preference order for allocation between the two cadres at the time of filling the Application Form.
- However, the female candidates can apply only for the District Police Cadre as the vacancies pertain to the District Police Cadre.
- The candidate shall be required to fill in the preferred Range/Zonal/Commissionerate Recruitment Centre (as the case may be) where his/her entire recruitment process (PST, PMT and Interview-cum-Personality Test) will be conducted. **Each candidate can submit only ONE Common Application Form, and choose only one Recruitment Centre.** No change of Recruitment Centre shall be allowed after submission of Common Application Form under any circumstances.
- The candidates applying for the District Police Cadre shall also be required to fill in 10 District preferences to which the candidate would want to be allocated in case of his/her final selection. District allocation would be made on the basis of merit position in the Final Selection List, and the availability of vacancies in the preferred District.
- Candidates already employed with the government can also apply for the recruitment after getting an NOC from the Head of Department/Office concerned. However, if the NOC is not available at the time of filling of the Application Form, then the candidate shall have to give a declaration to the effect that he/she shall produce the same in original at the time of Interview-cum-Personality Test.
- Roll numbers shall be allotted to the eligible candidates and Bar-coded Admit Cards will be sent to the registered email ID (given by the candidate at the time of Registration) in the last week of June 2016. In addition, Admit Cards shall also be available for download on the Recruitment website of the Punjab Police (www.punjabpolice recruitment.in).
- In case the candidate does not receive the Admit Card by July 3rd 2016, or experiences any difficulty in downloading the same, then he/she may contact the Helpdesk/Call Centre for assistance. Please keep your unique Registration ID handy while contacting the Helpdesk or Call centre.
- The candidate should take due care while filling up the Common Application Form. He/she is allowed to make changes in the CAF only till the time it is submitted. Once the Common Application Form has been submitted online, no changes whatsoever can be made thereafter. Therefore, the candidates are encouraged to fill the CAF carefully.

11. APPLICATION FEES

The following Application fees shall be charged:

(a) General category candidates	Rs. 400/-
(b) SC/ST/BC candidates	Rs. 100/-
(c) Ex-Servicemen candidates	No Fees

(However, the lineal descendants of ex-servicemen will have to pay the application fees, as applicable to their category)

12. DEPOSIT OF APPLICATION FEES

The Application fee can be deposited online, while filling the Application Form.

- **Ex-Servicemen** shall be given relaxation in the upper age limit by 3 years, plus the number of years of service, rendered in the Indian Defence Forces.

Note:

- (For additional details, please refer to the Standing Order and the Advertisement document available on recruitment website).
- To claim any kind of age relaxation, the candidate must upload the relevant Certificates issued by the competent authority, in the format prescribed by the Punjab government.

B. EDUCATIONAL QUALIFICATIONS

- The minimum Educational qualifications shall be **10+2 or its equivalent from a recognized Education Board/University**, and the candidate must have passed Matriculation examination with **Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language**.
- However, in case of Ex-Servicemen, the minimum educational qualifications shall be Matriculation.

Note:

The candidate must have attained the above-mentioned educational qualifications on or before the date of publication of advertisement of the recruitment process.

C. PHYSICAL STANDARDS - HEIGHT

Candidate	Minimum Height required
Male	5' 7" (5 feet 7 inches)
Female	5' 3" (5 feet 3 inches)

6. SELECTION PROCESS & RECRUITMENT CENTRES

- Range/Commissionerate Recruitment Boards shall conduct the recruitments for male candidates at Range/Commissionerate headquarters (Patiala, Bathinda, Jalandhar, Roopnagar, Ludhiana, Ferozepur and Amritsar) and the Zonal Recruitment Boards shall conduct the recruitment for Female candidates at Zonal Headquarters (Patiala, Bathinda, Jalandhar and Amritsar). **No change in Recruitment Centre will be allowed under any circumstances.**
- The candidates will apply at a particular Range/Zonal/Commissionerate Recruitment Centre for their Recruitment Tests to be conducted, which will include the PMT, PST and the Interview-cum-Personality Test.
- The Punjab Police reserves the rights to cancel any Range/Zonal/Commissionerate Recruitment Centre and ask the candidate of that Recruitment Centre to appear from another Centre. In the event of too many candidates applying at one Centre, Punjab Police also reserves the right to divert candidates of any Centre to some other Centre to take their PMT/PST Tests and Interview.

(For complete list of Recruitment centres, please refer to the recruitment website).

A. PHYSICAL MEASUREMENT TEST

Only those candidates who are found to fulfill the requisite minimum and maximum age and educational qualifications shall be screened for height. And only all candidates who are found to be of minimum height (male- 5' 7" & female- 5' 3") will stand qualified to appear in the Physical Screening Test (PST).

B. PHYSICAL SCREENING TEST

The candidates shall be required to appear in the Physical Screening Test, which shall be of a qualifying nature and shall comprise of the following events:

MALE			FEMALE
Non Ex-Servicemen	Ex-Servicemen		• 800 meters Race to be completed in 4 minutes (only 1 chance)
	Age < 35 years	Age > 35 y	
• 1600 meters Race to be completed in 6 minutes 30 seconds (only 1 chance)	• 1400 meters Walk and Run to be completed in 9 minutes (only 1 chance)	• 1400 meters Walk and Run to be completed in 12 minutes (only 1 chance)	• Long Jump: 3.00 meters (3 chances)
• Long Jump: 3.80 meters (3 chances)	• 10 Full Squats	• 10 Full Squats	• High Jump: 0.95 meters (3 chances)
• High Jump: 1.10 meters (3 chances)			

Note: A candidate must qualify in all the above events. Failure to qualify in any one of the above events of Physical Screening Test shall disqualify the candidate from the recruitment process.

