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Policy
For
Setting up
Institutes Providing Diploma in
Elementary Education (ETT)

State Council of
Education, Research & Training
Punjab, Chandigarh.

Vision

Quality school education provided by competent and trained teachers.

Mission

To ensure affordable and quality school education by providing adequate no. of trained and qualified teachers by opening, monitoring and regulating govt. and private D.El.Ed (ETT) Institutes.

Objectives

1. To provide affordable and accessible Diploma in Elementary Education by opening required number of Government/Private D.El.Ed (ETT) Institutes.
2. To ensure quality training in D.El.Ed (ETT) by an effective and regular monitoring.
3. To ensure a steady flow of skilled teachers in different subjects of school education.
4. To raise the quality and quantity of teacher education as per the National Curriculum Frame Work in order to implement RTE act in the state of Punjab.

Activities

- To provide affordable and assessiable Diploma in Elementary Education by opening required number of Government/ Private D.El.Ed (ETT) Institutes:
 - I. Issuing No Objection certificate (NOC) for opening new D.El.Ed (ETT) Institutes
 - Any agency/ Society/ Institute/ Trust/ Association/ body eligible to open D.El.Ed (ETT) Institutes as per NCTE guidelines may apply to NCTE in the Performa as decided by NCTE from time to time.
 - The applicant will simultaneously send the copy of the above mentioned application to The Director SCERT, Punjab.

- The Director SCERT, Punjab may approve or reject the application as per the requirement of such D.El.Ed(ETT) Institutes in Punjab as assessed by the High Level Committee already constituted for this purpose vide Govt. of Punjab notification no.11/327/09-3Edu-1/4424, Dated 05/06-11-2009.
- This committee will assess such requirement after every two years.
- As per the requirement of D.El.Ed (ETT) Institutes in Punjab as assessed by the High Level Committee, the Director SCERT, Punjab will get the institute inspected to ensure the fulfillment of all conditions as laid down by NCTE and/or Govt. of Punjab from time to time and inform the NCTE regarding issuance or rejection of NOC within 45 days from receiving intimation from NCTE.
- The Director S.C.E.R.T, Punjab shall have the power to formulate and implement methodology, fee structure and procedure for Inspection and granting NOC to be sent to NCTE for opening D.El.Ed (ETT) Institutes in Punjab.

II. Giving Affiliation to D.El.Ed (ETT) Institutes duly recognized by NCTE

- After getting recognition from NCTE, the institute will apply for affiliation within 30 days to the Director SCERT Punjab, Chandigarh in the Performa duly prescribed by SCERT Punjab.
- If any institute fails to apply in stipulated period their case for affiliation will not be considered for that session.
- If NCTE recognizes any institute without or against the recommendations of the Director SCERT, Punjab then Director SCERT, Punjab will take-up the case with NCTE for reconsideration of recognition.
- Affiliation will be given to the eligible institutes subject to fulfillment of all terms and conditions as laid down by NCTE and / or SCERT Punjab from time to time.
- The Director SCERT, Punjab shall have the power to make and implement methodology, fee structure and procedure for affiliation of D.El.Ed (ETT) Institutes in Punjab.
- All private D.El.Ed. (ETT) Institutes duly recognized by NCTE before the notification of this policy shall be affiliated by

SCERT, Punjab subject to application submitted by these Private D.El.Ed.(ETT)Institutes within 30 days from notification and fulfillment of all terms and conditions as laid down by NCTE and / or SCERT Punjab from time to time.

III Fee Structure for D.El.Ed (ETT) Institutes duly recognized by NCTE

- Private D.El.Ed. (ETT) Institute will charge fee from students as decided by the SCERT Punjab, Chandigarh from time to time. However, the fee shall be decided by a fee fixation committee ^{the} verified by the State Govt. in department of School Education.
notified
- To ensure quality training in D.El.Ed (ETT) by an effective and regular monitoring.

I. MONITORING of D.El.Ed (ETT) Institutes duly recognized by NCTE

- To provide effective monitoring every institute will adopt Self Disclosure Framework to provide on line information in the form as decided by NCTE and / or SCERT Punjab.
- Annual inspections and surprise inspections will be conducted by the committee constituted by the Punjab Government and/or Director SCERT Punjab, Chandigarh.
- Every D.El.Ed (ETT) institute will develop grievance redressal system to hear the complaints of the students and will solve their problems.
- The Director SCERT, Punjab shall have the power to formulate and implement methodology, fee structure and procedure for monitoring D.El.Ed (ETT) Institutes in Punjab.

II. To ensure a steady flow of skilled teachers in different subjects of school education.

- Admission shall be made on merit as per the policy of the State Government.
- The seats in the private D.El.Ed (ETT) Institutes duly recognized by NCTE and affiliated with SCERT Punjab, Chandigarh shall be divided in the ratio 60:40. Whereas 40% seats shall be in the management quota for which the institutes shall be free to admit students through an appropriate transparent and fair examination system duly approved by the SCERT Punjab in advance.
- For the rest of 60% seats, the admission shall be made through Common entrance test to be conducted every year by

SCERT Punjab, Chandigarh or any other selection process as per the policy of the State Government. The reservation policy as notified by the department of welfare shall be applicable on these seats.

- If above mentioned 60% of seats are not being filled up by SCERT Punjab through Common Entrance Test or otherwise, private D.El.Ed (ETT) Institutes will be allowed to fill up vacant seats through their own above mentioned system.
 - No private D.El.Ed.(ETT) Institutes shall refuse to admit students as a part of any special scheme or measure initiated by the Government of Punjab for admitting any special category candidates in D.El.Ed.(ETT) courses.
 - Date of common entrance test will be announced by the SCERT/Punjab Government before 15th of July every year.
 - After getting recognition from NCTE, private D.El.Ed (ETT) Institutes will have to apply for the affiliation one month prior to the last date of application for common entrance test.
 - The Director SCERT, Punjab shall have the power to formulate and implement methodology, fee structure and procedure for common entrance test for admission into D.El.Ed (ETT) Institutes in Punjab
- To raise the quality and quantity of teacher education as per the National Curriculum Frame Work in order to implement RTE act in the state of Punjab.
- I. Curriculum and examination of D.El.Ed (ETT) Institutes duly recognized by NCTE
- Each private D.El.Ed (ETT) Institutes will follow the curriculum as framed by SCERT/NCTE time to time.
 - Each semester examination will be conducted by SCERT, Punjab after completion of mandatory teaching days/hours as fixed by NCTE from time to time.
 - The Director SCERT, Punjab shall have the power to make and implement methodology, fee structure and procedure conducting semester examination in D.El.Ed (ETT) Institutes in Punjab.

All residual powers including amending this policy and directing D.El.Ed (ETT) Institutes shall remain with the Government of Punjab in the Department of School Education

- SCERT Punjab, Chandigarh shall be the nodal agency for implementation of this policy.