

Chapter – 1

Introduction

Sarva Shiksha Abhiyan (SSA) is a comprehensive and integrated flagship programme of Government of India to attain Universal Elementary Education (UEE), covering the entire country in a mission mode. The programme aims to provide useful and relevant, elementary education to all children in the age group of 6 to 14 years. The programme lays emphasis on bridging all gender and social category gaps at elementary education level with time bound objectives.

SSA adopts, “the bottom-up” process of planning, wherein the felt needs of the served communities and educational needs of learners are well taken care of and the plan fits into the board framework of SSA. In view of the fact that the desired improvement and sustenance of the improved efficiency level can not be achieved without the active involvement of the community in the schooling system, SSA has emphasized the involvement of local people & stakeholders in planning. This also ensures reflection of local specificity, which is essential for achieving the goals of the programme.

Chapter – 2

Particulars of Organization, Functions and Duties

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab

Vidya Bhawan (Punjab School Education Board)

Block E , 5th Floor, Phase-VIII

Ajitgarh (Mohali) - PUNJAB (INDIA)

Pin-Code. 160062

Phone:

+91 - 172 - 5212313, 5212359

Fax:

+91 - 172 - 5212369, 5212370

Web-site:

www.ssapunjab.org

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Administrative Setup

State Project Office (SSA)

