

# **Chapter – 1**

## **Introduction**

Sarva Shiksha Abhiyan (SSA) is a comprehensive and integrated flagship programme of Government of India to attain Universal Elementary Education (UEE), covering the entire country in a mission mode. The programme aims to provide useful and relevant, elementary education to all children in the age group of 6 to 14 years. The programme lays emphasis on bridging all gender and social category gaps at elementary education level with time bound objectives.

SSA adopts, “the bottom-up” process of planning, wherein the felt needs of the served communities and educational needs of learners are well taken care of and the plan fits into the board framework of SSA. In view of the fact that the desired improvement and sustenance of the improved efficiency level can not be achieved without the active involvement of the community in the schooling system, SSA has emphasized the involvement of local people & stakeholders in planning. This also ensures reflection of local specificity, which is essential for achieving the goals of the programme.

## **Chapter – 2**

### **Particulars of Organization, Functions and Duties**

#### **State Project Director (SPD)**

##### **Address:**

Sarva Shiksha Abhiyan Authority – Punjab

SCO 104-106, II-III Floor,

Sector 34-A, Chandigarh.

##### **Phone:**

0172-2623106, 2623206, 2623207, 2623006

##### **Fax:**

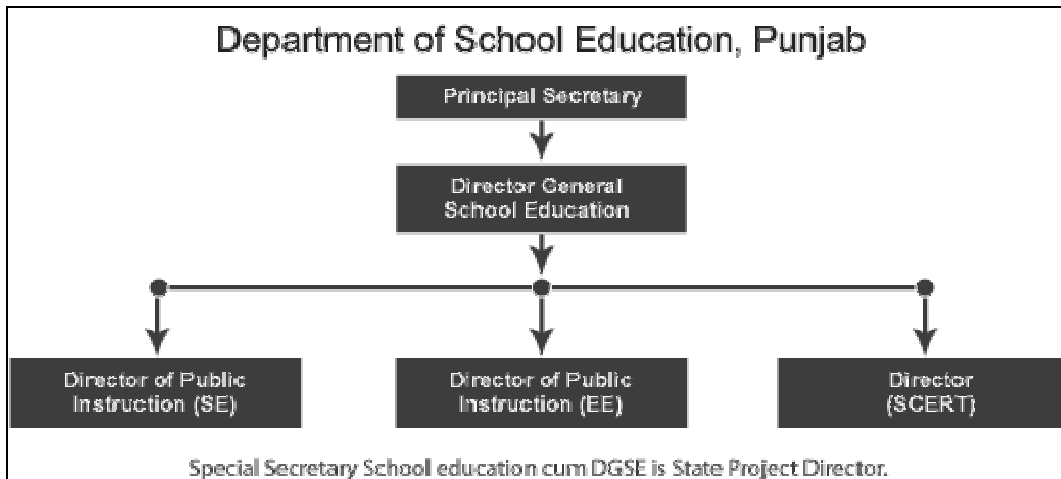
0172-2624687

##### **Web-site:**

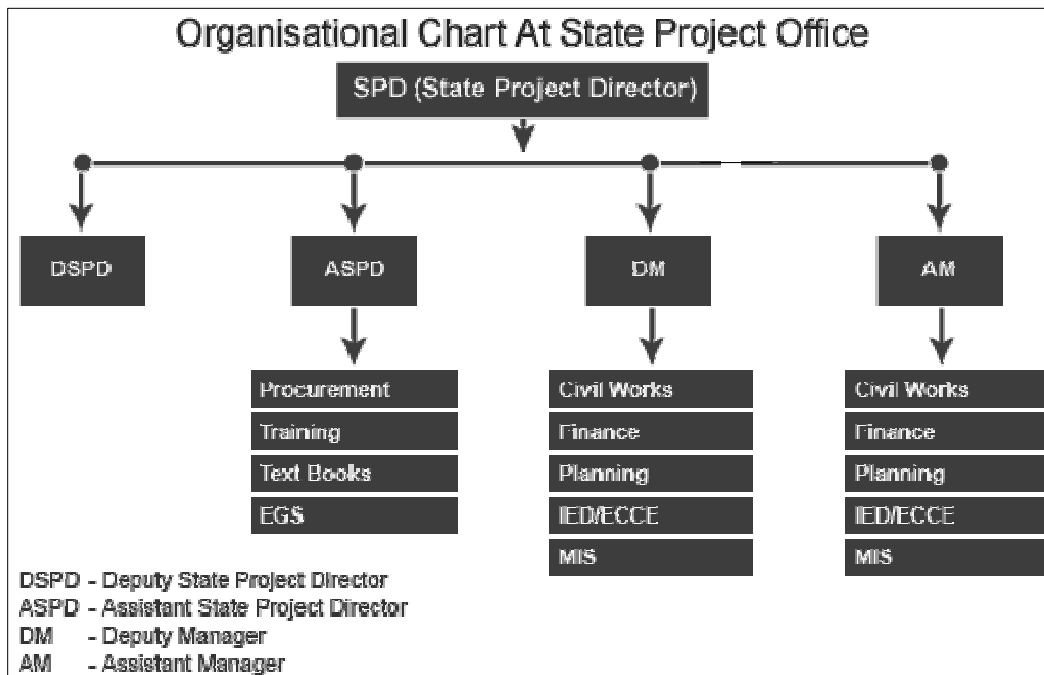
[www.ssapunjab.org](http://www.ssapunjab.org)

