ਡਾਇਰੈਕਟਰ ਜਨਰਲ ਸਕੂਲ ਸਿੱਖਿਆ
ਪੰਜਾਬ ਆਈ.ਸੀ.ਟੀ. ਐਜੂਕੇਸ਼ਨ ਸੁਸਾਇਟੀ (ਪਿਕਟਸ)

ਵੱਲ

ਸਮੂਹ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ.ਸਿ)

ਪੰਜਾਬ।

ਪੱਤਰ ਨੰ. 2/5-ICT/2015-16/Misc/NA/vol.2/20162-799

ਮਿਤੀ: 20.02.0216

ਵਿਸ਼ਾ: **National Award for teachers for use of ICT in Education – 2016.**

1 ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਸਬੰਧੀ CIET ਤੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਦੀ ਕਾਪੀ ਭੇਜ ਕੇ ਆਪ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ ICT@Schools Scheme ਅਧੀਨ ਅਧਿਆਪਕਾਂ ਨੂੰ National Award for teachers for use of ICT in Education ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ। ਇਹ ਪੁਰਸਕਾਰ ਅਧਿਆਪਕਾਂ ਨੂੰ ਆਪਣੇ ਵਿਸ਼ੇ ਨੂੰ ਰੋਚਕ ਬਣਾਉਣ ਲਈ ICT ਦੀ ਵਰਤੋਂ ਕਰਕੇ ਬਣਾਏ ਗਏ ਪ੍ਰੋਜੈਕਟਾਂ ਨੂੰ ਰਾਸ਼ਟਰੀ ਪੱਧਰ ਤੇ compete ਕਰਨ ਉਪਰੰਤ ਵਿਜੇਤਾ ਅਧਿਆਪਕਾਂ ਨੂੰ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ।

2 ਉਕਤ ਅਨੁਸਾਰ ਆਪ ਨੂੰ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਆਪਣੇ ਜਿਲ੍ਹੇ ਦੇ ਚਾਹਵਾਨ ਅਧਿਆਪਕਾਂ ਤੋਂ ਨਾਲ ਨੱਥੀ ਪ੍ਰਫੋਰਮਿਆਂ ਵਿੱਚ ਸਾਰੀ ਜਾਣਕਾਰੀ ਭਰਵਾਕੇ ਸਮੇਤ ICT ਦੀ ਵਰਤੋਂ ਕਰਕੇ ਤਿਆਰ ਕੀਤੇ ਪ੍ਰੋਜੈਕਟਾਂ (ਸਾਫਟ/ਹਾਰਡ ਕਾਪੀ) ਨੂੰ ਆਪ ਦੇ ਦਫਤਰ ਦੇ ਪੱਧਰ ਤੇ short list ਕਰਨ ਉਪਰੰਤ ਕਮੇਟੀ ਵੱਲੋਂ ਚੁਣੇ ਟਾਪ ਦੋ ਪ੍ਰੋਜੈਕਟਾਂ ਨੂੰ ਸਮੇਤ ਟਿੱਪਣੀ (ਚੋਣ ਦਾ ਆਧਾਰ) ਮੁੱਖ ਦਫਤਰ ਨੂੰ ਮਿਤੀ 31.07.2016 ਤੱਕ ਭੇਜਣ ਦੀ ਖੇਚਲ ਕੀਤੀ ਜਾਵੇ। ਕਮੇਟੀ ਦਾ ਗਠਨ ਹੇਠ ਅਨੁਸਾਰ ਕੀਤਾ ਜਾਂਦਾ ਹੈ:-

(ੳ) ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ.ਸਿ)

(ਅ) ਉਪ ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ.ਸਿ)

(ੲ) ਜਿਲ੍ਹਾ ਆਈ.ਸੀ.ਟੀ. ਕੁਆਰਡੀਨੇਟਰ

(ਸ) ਜਿਲ੍ਹਾ ਸਾਇੰਸ ਸੁਪਰਵਾਇਜ਼ਰ

3 ਇਸ ਸਬੰਧੀ ਵਧੇਰੇ ਜਾਣਕਾਰੀ CIET ਦੀ ਵੈੱਬ ਸਾਈਟ www.ncert.nic.in/www.ciet.nic.in ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

ਪਰਦੀਪ ਕੁਮਾਰ ਅਗਰਵਾਲ, ਆਈ.ਏ.ਐਸ.

