

**OFFICE OF DIRECTOR GENERAL SCHOOL EDUCATION CUM STATE PROJECT  
DIRECTOR SARVA SHIKSHA ABHIYAN AUTHORITY, PUNJAB**

**Minutes of the Monthly meeting held on 18.02.2010 to review  
the Mid Day Meal scheme in the State of Punjab**

1.0 A meeting was held in the office of Director General School Education, Government of Punjab, on 18.02.2010 at SCO No 104-106, Sector 34-A, Chandigarh to review the implementation of the Mid Day Meal scheme in the State of Punjab. Mr. Krishan Kumar, IAS, DGSE chaired the meeting.

2.0 List of officers who attended the meeting is enclosed at Annexure 'A'.

3.0 Following decisions were taken in the meeting:-

**3.1 Lifting and Utilization of foodgrains from April 2009  
to January, 2010**

i) It was noted that 2784.83 MT of rice and 2767.69 MT of wheat is available as on 01.02.2010 in all the districts to run the Mid Day Meal scheme during the coming months in primary schools. All DEOs were asked to inform immediately in case there is any shortage of foodgrains in their districts. Manager Foodgrains informed that districts of Amritsar, Fatehgarh Sahib, Gurdaspur, Jalandhar, Ludhiana, Moga, Patiala, SAS Nagar and Tarn Taran did not lift full qty. of foodgrains allocated in pursuance of the orders passed by Government of India allocating foodgrains for the first quarter.

ii) It was also noted that quality of foodgrains by the districts is not checked at the source point as well as the destination point. **As per Government of India guidelines, the**

**DCs are the appropriate authority who is responsible to ensure that only Fair Average Quality (FAQ) foodgrains is lifted from FCI godowns.** All DCs may be requested again to ensure the compliance of guidelines issued by Government of India asking them further to depute some senior officer of the rank of Assistant Commissioner for this purpose under intimation to this office;

iii) On lifting of the foodgrains for the Upper Primary sections, it was noted that 2114.64 MT of Rice and 2329.31 MT of Wheat stock is available in all schools in all districts to run Mid Day Meal scheme for Upper Primary sections. All DEOs confirmed that Mid Day Meal is being provided in all the Upper Primary Schools in their respective districts. However, it was noted that despite having released the funds for the Upper Primary sections to the districts, the same have not reached to some of the schools till date. All DEOs (EE) were advised to get in touch with their DEOs (SE) and resolve all the pending issues.

### **3.2 Utilization of Cooking Cost:**

(i) It was informed in the meeting that the funds have already been transferred electronically to the districts, to implement the Mid Day Meal scheme in the schools. All DEOs were advised to ensure that the funds reach the school without any delay. It was also decided that GM (MDM) in the head office may randomly enquire from schools on telephone whether they have adequate funds or not and submit the report to DGSE on daily basis;

(ii) It was noted that some funds are lying in excess in some of the schools / blocks whereas some of the schools are not

having funds. This is primarily because of lack of adequate information with the DEOs. It was decided that cooking cost on monthly basis may be calculated in respect of each and every school and the same information be provided to DEOs by head office. This will perhaps ensure the proper utilization of funds. Similar information may also be prepared for the requirement of the foodgrains i.e. wheat and rice as well. Manager foodgrains informed that this information has been prepared in respect of each district and booklets have been issued to all the District Education Officers.

### **3.3 Utilization of Cooking Cost vis-à-vis Utilization of foodgrains.**

(i) The information given by the districts was noted to be satisfactory. It was further noted that GM (MDM) may verify these figures independently in some of the blocks as it is apprehended that districts might not have given correct figures.

### **3.4 Progress of Kitchen Sheds**

(i) It was noted that out of 4571 kitchen sheds, allotted during 2006-07 and 2007-08 have been constructed. The progress of construction of Kitchen Sheds allotted during the year 2008-09 was found to be unsatisfactory. It was decided that explanation of all the concerned DEOs be called. A reference in this regard may be made to all the Deputy Commissioners also with a copy to Ps / CM.

### **3.5 Procurement of Kitchen devices through PUNSUP**

(i) It was noted that out of 4722 gas connections, 4722 connections have been provided in the schools.