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## Administrative Setup



**Figure 1**



**Figure 2**

contd...

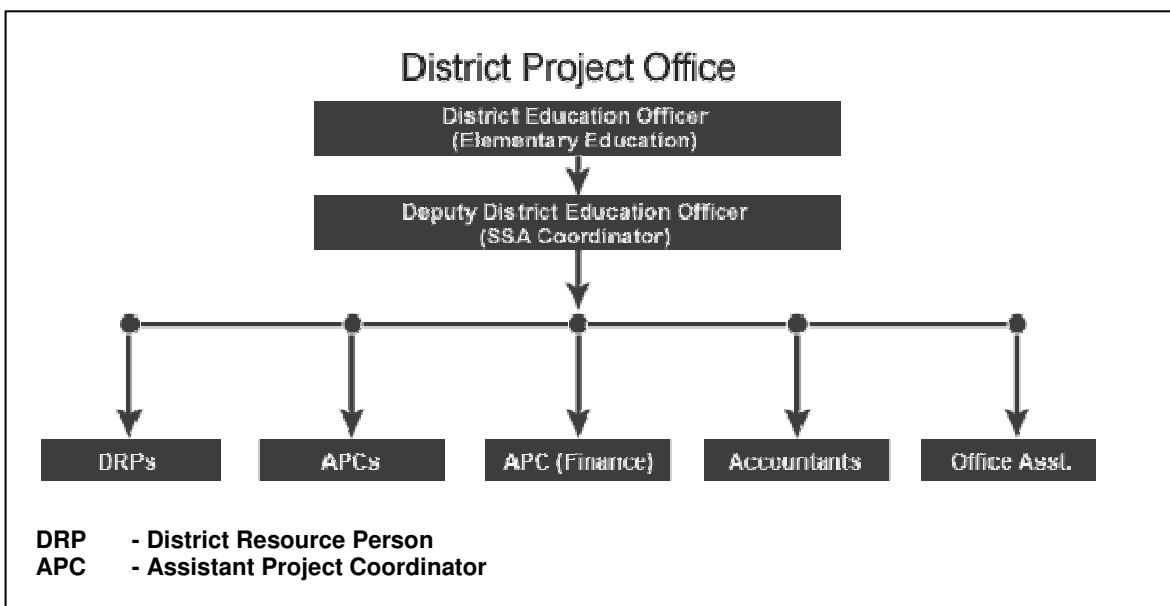
**Detail of accounts in which the application fee is to be deposited/credited with concerned PIO's Name.**

<b>S.No.</b>	<b>Name of PIO (Componentwise)</b>	<b>Designation</b>	<b>Contact no.</b>	<b>Account in which application fee is to be deposited/credited</b>
1.	Sh. Satpal Sharma	ASPD (Co-ordination)	0172- 2623206, 0172- 2623207	STATE PROJECT DIRECTOR-Cum- DIRECTOR GENERAL OF SCHOOL EDUCATION, SARVA SHIKSHA ABHIYAN AUTHORITY, PUNJAB, CHANDIGARH, SCO: 104-06, SECTOR-34/A, CHANDIGARH
2.	Sh. Prabhcharan Singh	GM (Mid-Day- Meal)	0172- 5053248	DO
3.	Sh. Jagtar Singh Jagga	DM (ICT)	0172- 5053244	DO
4.	Sh. K.S. Parha	GM Fianance (Edusat)	0172- 2623206, 0172- 2623207	DO
5.	Sh. Kamaljit Singh Sohi	ASPD (RMSA)	0172- 5053244	DO