ਮਿਤੀ: 11.02.16   ਡਾਇਰੈਕਟਰ ਜਨਰਲ ਸਕੂਲ ਸਿੱਖਿਆ,   ਪੰਜਾਬ

ਪਿੰ.ਅੰ.ਨੰ. ਉਰਤ   ਮਿਤੀ: 20.02.2016

ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:–

1   ਜਿਲ੍ਹਾ ਆਈ.ਸੀ.ਟੀ. ਕੁਆਰਡੀਨੇਟਰ

2   ਪ੍ਰੋਜੈਕਟ ਕੁਆਰਡੀਨੇਟਰ (ਸਰਕਲ)

3   ਡਿਪਟੀ ਮੇਨੇਜਰ (ਐਮ.ਆਈ.ਐਸ.) ਮੁੱਖ ਦਫਤਰ ਨੂੰ CIET ਤੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਦੀ ਕਾਪੀ ਵੈੱਬ ਸਾਈਟ ਤੇ ਅੱਪਲੋਡ ਕਰਨ ਹਿਤ।

ਡਿਪਟੀ ਸਟੇਟ ਪ੍ਰੋਜੈਕਟ ਡਾਇਰੈਕਟਰ
ਪਿਕਟਸ, ਪੰਜਾਬ

Prof. Rajaram S. Sharma
Joint Director

3-114/2015-16/DICT&TD/CIET

31/12/2015

Respected Madam/Sir,

The Centrally Sponsored Scheme of Information and Communication Technology (ICT) in Schools have been revised and a new component on national Award for teachers for use of ICT in education has been introduced.

In all 87 ICT awards are instituted by Govt. of India for different states/ UTs and Autonomous Bodies/ organizations under MHRD. A break-up of state-wise allocation of awards is enclosed. The award proposes to felicitate those teachers who have enhanced student learning by effectively and innovatively integrating technology supported learning into the school curriculum and subject teaching, and thereby promoted enquiry-based cooperative-collaborative learning using ICT among their students. Teachers of primary, upper primary, secondary, higher secondary schools pertaining to the following organizations are eligible to be nominated under the scheme:

i.   State Government schools/schools run by local bodies and Government Aided Schools (including the schools affiliated to state boards of education)
ii. Central Government schools i.e. Kendriya Vidyalayas (KVs), Jawahar Navodaya Vidyalayas (JNVs), Central Tibetan Schools (CTSA), Schools run by Ministry of Defence (MOD) i.e. Sainik Schools etc. and schools run by Atomic Energy Education Society (AEES)
iii. Schools affiliated to Central Board of Secondary Education (CBSE) other than those at (i) and (ii) above.
iv. Schools affiliated to Council for Indian Schools Certificate Examinations (CISCE)

As per the guidelines of the Scheme, the selection process for identifying the awardee teachers involves the following:

1. Schools will send detailed entries in the prescribed format along with supporting documents to the Directorate of Education of their States/UTs/Organisation through proper channel (Principal/DEO/Regional Offices etc.).

2. A Committee under the Chairmanship of Secretary/Commissioner (Education) of the concerned state/UT/Autonomous Organisations (KVS, NVS, CBSE, CISCE, CTSA, AEES etc.) will scrutinize all the entries and shortlist the candidates and forward the same to the Chairman of the Awards Committee along with minutes of the meeting. **The state/UT/organization shall recommend only twice the number of teachers as their awards quota, in order of merit.**

3. Short listed candidates would be required to make presentations before the Awards Committee. Invitation in this regard will be sent to teachers directly by CIET-NCERT with intimation to their Directorate The composition of the Committee will be as follows:

i.	Director, NCERT, New Delhi	Chairman
ii.	DDG. NIC, New Delhi	Member
iii.	Representative from Secondary Education Bureau, Dept. of SE&L, Ministry of HRD, GOI	Member
iv.	Representative from Dept of IT, New Delhi	Member
v.	Joint Director, CIET, New Delhi	Member Secretary

The Awards Committee would recommend the requisite number of awardees to the Ministry with justification. The Ministry will process the recommendation for the awards.
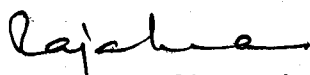
Each awardee teacher will be awarded with a laptop and a commendation certificate. All winners will form a community of resource persons through networking.