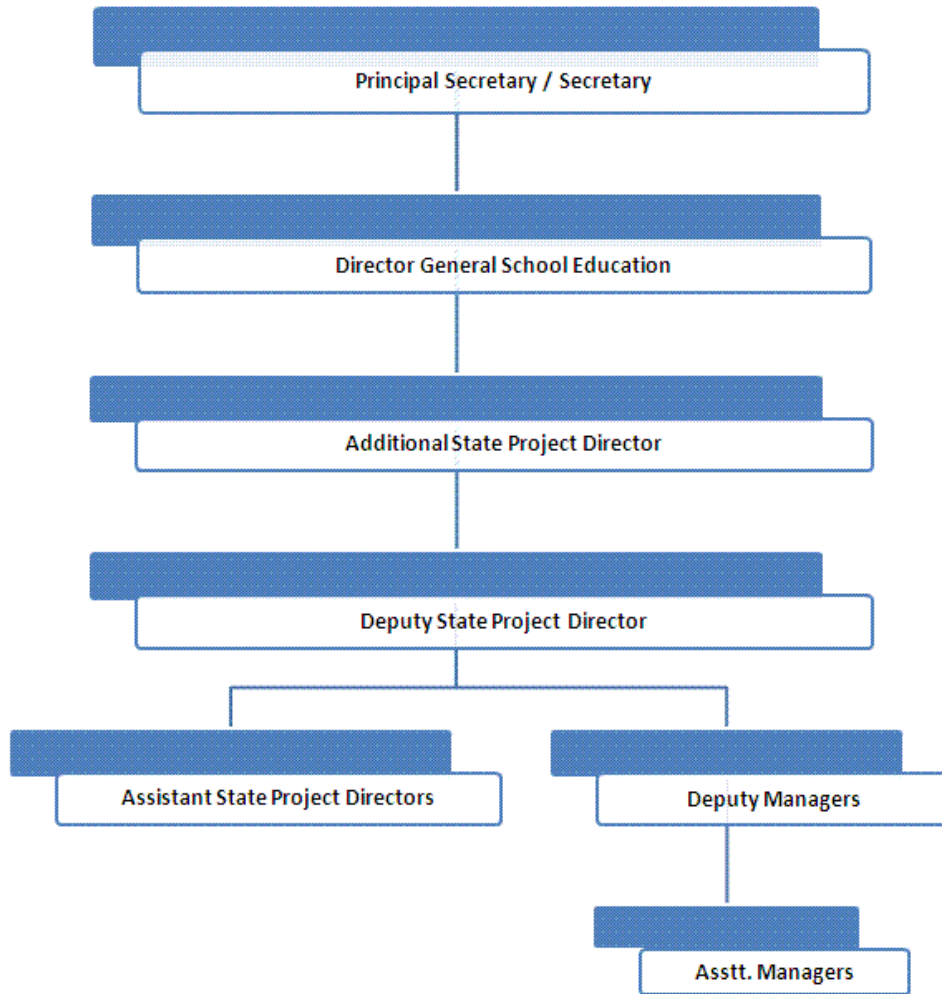


Figure 1

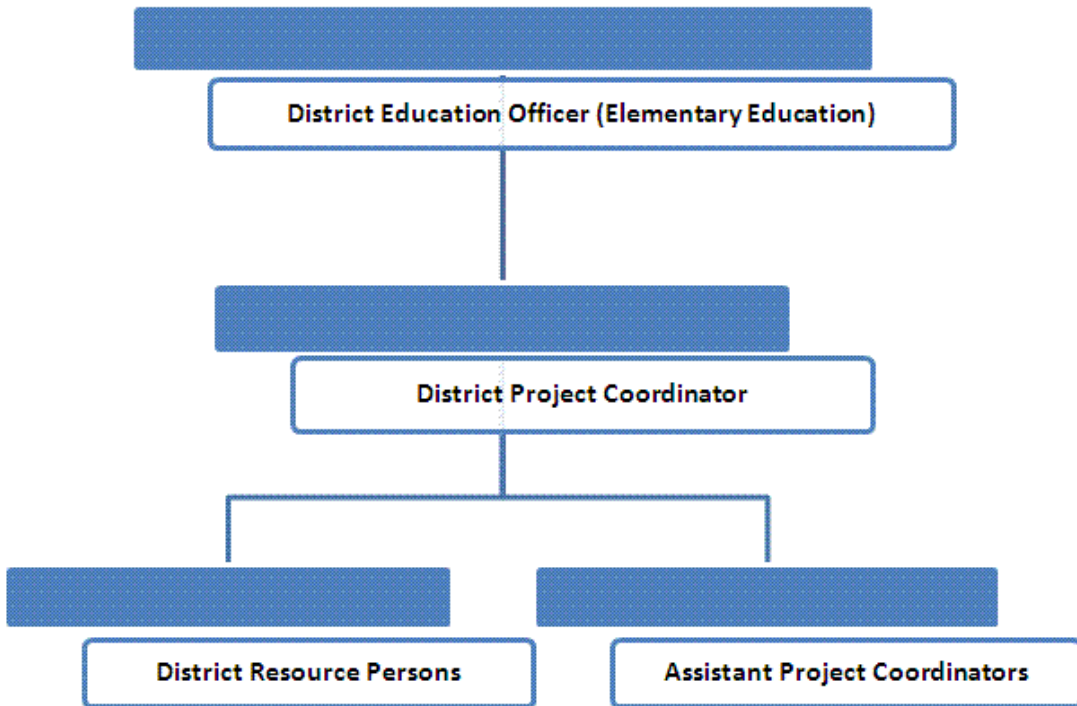


Figure 2

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For more information kindly refer **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005.

Chapter – 3

Powers and Duties of Officers and Employees

All the administrative and financial powers lies with Executive Committee (EC) of Sarva Shiksha Abhiyan and following are the members of the Executive Committee (EC):

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab

11. DPI (EE), Punjab
12. Director SCERT, Punjab
13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,
Punjab

All the Department heads in **Figure 2** are the implementing agencies and they execute their work as per the guidelines issued by Ministry of Human Resource Development (MHRD) and powers delegated by State Project Director (SPD).

Chapter – 4

Rules, Regulations, Instructions, Manual and Records for Discharging Functions

Rules and regulation for Sarva Shiksha Abhiyan are followed as per Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

<u>Sr.No.</u>	<u>Department Name</u>	<u>Documents</u>
1.	Text Books	PASWAK manual
2.	Procurement	1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource

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Development, Government of
India, 2004.