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## **Branch Head at Head Office**

<b>Branch Name</b>	<b>Contact Person</b>	<b>E-Mail Address</b>
ASPD (Procurement/ Text Books)	Rajneesh Kumar	
ASPD (Training)	Jaswinder Singh, Mrs. Neelima,	
ASPD (EGS)	Sarbjeet Singh	
S.O. (Administration)	Harjit Kaur	
ASPD (Civil Works)	Kulwinder Kaur	
DM EGS	Sukhjinder Kaur	
CAO (Finance)	Rajinder Sharma	
DM (MIS)	Rajvir	
ASPD (IED, ECCE)	Saloni Kaur	
ASPD (Coordination/RTI)	Satpal Sharma	
Dy. SPD (Planning)	Smt. Sushma Sharma	



**Figure 3**

For more information kindly refer **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005.

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## **Chapter – 3**

### **Powers and Duties of Officers and Employees**

All the administrative and financial powers lies with Executive Committee (EC) of Sarva Shiksha Abhiyan and following are the members of the Executive Committee (EC):

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab
11. DPI (EE), Punjab
12. Director SCERT, Punjab

**contd...**

13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,  
Punjab

All the Department heads in **Figure 2** are the implementing agencies and they execute their work as per the guidelines issued by Ministry of Human Resource Development (MHRD) and powers delegated by State Project Director (SPD).

## Chapter – 4

### **Rules, Regulations, Instructions, Manual and Records for Discharging Functions**

Rules and regulation for Sarva Shiksha Abhiyan are followed as per Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

<b><u>Sr.No.</u></b>	<b><u>Department Name</u></b>	<b><u>Documents</u></b>
1.	Text Books	PASWAK manual
2.	Procurement	1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource

**contd...**

Development, Government of  
India, 2004.

**2.** DGS & D Rate contract /  
manual for Procurement.

**3.** Planning

**1.** Manual for Planning and  
Appraisal, issued by Department  
of Elementary Education &  
Literacy, Ministry of Human  
Resource Development, January  
2005.

**2.** Minutes of Executive Meeting.

**3.** Annual Work Plan and Budget  
(AWP & B) 2004-05

**4.** Annual Work Plan and Budget  
(AWP & B) 2005-06

**5.** Report of Joint Review Mission  
(JRM) held in January and July  
2005.

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**4. Finance**

- 1. Manual on Financial Management and Procurement**  
issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.
- 2. Financial Rules and Regulations 2004.**
- 3. TA / DA Rules and Regulations 2004.**
- 4. Annual Report of Sarva Shiksha Abhiyan.**

**State Project Director (SPD)**

**Address:**

Sarva Shiksha Abhiyan Authority – Punjab

SCO 104-106, II-III Floor,

Sector 34-A, Chandigarh.

**Phone:** 0172-2623106, 2623206, 2623207, 2623006

**Fax:** 0172-2624687

**Web-site:** [www.ssapunjab.org](http://www.ssapunjab.org)

## Chapter – 5

**Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of implementation thereof**

NIL

## Chapter – 6

### A statement of the categories of documents that are held by it or under its control

<u>Sr.No.</u>	<u>Department Name</u>	<u>Documents</u>
1.	Text Books	PASWAK manual
2.	Procurement	<p>1. Manual on Financial Management and Procurement issued by Department of Elementary Education &amp; Literacy, Ministry of Human Resource Development, Government of India, 2004.</p> <p>2. DGS &amp; D Rate contract / manual for Procurement.</p>
3.	Planning	<p>1. Manual for Planning and Appraisal, issued by Department of Elementary Education &amp; Literacy, Ministry of Human</p>

**contd...**

Resource Development, January 2005.