(For details on the PMT/PST and detailed eligibility criteria, refer to Standing Order & Advertisement document on recruitment website.)

C. INTERVIEW-CUM-PERSONALITY TEST (4 marks)

From amongst the candidates who qualify the Physical Measurement Test and the Physical Screening Test, each Range/Zonal/Commissionerate Recruitment Board will draw up a Preliminary Merit List, separately for the District Police Cadre and Armed Police Cadre, on the basis of the Marks obtained by the candidates in the Height measurement and the Educational qualifications (30 Marks). The Interview-cum-Personality Test shall be of 04 marks.

The candidates shall appear at the same Recruitment Centre for their Interview-cum-Personality Test, where they had earlier appeared for the Physical Test. The Interview Board will assess the suitability of each candidate vis a vis the job requirements of Punjab Police. And the decision of the Board shall be final.

The candidates appearing in the Interview-cum-Personality Test shall be required to bring all their relevant certificates and supporting documents, in original, along with at least one self-attested photocopy of each.

The documents shall be scrutinized at the time of Interview-cum-Personality Test and only those candidates whose documents have been found correct and in order shall be considered during the preparation of the Final Merit List which shall be prepared by adding the marks obtained in the Height measurement (15 marks), Educational qualifications (15 marks) & Interview-cum-Personality Test (4 marks).

by (a) Net banking, (b) Debit/Credit Card Payment or online, along with the print-out of the Fee Challan Form, which will be generated after the First Page (Registration page) of the online Common Application Form has been submitted successfully, at:

- HDFC Bank
- Police SAANJH Kendras

Note:

The Application Form fees, once deposited, shall not be refunded under any circumstances.

13. HELPDISK/CALL CENTRE: QUERIES AND CLARIFICATIONS

- A Helpdesk would start functioning from the Punjab Police Headquarters to help candidates applying for recruitment from 9 a.m. on 31st May. It will start functioning on two phone numbers (9855914993 and 9855954993) from 9:00 a.m. to 9:00 p.m. daily till the completion of the Recruitment process.
- In addition, a dedicated 24x7 Call Centre with the following dedicated numbers would also be available to for their queries and clarifications: (0172)6672302, (0172)6672303, (0172)6672304.

14. FINAL SELECTION LIST

- Chairperson of the Central Recruitment Board would prepare three separate Selection Lists, category-wise (by factoring in laid down reservations for various categories), on the basis of the Combined Final Merit Lists, and the category-wise number of vacancies.

- There would be three separate Selection Lists for:

- District Police Cadre (Males)
- District Police Cadre (Females) and
- Armed Police Cadre

(For details on the selection process, please refer to the Standing Order and the Advertisement document on the recruitment website).

15. DECLARATION OF FINAL RESULT

The Central Recruitment Board shall submit the Selection Lists, as described in above para, to Director General of Police, Punjab. After the final seal of approval of DGP Punjab, the Selection Lists shall be released in the public domain on the Punjab Police official website: www.punjabpolice.gov.in.

16. COMPLETION OF SELECTION PROCESS

The entire Selection Process shall deem to have been completed at the expiry of 180 days from the date of declaration of the final results.

17. GENERAL INSTRUCTIONS TO THE CANDIDATES:

- The Application process shall be available online only. The paper Application Forms are neither being printed nor being accepted.
- Candidates are expected to have their own email ID and a personal working mobile phone number for effective communication.
- For the purpose of calculation of percentage of marks, the candidate should enter marks obtained by him/her in 10+2 Board examination (as per Detailed Marks Card/Sheet issued by the board) as well as the total marks in the Application Form. It may be noted that the relevant rules and regulations of the Education Board concerned shall apply.
- Candidates are advised to go through the guidelines/instructions for filling up the Application Form online as well as the Standing Order (SO) of the office of Director General of Police vide No. # 1 of 2016, which is the governing document for the Recruitment process (2016) of constables in Punjab Police. The Standing Order contains detailed criteria/eligibility conditions, etc., which is available on the recruitment website (www.punjabpolice.recruitment.in).
- For all queries, clarifications or communications regarding the recruitment process, candidates are encouraged to correspond via email with helpdesk@punjabpolice.recruitment.in or by SMS to (+91)9855994993.
- Individual messages to all candidates or to any defined group of candidates shall be sent from the Punjab Police SMS ID PPRECT, and individual email to all candidates or to any defined group of candidates shall be sent from the email ID nodalofficer@punjabpolice.recruitment.in, which shall be deemed to be valid communication between the Police Department and the candidate.
- The Online Application Form has been designed in English and Punjabi for the convenience of the candidates. However, if there is any variation in the interpretation of the words/instructions in both English and Punjabi, the English version shall prevail and the decision of Chairperson of the Central Recruitment Board shall be final.

(viii) Application Form will be liable to be rejected:

- If the Application Form is incomplete;
- If it has been found to have been submitted without the requisite Application fees;
- If found without the supporting documents, and/or photograph and/or signatures;
- If it is found to be without the mandatory declarations.

18. PROVISIONAL SELECTION

The selection in the Recruitment Process shall be absolutely provisional, and it shall be subject to the following mandatory clearances:

- Medical Examination,
- character and antecedent verification, and
- Verification of his/her educational qualification Certificates from the concerned Boards/Universities.

Any deficiency/infirmity in any of these above-mentioned parameters can render the rejection of the candidature/selection of the candidate invalid. (For details on Medical Examination parameters and the Verification process, refer to the Standing Order and the Advertisement document on the recruitment website).

Sd/- (Suresh Arora, IPS),

Director General of Police, Punjab,

CANVASSING IN ANY MANNER BY APPLICANT WILL BE A GROUND FOR DISQUALIFICATION