### **3.6 Kitchen devices to be procured by D.C.**

(i) It was noted that 4914 kitchen Devices and gas connections to be procured through Deputy Commissioner have been procured and provided to the schools . However, DEO's were requested to procure the kitchen Devices for Upper Primary classes immediately as funds have already been released to Districts.

### **3.7 Storage Bins**

It was decided to procure Storage Bins in the schools out of the sale proceed of Bardana as approved by Government. Instructions on specifications of the Storage Bins including the capacity and the committee authorizing to make the purchase have been issued. DEOs assured that the necessary procurement of the storage bins shall be completed by 15.02.2010;

### **3.8 Disposal of Used Bardana**

a. The position explained by Manager Foodgrains was noted. It was informed that reconciliation of the Bardana has been completed by calling the concerned officials from the districts in the head office. It was noted that approximately Rs. 82 lacs is lying in various districts on account of sale of Bardana whereas Bardana worth Rs. 40 lakhs approximately is lying with the districts. It was decided that the Bardana may be disposed off once in a quarter by districts. But the pace of the disposal of

Bardana was found to be very slow. DEOs were advised to clear the back log of Bardana immediately. However, the present Bardana may be disposed off quickly. The money released out of the sale of the Bardana may be used to procure storage bins to store foodgrains in the schools. Necessary specifications etc. may be circulated to the districts along with the other guidelines as approved by Government.

b. The issue again came up for discussion in the meeting. M9FG) was requested to examine the matter on file again and issues instructions to the DEOs after obtaining orders from the competent authority

#### **4.0 Health Check Up**

(i) Health check up reports during the month of December, 2009 have been received from all the districts;

(ii) It was informed in the meeting that detailed discussions were held with Secretary Health in the meeting held on 10.06.2009. Certain information is required by the Department of Health from the Department of Schools as per the details given below (separate minutes have also been sent to the DEOs in this regard):

- a. Health registers are to be maintained in all the schools;
- b. The Nodal Officer be identified and nominated by the Department of School Education for each school for health check up;
- c. Health cards are to be maintained in all the schools and certain information needs to be filled up and maintained by the school teachers themselves;

- d. A certificate need to be given by the school teacher certifying whether the medical officers has visited in the school and have conducted the health check up or not;
- e. The DEO shall provide a list of schools which was not visited by the health officers during the month so that the same can be forwarded to the Department of Health for taking further necessary action. In the meeting of Health officers District Health Officers have informed that the list of schools provided by the DEOs is not correct and needs to be revised.

It was further advised that DEOs should invariably attend the monthly meeting of Civil Surgeons, so that matters concerning both the Departments on School Health are discussed and resolved/ finalized at the district level.

(iii) It was decided that the school staff from where the food sample was taken by the Health Department is not found up to the mark, should be warned to be careful in future and must maintain hygiene and cleanliness so that it may not happen again.

#### **4.1 Minutes of the meeting of the District Level Steering and Monitoring Committee**

(i) It was noted that the all the districts except Amritsar Bathinda, and Sangrur, held the monthly meeting to implement the scheme at district level during January, 2010. It was decided that a reference may be made to such DCs to hold this meeting regularly with a copy to Chief Secretary.

## **4.2 Utilization Certificates**

- (i) It was noted that utilization certificates of the cooking cost for the primary schools has been received for the year 2007-08 from all the districts. However the utilization certificates of the cooking cost (Primary Classes I – V) for the funds released during the year 2008-09 are still pending from the districts Moga and Bathinda to the tune of 48.89 and 3.63 lac respectively.

## **4.3 Miscellaneous Issues:-**

- (i) It was noted that mid day meal is being provided in the districts of Ferozepur, and Nawanshaher through Voluntary Agencies. Before starting the scheme from 15.09.2008 in the revised mode, some funds and the foodgrains were lying in the schools. Manager (FG) informed that the districts have been visited by GM (MDM) and himself. A report has also been submitted and further necessary action in compliance with the decisions taken.

**Director General School Education & SPD  
SSA, Punjab**

Encls: As above