**2.** Minutes of Executive Meeting.

**3.** Annual Work Plan and Budget (AWP & B) 2004-05

**4.** Annual Work Plan and Budget (AWP & B) 2005-06

**5.** Report of Joint Review Mission (JRM) held in January and July 2005.

**4.** Finance

**1.** Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

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2. Financial Rules and  
Regulations 2004.

3. TA / DA Rules and Regulations  
2004.

4. Annual Report of Sarva Shiksha  
Abhiyan.

**State Project Director (SPD)**

**Address:**

Sarva Shiksha Abhiyan Authority – Punjab  
SCO 104-106, II-III Floor,  
Sector 34-A, Chandigarh.

**Phone:** 0172-2623106, 2623206, 2623207, 2623006

**Fax:** 0172-2624687

**Web-site:** [www.ssapunjab.org](http://www.ssapunjab.org)

## Chapter – 7

### A statement of boards, council, committees and others bodies constituted as its part

Following are the members of the Executive Committee (EC) of Sarva Shiksha Abhiyan, Punjab:

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab
11. DPI (EE), Punjab
12. Director SCERT, Punjab

**contd...**

13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,  
Punjab

Amesure - I

# CERTIFICATE OF REGISTRATION OF SOCIETIES

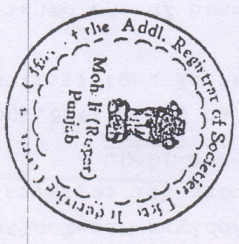
(ACT XXI OF 1860)

No. 221 of 2000-2001

I hereby certify that Sarva Shiksha Abhiyan  
State Mission Amritsar Ph-3-B-1 Mohali,  
has this day been registered under the Societies, Registration Act. (XXI of 1860) and  
amended by Punjab Amendment Act. 1957.

Given under my hand at Mohali this 9/15  
day of June, 2000.

*Amrita Kaur*  
Addl. Registrar of Societies  
District Industries Centre  
Mohali, Dist. Roopar (Pb.)  
42



REGISTRATION

ADDL

## Chapter – 8

### The names, designations and other particulars of the Public Information Officers

**Name of the Public Authority:**

**Department Appellate Authority:**

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	State Project Director, Punjab	0172	2623106, 2623306	2624687	

**Public Information Officers:**

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	ASPD (Coordination)/PIO, SSA at Head Office (State Level)	0172	2623106 2623306	2624687	
2.	DM (ICT) /PIO, ICT at Head Office (State Level)	0172	2623106 2623306	2624687	
3.	ASPD (RMSA) /PIO, RMSA at Head Office (State Level)	0172	2623106 2623306	2624687	
4.	ASPD (EDUSAT) /PIO, EDUSAT at Head Office (State Level)	0172	2623106 2623306	2624687	
5.	GM (MDM) /PIO, MDM at Head Office (State Level)	0172	2623106 2623306	2624687	
6.	All District Education Officers (EE) (District Level)	0172	2623106 2623306	2624687	

**Assistant Public Information Officers:**

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	Section Officer/APIO, SSA at Head Office (State Level)	0172	2623106, 2623306	2624687	

2.	AM (ICT) /APIO, SSA at Head Office (State Level)	0172	2623106, 2623306	2624687	
3.	ASPD (RMSA) /APIO, SSA at Head Office (State Level)	0172	2623106, 2623306	2624687	
4.	ASPD (EDUSAT) /APIO, SSA at Head Office (State Level)	0172	2623106, 2623306	2624687	
5.	All B.P.E.O's (Sub District Level)				

## Chapter – 9

### Procedure followed in Decision Making Process

Decision Making is done according to the **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and **Manual on Financial Management and Procurement** issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

