Coding Plan

Read Instructions carefully before filling up the Application Form

1. Use only Blue or Black Ball Point Pen. WRITE IN CAPITAL LETTERS. Do not mark or write outside the boxes.
2. Leave one box blank between two words. Limit your name or address within the space provided for it. Please see example as given below.
3. Cross (x) only one of the appropriate boxes in item nos. 3, 4, 5, 6, 7, 8, and 9.
4. For item No. 7, Parental Income Certificate issued by Govt. Employer in case if the parents are Govt. Employees and Affidavit, attested from notary in all other case.
5. Please write code number in item nos. 12, 13, 14 and 15 as given overleaf.
6. It is the responsibility of the candidate and the Principal of the school to deposit the filled form with the concerned Principal of the Centre at Distt. level before the last date. No request for condoning delay in submission will be entertained whether it is due to the fault of the Candidate or the Headmaster/Principal of his/her institution.
7. Incomplete or defective applications are liable to be rejected.
8. **Application form should be submitted to the concerned Distt. Centre only. No form/request will be entertained at State Level office i.e. S.I.S.E. Punjab / S.C.E.R.T., Punjab, Chandigarh.**

Example for writing Name and Address

Father's Name | O | | P | | S | H | A | R | M | A | | | | | | | | | | | | | | |

Postal Address: Do not try to write complete address in one line. Break it appropriately as shown below.

| 1 | 2 | 0 | / | 5 | | M | A | L | L | | R | O | A | D | | | | | | | | | | |

| J | A | L | A | N | D | H | A | R |

PIN CODE | 1 | 4 | 0 | 0 | 5 | 1 |

Education of Father or Mother (Refer to item Nos. 12 & 14)	
Education	Code
Up to Primary	1
Upper Primary	2
Secondary	3
Senior Secondary	4
Graduation	5
Post Graduation	6
Doctoral	7
Professional degree (Engineering, Medicine, MCA, MBA, etc.)	8
Any Other	9

Father's/Mother's Occupation (Refer to item Nos. 13 & 15)	
Occupation	**Code**
Professional, Technical and Related Worker	1
Administrative, Executive and Managerial Worker	2
Clerical and Related Worker	3
Sales/Service Worker	4
Farmer, Fisherman and Related Worker	5
Production and Related Worker, Transport	6
Operators and Labourer Worker not classified by the above Occupations	7
Self employed	8
Not employed	9

*** TYPE OF SCHOOL/INSTITUTION (Refer to item No. 8)**

GOVERNMENT — A Government School is that which is run by the State Government or Central Government or Public Sector Undertaking or an Autonomous Organization completely financed by the Government.

LOCAL BODY — A Local Body School is that which is run by Panchayati Raj and local body institutions such as Zila Parishad, Municipal Corporation, Municipal Committee, Notified Area Committee and Contonment Board.

GOVT. AIDED — A Govt. Aided School is that which is run by an individual or a private organization and receives grant from Government or local body.

Note :

* Eligibility : 55% Marks for General Category students and 50% Marks for Reserved Category students in Class VII.

* Candidate belonging to SC/BC Category has to attach the attested copy of the certificate regarding reserved caste issued by SDM/ Tehsildar with the Application form.

* Candidate belonging to Physically Challenged Group of Children must attach the attested copy of certificate issued by the competent authority stating that the child suffers from 40% or more disability as per the P.W.D. Act 1995 disability is of permanent/temporary nature.