Each entry from the state/UT must include individual applications (as per the Performa attached) of teacher nominated along with necessary documents and evidence. **The last date for forwarding of short listed candidates by State Govt./UTs/Autonomous Organisations to the Joint Director, CIET-NCERT, New Delhi-110016 is 31st August, 2016. It may be noted that the teachers/ schools of your esteemed organization are to submit their nominations to your good offices on or before 31st July, 2016. Nominations/ entries in any case should not be sent to NCERT directly by the teachers/ schools.**

I shall be grateful if you could kindly look into the matter personally to disseminate the information among all stake holders, obtain nominations from school teachers and send the short listed nominations from your State/UT/Organization in the prescribed format to CIET-NCERT latest by 31st August, 2016. For other details you are requested to instruct the teachers to log in to CIET website: www.ciet.nic.in. www.ncert.nic.in. A copy of citation booklet of National ICT Award fpr School Teachers 2010 to 2014, epathshala and NROER brochure and DVD containing 65 + free educational softwares and course on ICT in Education for students (version #1.02) is attached for your ready reference, use and dissemination among schools.

With regards,

Yours sincerely

(Rajaram S. Sharma)

To
The Secretary/Commissioner of School Education in States/UTs and Autonomous Bodies set up under MHRD, GoI.

National Awards for Teachers–2016
for
"Using ICT for Innovations in Education"

1. Guidelines for States/UTs/Autonomous Bodies under MHRD

Eligibility

School teachers of primary, upper primary, secondary and higher secondary schools working in any recognized school in the Indian Union under the following categories:

(i)   Schools run by State Govt./UTs Administration, schools run by local bodies, private schools affiliated to state boards, aided by State Govt. and UT Administration.

(ii)   Central Govt. Schools i.e. Kendriya Vidyalayas (KVs), Jawahar Navodaya Vidyalayas (JNVs), Central Schools for Tibetans (CTSA), Sainik Schools and Schools run by Ministry of Defence (MOD), Schools run by Atomic Energy Education Society (AEES).

(iii)   Schools affiliated to Central Board of Secondary Education (CBSE) (other than those at (i) and (ii) above)

(iv)   Schools affiliated to Council for Indian Schools Certificate Examination (CISCE) (Other than those at (i), (ii) and (iii) above)

Note: State Governments/ UTs administration may not nominate teachers from any of the other categories.

Allocation of Awards

(i)	Three awards for each large State (Defined as States having teacher strength of 1 lakh or more)	13x3= 39
(ii)	Two awards for each small State (Defined as States whose teacher's strength is less than1 lakh)	15x2=30
(iii)	One award for each UT	7x1= 7
(iv)	Two awards each for KVS &NVS	2x2= 4
(v)	Three awards for CBSE	3
(vi)	One award for CISCE	1
(vii)	One award for CTSA	1
(viii)	One award for Sainik School and Schools under MOD	1
(ix)	One award for schools under AEES	1
	Total	**87**

Award

Each awardee teacher will get an ICT Kit, a laptop and a commendation certificate. The awardees would be encouraged to function as mentors (resource persons) for their area to motivate and train other teachers. All the awardees will form a community of resource persons through networking. Selected initiatives would be shared as best practices across the country.

Selection Procedure

(i) For States & UT schools

Schools will send detailed entries in the prescribed format along with supporting documents to the Directorate of Education of the State/UT through the District Education Officer.

The Directorate of Education, with the help of a State-level Committee headed by Secretary (Secondary Education)/ SPD - RMSA will scrutinize all the entries and shortlist the candidates and forward the same to the Joint Director, Central Institute of Educational Technology (CIET), NCERT, New Delhi - 110016 for further action. The number of candidates to be nominated will be twice the number of awards allotted.

(ii) For others i.e. Autonomous organizations/ institutions under Govt of India

Schools will forward detailed entries in prescribed format along with supporting documents to the headquarters of the concerned organization i.e. KVS, NVS, CBSE, CISCE, CTSA, Sainik Schools under Ministry of Defence (MoD), AEES. A Committee under the Head of the organization of the autonomous body will scrutinize all the entries and shortlist the candidates and send the same to The Joint Director, CIET, NCERT New Delhi - 110016 for further action. The number of candidates to be nominated will be twice the number of awards allotted.