## Chapter – 10

### Directory of Officers and Employee

Sr. No.	Name	Designation	STD Code	Phone Number		
				Office	Fax	Email
1.	Sh. Baldeo Purushartha (IAS)	SPD	0172	2624673	2624687	
2.	Smt. Sushma Sharma	Dy. SPD	0172	2623206, 2623207	2624687	
3.	Sh. Gurmej Kainth	Dy. SPD	0172	2623206, 2623207	2624687	
4.	Sh. Balwinder Singh	ASPD (Reading cell & Media)	0172	2623206, 2623207	2624687	
5.	Sh. Swaranjit Singh	Xen. Eng.	0172	2623206, 2623207	2624687	
6.	Sh. Rajneesh Kumar	ASPD (Text Books / Proc.)	0172	2623206, 2623207	2624687	
7.	Smt. Harjeet Kaur	Section Officer	0172	2623206, 2623207	2624687	
8.	Sh. Satpal Sharma	ASPD (COORD.)	0172	2623206, 2623207	2624687	
9.	Sh. Varinder Sharma	Cashier	0172	2623206, 2623207	2624687	
10.	Smt. Sukhjinder Kaur	DM (Girls Education)	0172	2623206, 2623207	2624687	
11.	Smt. Soma Sablok	ASPD (Padagogy)	0172	2623206, 2623207	2624687	
12.	Baldev Singh	Steno	0172	2623206, 2623207	2624687	
13.	Sh. Ashwani Kumar	ASPD (HR)	0172	2623206, 2623207	2624687	

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14.	Nirmal Kaur	ASPD (Math Cell)	0172	2623206, 2623207	2624687	
15	Neelima Arora	ASPD (TT-3)	0172	2623206, 2623207	2624687	
16	Rajesh Thakral	Clerk (RTI)	0172	2623206, 2623207	2624687	
17	Gian Chand	CA (Complaint Cell)	0172	2623206, 2623207	2624687	
18	Ginni Duggal	ASPD (Eng. & S.St)	0172	2623206, 2623207	2624687	
19	Khushpreet Singh	Assistt. (Coord.)	0172	2623206, 2623207	2624687	
20	Gurmeet Kumar Kautish	ASPD (COORD.-2)	0172	2623206, 2623207	2624687	
21	Nishi Kamra	ASPD Inspection Cell (COORD.-3)	0172	2623206, 2623207	2624687	
22	Renu Sharma	ASPD Inspection Cell (COORD.)	0172	2623206, 2623207	2624687	
23	Neeraj	ASPD Inspection Cell (COORD.)	0172	2623206, 2623207	2624687	
24	Hitabhilashi	ASPD Inspection Cell (COORD.)	0172	2623206, 2623207	2624687	
25	Kulmohan Sood	Dy. Director	0172	2623206, 2623207	2624687	
26	Slony. T. Kaur	DM (IED/ECCE)	0172	2623206, 2623207	2624687	
27	Sukhjinder Kaur	DM (Girls Education)	0172	2623206, 2623207	2624687	
28	Rajvir	DM (MIS)	0172	2623206, 2623207	2624687	
29	Kulwinder Kaur	ASPD (Civil Works)	0172	2623206, 2623207	2624687	
30	Nisha Chauhan	AM (Civil Works)	0172	2623206, 2623207	2624687	
31	Sanjeet Kaur	AM (Planning)	0172	2623206, 2623207	2624687	
32	Gurpreet Singh	AM (Legal)	0172	2623206, 2623207	2624687	
33	Bhupinder Singh	AM (Media)	0172	2623206, 2623207	2624687	
34	Reetu Bhanot	AM (Text Books)	0172	2623206, 2623207	2624687	
35	Sukhpal Singh Hundal	AM (Admin)	0172	2623206, 2623207	2624687	
36	Kamaljit Singh	AM (Finance)	0172	2623206, 2623207	2624687	