2. DGS & D Rate contract /
manual for Procurement.

3. Planning

1. Manual for Planning and
Appraisal, issued by Department
of Elementary Education &
Literacy, Ministry of Human
Resource Development, January
2005.

2. Minutes of Executive Meeting.

3. Annual Work Plan and Budget
(AWP & B) 2004-05

4. Annual Work Plan and Budget
(AWP & B) 2005-06

5. Report of Joint Review Mission
(JRM) held in January and July
2005.

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4. Finance

- 1. Manual on Financial Management and Procurement**
issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.
- 2. Financial Rules and Regulations 2004.**
- 3. TA / DA Rules and Regulations 2004.**
- 4. Annual Report of Sarva Shiksha Abhiyan.**

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab
Vidya Bhawan (Punjab School Education Board)
Block E , 5th Floor, Phase-VIII
Ajitgarh (Mohali) - PUNJAB (INDIA)
Pin-Code. 160062

Phone: +91 - 172 - 5212313, 5212359

Fax: +91 - 172 - 5212369, 5212370

Web-site: www.ssapunjab.org

E-Mail:

Chapter – 5

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of implementation thereof

NIL

Chapter – 6

A statement of the categories of documents that are held by it or under its control

<u>Sr.No.</u>	<u>Department Name</u>	<u>Documents</u>
1.	Text Books	PASWAK manual
2.	Procurement	<p>1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.</p> <p>2. DGS & D Rate contract / manual for Procurement.</p>
3.	Planning	<p>1. Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human</p>

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Resource Development, January 2005.

2. Minutes of Executive Meeting.

3. Annual Work Plan and Budget (AWP & B) 2004-05

4. Annual Work Plan and Budget (AWP & B) 2005-06

5. Report of Joint Review Mission (JRM) held in January and July 2005.

4. Finance

1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

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2. Financial Rules and Regulations 2004.
3. TA / DA Rules and Regulations 2004.
4. Annual Report of Sarva Shiksha Abhiyan.

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab
Vidya Bhawan (Punjab School Education Board)
Block E , 5th Floor, Phase-VIII
Ajitgarh (Mohali) - PUNJAB (INDIA)
Pin-Code. 160062

Phone: +91 - 172 - 5212313, 5212359

Fax: +91 - 172 - 5212369, 5212370

Web-site: www.ssapunjab.org

E-Mail:

Chapter – 7

A statement of boards, council, committees and others bodies constituted as its part

Following are the members of the Executive Committee (EC) of Sarva Shiksha Abhiyan, Punjab:

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab
11. DPI (EE), Punjab
12. Director SCERT, Punjab

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13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,
Punjab

Amesure - I

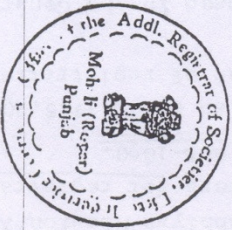
CERTIFICATE OF REGISTRATION OF SOCIETIES

(ACT XXI OF 1860)

No. 224 of 200-200

I hereby certify that Sarva Shiksha Abhiyan
State Mission Anandoli Ph. 3-B-1 Mahal,
has this day been registered under the Societies, Registration Act. (XXI of 1860) and
amended by Punjab Amendment Act. 1957.

Given under my hand at Mohali this 9/5
day of June 1957.



Amrinder Singh
Addl. Registrar of Societies
District Industries Centre
Mohali, Dist. Ropar (Pb.)
AS

020408

24

71

Chapter – 8

The names, designations and other particulars of the Public Information Officers

Name of the Public Authority:

Department Appellate Authority:

Sr. No.	Designation	S.T.D. Code	Ph.No Office	Fax	Email
1.	State Project Director, Punjab	0172	5212348		

The names and designations and other particulars of the Public information officers And Assistant public information officers.