(iii) At CIET the short listed candidates would be required to make presentations before a Committee. The composition of the Committee will be as follows:

a) Director, NCERT   - Chairman
b) DDG, NIC   - Member
c) Representative from Secondary Education Bureau, Dept of SE&L, Ministry of HRD   - Member
d) Representative from Dept of IT   - Member
e) Joint Director, CIET   - Member Secretary

(iv) The Committee would recommend the requisite number of awardees to the Ministry with justification. At the Ministry level the proposal would be scrutinized before the approval of the Minister.

(v) Important dates related to the ICT Award process:

S.No	Item	Date
1.	Advertisement for nomination including announcement on website of Ministry and NCERT website.	31st December
2.	Last date for submission of detailed entries by schools to State Directorate of Education/Organization/ Autonomous bodies under MHRD (CBSE, CISCE, KVS, NVS, CTSA, AEES, Sainik Schools under Ministry of Defence)	31st July
3.	Scrutiny and forwarding of short listed candidates by State Govt./UT/Organizations with Minutes to The Joint Director, CIET-NCERT, New Delhi- 110016	31st August
4.	Scrutiny of short listed candidates by CIET-NCERT and forwarding Final list for consideration to Ministry of HRD, Govt. of India.	27–30 December
5.	National ICT Award for School Teachers- Award Function	5th September

2. Guidelines for submission of nomination/ entry for the National ICT Award for School Teachers-2016

> A teacher Portfolio should be submitted along with the Entry Form.

> The portfolio should include evidence of the teacher's awareness and use of ICT in his/ her own professional development, in improving his/ her teaching- learning, and in enhancing overall quality of education in schools and community.

> The portfolio should document sustained systematic work using ICT over the years.

> The portfolio should include relevant supporting documents, tools, reports of activities, field visits, photographs, audios or videos.

> E-contents listed in the portfolio (Audios, Videos, Multimedia, Charts, Maps, Models lesson plans and images) should be uploaded/ shared online.

National Awards for School Teachers–2016
for
"Using ICT for Innovations in Education"
Entry Form

Section- A:

S.No	ICT Environment in the School
1.	Name of the School: UDISE Code:
2.	Postal Address of the School: Phone Number (with STD Code): Fax: Email address: Mobile No:
3.	**Category of Award applied for (pl. put tick mark on appropriate category):** (i) Schools from States (Government and Government aided Schools) ☐ (ii) Schools from UTs (Government and Government aided Schools) ☐ (iii) Schools run by Kendriya Vidyalaya Sangathan (KVS) ☐ (iv) Schools run by Navodaya Vidyalaya Samiti (NVS) ☐ (v) Schools affiliated to CBSE ☐ (vi) Schools affiliated to CISCE ☐ (vii) Schools under Central Tibetan Schools Administration (CTSA) ☐ (viii) Schools under Ministry of Defence (MOD) i.e. Sainik Schools etc. ☐ (ix) Schools under Atomic Energy Education Society (AEES) ☐
4.	Name of the State/UT/Autonomous body under MHRD, Govt. of India:
5.	Category of the school (**please put a tick mark**): a) Primary ☐ b) Upper Primary ☐ c) Secondary ☐ d) Higher Secondary ☐
6.	Describe the ICT environment in your school (attach separate sheet/ pages if required): Hardware (list all equipment and their quantity):

		Software (list all software applications):
		Located in (tick all applicable):
		Office Room ☐ Laboratory ☐ Staff Room ☐ Classrooms ☐
		Internet (Type, Availability and Location):
	7.	Describe your personal use of ICT:
		Using ICT from (year)_____(Number of years)_____
		Frequency of use:
		Always ☐ Once Daily ☐ Weekly ☐ Sometimes ☐ Never☐
		Hardware (list all equipment you use normally):
		Software (list all software you use normally):

8.	What do you use ICT for?	
9.	Describe an ICT activity you have done, which showcases your best use of ICT for Education (attach supporting evidence, if any):	

Information about the Teacher and the Innovation in ICT Integration

Section B:

S.No.	General Information and Profile of the Teacher (Please provide all the information):	
1.	Name of the Teacher (in capital letters):	
2.	Email Address of the teacher: Mobile No:	
3.	Residential Address and Phone no.:	
4.	Date of Birth:	
5.	Gender:	
6.	Educational and Professional Qualifications:	
7.	Teaching Experience (in years):	
8.	Subjects and Class Taught:	
9.	Have you participated in any contest for integration of ICT in innovative teaching (in or outside classroom)? If yes, please give details.	
10.	Have you won any award in the above-mentioned contest? If yes, please give details of the same.	
11.	What has been the overall impact of your use of ICT in Teaching – Learning Process?	
12.	What has been your contribution to the school with respect to ICT integration?	
13	What are your future plans about ICT integration and enhancing quality of education?	

Section C:

S.No.	About the Teacher's efforts towards Integration of ICTs in Education. Please provide supporting documents, wherever necessary:
1.	Describe (in about 500 words) your strategy implemented for use of ICT in teaching-learning. The write up should highlight the educational issues, integration of ICT tools, e-resources and students involvement in ICT integration.
2.	How has ICT helped you in your own professional growth? Describe how it has helped you improve as a teacher.
3.	Analyze your usage of any one (or a set of) ICT tools, software or e-resources, showing clearly how it helps you address educational issues.

4.	Please give details of activities/ innovations implemented by you in the last two academic years 2014-15 and 2015-16, where you have successfully integrated ICT in teaching-learning. Attach supporting documents/ evidence.		
Sr. No.		**Class**	**Topic/ Title of Activity**
I.			
II.			
III.			
A.	How have you helped students to use ICTs for self-learning, investigation and experiments?		
B.	How have you engaged your students in cooperative/ collaborative learning using ICT?		
C.	How have you been using ICTs to support the development of higher order thinking skills among students? Attach copies of student assignment/ work showing ICT use.		
D.	What are the various assessment strategies adopted by you in the regular class room teaching which indicate the impact of ICT use? Attach samples of your work related to ICT integration		

Check List of documents to be attached:
  A. **Teacher Portfolio**
  B. **Entry Form**
  C. **Supporting documents/ evidence [attach following supporting documents (soft copy and hard copy)]**
   - Supporting documents related to implementation of the ICT enabled teaching learning with students. (e.g. photographs, field visit report, posters, banners, URL of website, group, blogs etc.)
   - Students assignments related to ICT integration work (at least two samples)
   - Assessment tools used

Signature of the Teacher:

Signature of the Principal of the School: (with seal):

Name (in capital letters):

Name:

Place: **Date:**

Place: **Date**

(**To be counter signed by the Principal of the School with Seal**)

Note:

   - **Nominations/ Entry of teachers should be sent to their parent organization through proper channel.**
   - **Nomination/ Entry should not be sent directly to CIET-NCERT**

State/UT/Organization-wise Allocation of Awards for Teachers under the "ICT@Schools" Scheme

S.No	STATES	No. of Awards Allocated
1.	Andhra Pradesh + Telangana	3
2.	Arunachal Pradesh	2
3.	Assam	2
4.	Bihar	3
5.	Chhattisgarh	2
6.	Goa	2
7.	Gujarat	3
8.	Haryana	2
9.	Himachal Pradesh	2
10.	Jammu & Kashmir	2
11.	Jharkhand	2
12.	Karnataka	3
13.	Kerala	3
14.	Madhya Pradesh	3
15.	Maharashtra	3
16.	Manipur	2
17.	Meghalaya	2
18.	Mizoram	2
19.	Nagaland	2
20.	Odisha	3
21.	Punjab	3
22.	Rajasthan	3
23.	Sikkim	2
24.	Tamil Nadu	3
25.	Tripura	2
26.	Uttar Pradesh	3
27.	Uttarakhand	2
28.	West Bengal	3
	Union Territories	
30.	Andaman & Nicobar Islands	1
31.	Chandigarh	1
32.	Dadra & Nagar Haveli	1
33.	Daman & Diu	1
34.	Delhi	1
35.	Lakshwadweep	1
36.	Puducherry	1
	Organization	
37.	Atomic Energy Education Society	1
38.	C.I.S.C.E	1
39.	CBSE	3
40.	CTSA	1
41.	KVS	2
42.	NVS	2
43.	Sainik Schools under Ministry of Defense	1
TOTAL		87