37	Vidhu Garg	AM (Finanace)	0172	2623206, 2623207	2624687	
38	Simarjit Kaur	Computer Programmer	0172	2623206, 2623207	2624687	
39	Mohinder Singh	Accountant	0172	2623206, 2623207	2624687	
40	Vandana Singla	Accountant	0172	2623206, 2623207	2624687	
41	Imninder Kaur	Accountant	0172	2623206, 2623207	2624687	
42	Kamaljeet Kaur	Accountant	0172	2623206, 2623207	2624687	
43	Megha	Accountant	0172	2623206, 2623207	2624687	
44	Hem Lata	Stenographer	0172	2623206, 2623207	2624687	
45	Gurjant Singh	Stenographer	0172	2623206, 2623207	2624687	
46	Sukhwinder Kaur	Stenographer	0172	2623206, 2623207	2624687	
47	Nanad Kishore Sahrma	Stenographer	0172	2623206, 2623207	2624687	
48	Sanmeet Singh	Computer Programmer	0172	2623206, 2623207	2624687	
49	Navjot Singh	DEO	0172	2623206, 2623207	2624687	
50	Nirmal Kaur	DEO	0172	2623206, 2623207	2624687	
51	Jatinder Kumar	DEO	0172	2623206, 2623207	2624687	
52	Rubeena	DEO	0172	2623206, 2623207	2624687	
53	Davinder Singh	DEO	0172	2623206, 2623207	2624687	
54	Taranjot Kaur	DEO	0172	2623206, 2623207	2624687	
55	Gurpreet Kaur	DEO	0172	2623206, 2623207	2624687	
56	Inderjeet Kaur	DEO	0172	2623206, 2623207	2624687	
57	Parveen Chopra	DEO	0172	2623206, 2623207	2624687	
58	Balvir Kaur	DEO	0172	2623206, 2623207	2624687	
59	Balpreet Kaur	DEO	0172	2623206, 2623207	2624687	
60	Munish Khanna	DEO	0172	2623206, 2623207	2624687	

61	Gurinder Singh	DEO	0172	2623206, 2623207	2624687	
62	Pardeep Singh	DEO	0172	2623206, 2623207	2624687	
63	Jaswinder Kaur	DEO	0172	2623206, 2623207	2624687	
64	Pooja	DEO	0172	2623206, 2623207	2624687	
65	Jaspreet Kaur	DEO	0172	2623206, 2623207	2624687	
66	Jaspreet Singh	DEO	0172	2623206, 2623207	2624687	
67	Deepak Kohli	DEO	0172	2623206, 2623207	2624687	
68	Poonam Sangar	DEO	0172	2623206, 2623207	2624687	
69	Seema Rani	DEO	0172	2623206, 2623207	2624687	
70	Naresh Kumar	DEO	0172	2623206, 2623207	2624687	
71	Davinder Singh	Storekeeper	0172	2623206, 2623207	2624687	
72	Amarpreet Singh	DEO	0172	2623206, 2623207	2624687	
73	Nimarta	DEO	0172	2623206, 2623207	2624687	
74	Jasvir Kaur	DEO	0172	2623206, 2623207	2624687	
75	Gurdeep Singh	DEO	0172	2623206, 2623207	2624687	
76	Neelam	DEO	0172	2623206, 2623207	2624687	
77	Rano Devi	DEO	0172	2623206, 2623207	2624687	
78	Manjeet Kaur	DEO	0172	2623206, 2623207	2624687	
79	Harjinder Singh	DEO	0172	2623206, 2623207	2624687	
80	Harjit Singh	DEO	0172	2623206, 2623207	2624687	
81	Sanjeev Kumar Sharma	DEO	0172	2623206, 2623207	2624687	
82	Shivani Joshi	DEO	0172	2623206, 2623207	2624687	
83	Sanjeev Kumar	DEO	0172	2623206, 2623207	2624687	
84	Kirandeep Kaur	DEO	0172	2623206, 2623207	2624687	

85	Amit Mahajan	AM (IA)	0172	2623206, 2623207	2624687	
86	Kulwant Singh	Sr. Assistant (Admin.)	0172	2623206, 2623207	2624687	
87	Raj Kumar Bhagat	AM (Co-ord.)	0172	2623206, 2623207	2624687	
88	Gurinder Kaur	DEO (Complaint Cell)	0172	2623206, 2623207	2624687	
89	Ranbir Singh	DEO (Admin.)	0172	2623206, 2623207	2624687	
90	Rajinder Pal Sharma	CAO (Finance)	0172	2623206, 2623207	2624687	
91	Sarbjeet Singh	ASPD (EGS)	0172	2623206, 2623207	2624687	
92	Bhavneet Gupta	Nodal Officer (RHD.CHD/CONCE R) PGI	0172	2623206, 2623207	2624687	
93	Kamaldeep Bansal	OA/DEO (SSA)	0172	2623206, 2623207	2624687	
94	Pushpa	Spl. Educator/BED (SS)	0172	2623206, 2623207	2624687	
95	Nidhi Gupta	SSE (SSA-IED)	0172	2623206, 2623207	2624687	
96	Sukhjinder Singh	OA/DEO (Admin.)	0172	2623206, 2623207	2624687	
97	Bhavnish Bedhlan	AM (Admin.) SSA	0172	2623206, 2623207	2624687	
98	Hardeep Mittal	AM (MIS)	0172	2623206, 2623207	2624687	

**DISTRICT EDUCATION OFFICERS (ELEMENTARY  
EDUCATION), PUNJAB**

<b>S.No.</b>	<b>District</b>	<b>STD Code</b>	<b>Tel. Office/Fax</b>	<b>Fax</b>
1	Amritsar	0183	2228979	2228979
2	Barnala	01679	239240	239240
3	Bathinda	0164	2217295	2217295
4	Faridkot	01639	251170	254831
5	F.G.Sahib	01763	232184	233944
6	Ferozepur	01632	243829	244448
7	Gurdaspur	01874	242033	01632 220385
8	Hoshiarpur	01882	220066	220066
9	Jalandhar	0181	2403733	2403733
10	Kapurthala	01822	230140	230140
11	Ludhiana	0161	2432077	2432077
12	Mansa	01652	227662	232606
13	Moga	01636	237461	237461
14	Mohali	0172	2274100	2270545
15	Muktsar	01633	262977	262863
16	Nawanshahr	01823	221531	221531
17	Patiala	0175	2225863	2225861
18	Ropar	01881	221194	221180
19	Sangrur	01672	231341	221250
20	Tarn Taran	01852	223777	223777

## Chapter – 11

### **The Monthly Remuneration Received By each of its Officers and Employees, including the System of Compensation as Provided in Regulations**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Basic pay</b>
1	Kulmohan Sood	Dy. Director	21200.0
2	Salony T.Kaur	DM	26765.0
3	Sukhjinder Kaur	DM	22472.0
4	Rajvir	DM	21200.0
5	Sanjeet Kaur	AM	18937.0
6	Bhupinder Singh	AM	16854.0
7	Gurpreet Singh	AM	16854.0
8	Reetu Bhanot	AM	16854.0
9	Sukhpal Singh Hundal	AM (Admn)	15900.0
10	Hardip Singh	Assistant Manager	15000.0
11	Raj Kumar Bhagat	Assistant Manager	15000.0
12	Inderjit Singh	Assistant Manager	15000.0
13	Kamaljit Singh	Assistant Manager	15000.0
14	Vidhu Gupta	Assistant Manager	15000.0
15	Mohinder Singh	Accountant	15938.0
16	Bandana Singla	Accountant	14185.0
17	Imninder Kaur	Accountant	14185.0
18	Kamaljeet Kaur	Accountant	11910.0
19	Megha	Accountant	12625.0
20	Sanmeet Singh	CP	14045.0
21	Hem Lata	Stenographer	9551.0
22	Gurjant Singh	Stenographer	9551.0
23	Sapna	Steno	12780.0
24	Sukhwinder Kaur	Steno	12780.0
25	Nand Kishore Sharma	Steno	10731.0
26	Uppkar Kaur	Steno	11375.0

27	Navjot Singh	OA/DEO	10037.0
28	Nirmal Kaur	OA/DEO	10639.0
29	Jatinder Kumar	OA/DEO	10037.0
30	Rubeena	OA/DEO	9469.0
31	Davinder Singh (PROC)	OA/DEO	9469.0
32	Taranjot Kaur	OA/DEO	9040.0
33	Gurpreet Kaur (MC)	OA/DEO	8933.0
34	Inderjit Kaur	OA/DEO	8933.0
35	Parveen Chopra	OA/DEO	8933.0
36	Balvir Kaur	OA/DEO	8831.0
37	Balpreet Kaur	OA/DEO	8427.0
38	Munish Khanna	OA/DEO	8427.0
39	Gurinder Singh	OA/DEO	8427.0
40	Pardeep Singh	OA/DEO	8427.0
41	Jaswinder Kaur	OA/DEO	8427.0
42	Pooja	OA/DEO	8933.0
43	Jaspreet kaur	OA/DEO	7950.0
44	Jaspreet Singh	OA/DEO	7950.0
45	Deepak Kohli	OA/DEO	7950.0
46	Poonam Sangar	OA/DEO	7950.0
47	Seema Rani	OA/DEO	7950.0
48	Naresh Kumar	OA/DEO	7950.0
49	Davinder Singh	Storekeeper	7950.0
50	Amarpreet Singh	OA/DEO	7950.0
51	Nimarta	OA/DEO	7950.0
52	Jasvir Kaur	OA/DEO	7950.0
53	Gurdeep Singh	OA/DEO	7950.0
54	Rano Devi	OA/DEO	7950.0
55	Manjeet Kaur	OA/DEO	7950.0
56	Harjinder Singh	OA/DEO	7950.0
57	Harjit Singh	OA/DEO	7950.0
58	Sanjeev Kumar Sharma(Sanju)	OA/DEO	8933.0
59	Shivani Joshi	OA/DEO	7950.0
60	Sanjeev Kumar	OA/DEO	7950.0
61	Kirandeep Kaur	OA/DEO	7950.0
62	Nidhi Gupta	State Special Educator	16000.0

63	Kamaldeep Bansal	OA/DEO	7500.0
64	Rajinderpal Sharma	CAO	22000.0
65	Varinder Sharma	Cashier	10000.0
66	Sukhjinder Singh	OA/DEO	7500.0
67	Bhavnish Bedhlan	AM	15000.0
68	Ranbir Singh	OA/DEO	7500.0
69	Neelam	OA/DEO	7500.0
70	Simarjeet Kaur	CP	12500.0
71	Hardeep Mittal	AM(MIS)	15000.0

SrNo	Name of Employee	Designation	Basic Pay
1	Sushma Sharma	Deputy State Project Director	25460
2	Vijay Kumar Kaushal	Deputy State Project Director	35260
3	Gurmej Kainth	Deputy State Project Director	31800
4	Ashwani Kumar	Assistant State Project Director	25960
5	Harjeet Kaur	Section Officer (Administration)	26080
6	Varinder Kumar	Cashier	
7	Swarnjit Singh	Exn. Eng	
8	Rajneesh Sharma	Assistant State Project Director(Proc.& T.Book)	
9	Satpal Sharma	Assistant State Project Director (Coord.)	
10	Soma Sablok	Assistant State Project Director (Pedg)	
11	Baldev Singh	Stenographer	
12	Gurmeet Kautish	Assistant State Project Director -2(Coord.)	
13	Balwinder Singh	Assistant State Project Director(E-Media/Media/Pro-Punjab)	
14	Nirmal	Assistant State Project Director(Math Cell)	
15	Neelima Arora	Assistant State Project Director (TT3)	
16	Rajesh Thakral	RTI Clerk	

17	Balwinder Singh	Assistant State Project Director (Media)	
18	Gian Chand (C.A)	Assistant State Project Director (C.Cell)	
19	Ginni Dugal	Assistant State Project Director (E & SST)	
20	Baljeet Singh	Reading Cell	
21	Khushpreet Singh	Assistant Coordination	
22	Neeraj Kumari	Assistant State Project Director(Coord)	
23	Nisha Kamra	Assistant State Project Director(Coord)	
24	Renu Sharma	Assistant State Project Director(Coord)	
25	Hitabhilashi	Assistant State Project Director(Coord)	
26	Jaswinder Singh	Assistant State Project Director(TT)	

## **Chapter – 12**

### **The Budget Allocated to each Agency**

As per Annual Work Plan & Budget (AWP & B) 2006-07 of planning.

**Annex-I Attached**

## **Chapter - 13**

### **The Manner of Execution of Subsidy Programmes**

**NIL**

## **Chapter - 14**

### **Particulars of Recipients of Concessions, Permits or authorization granted by it**

**NIL**

## **Chapter - 15**

### **Norms set by it for the discharge of its functions**

For details of Norms / Standards set by the department for execution of various activities / programmes refer Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

## **Chapter - 16**

### **Information available in an electronic form**

Information in electronic form is available on website

**[www.ssapunjab.org](http://www.ssapunjab.org)**

**[www.punjabeducation.gov.in](http://www.punjabeducation.gov.in)**

**[www.education.nic.in](http://www.education.nic.in)**

## Chapter - 17

### **Particulars of the facilities available to citizens for obtaining information**

- Office Library
- Notice Board
- System of issuing of copies of documents
- Printed Manual Available
- Website of the Public Authority

## Chapter - 18

### Other Useful Information

NIL