Name of the public Authority, SSA

Name of the Appellate Authority, State Project Director, SSA Punjab

Sr. No.	Name of the Component/public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Telephone s No.	Fax Or E-mail
1	IED	Nidhi Gupta (SSE)	Ms.Slony Kaur	DM (IED)	0172-5212324	slonykaur@gmail.com
2	HR/G.Cell	Pooja (AM) Gurmeet Kaur (LA)	Manoj Kumar	ASPD(HR)& (G.Cell)	0172-5012368	aspdhr@gmail.com
3	Civil Works	Nisha (AM)	Harpreet Singh	ASPD(CW)	0172-5212322	
4	Math Cell	Vicky	Nirmal Kaur	ASPD(Math)	0172-5212302	ssa.aspdmath@gmail.com
5	Planning	Jatinder Kumar (AM)	Dr. Ginni Duggal	ASPD(planning)	0172-5012364	0172-2624687
6	Girls Education	Namrata(Data Entry Operator)	Sukhjinder Kaur	DM(Girls Education)	0172-5212349	ssage2010@gmail.com
7	Right to Education cell (RTE)	Sukhjinder Kaur (Data Entry Operator)	Munish Kumar	LA	0172-5212320	rtepunjab@gmail.com
8	(MIS.)	Gurjeet Singh, Assistant (MIS.)	Rajvir	DM(MIS.)	0172-5212318	ssapunjab.mis@gmail.com
9	Legal Cell	Jaipal Singh (LA)	Gurpreet Singh	DM(Legal)	0172-5212334	gurpreetjagde@gmail.com
10	1.Verfication of Certificates. 2.Coordination Cell 3.Complaint Cell	Munish (Data Entry Operator)	Balwinder Singh	ASPD(Coordination & complaint Cell)	0172-5212355	
11	Social Study	Inderjit Kaur Data Entry Operator	Jaswinder Singh	ASPD/SST/Languages	0172-5212304	aspdsst@gmail.com

12	Administration	Inderjit Singh (AM)/Lasion Officer Mrs. Rubina (AM)	Harjit Kaur	SO(Admin)	0172-5212352	ssadmn8@gmail.com
13	Procurement		Gurmeet kumar	ASPD(Procurement Cell)	0172-5212329	ssaprinting@gmail.com
14	Inspection Cell	Pardeep Kumar (AM)	Satpal Sharma	ASPD(Inspection Cell)	0172-5212354	ssainsp@gmail.com
15	Finance	Anurag Thareja (ACFA)	Karnail Singh	C.A.O	0172-5212326	
16	STR/Text Books	Bhavnish Bedhlan	Vijay Sharma			
17	English Cell	Taranjeet Kaur (Data Entry Operator)	Dr. Gini Duggal	ASPD English	0172-5212351	9814612576
18	Media/Parvesh/Primary Education	Satwant Singh, ETT Teacher4	Amarjit Singh (Addit. Charge)	ASPD/Primary Education/Media/Parvesh	0172-5212301	
19	Science Cell	Vicky	Nirmal Kaur	ASPD Science/Math	0172-5212302	
20	Teacher Training		Mr. Kanwaldeep Singh Sohi	ASPD Teacher Training	0172-5212336	
21	Enforcement Cell	Gurjeet Singh (Suptd.)	Karamjit Singh	Deputy Director	0172-5212371	

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: EDUSAT

Name of the Appellate Authority : State Project Director EDUSAT, Punjab

Sr. No.	Name of Component Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officer	Designation of Officers	Tel. No.	Fax or E-mail
1.	EDUSAT	Devinder Sethi AM	Rajeev Sharma	Deputy SPD	9872877009	Edusat.punjab@gmail.co

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: RECRUITMENT BOARD

Name of the Appellate Authority : State Project Director RECRUITMENT BOARD, Punjab

Sr. No	Name of Component Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Tel. No.	Fax or E-mail
1.	Recruitment Cell	Gurjeet Singh Suptt. Grade 1	Inderjeet Singh	Assistant Director Recruitment Cell		

The names, designations and other particulars of the Public Information Officers and Assistant Public Information Officer

Name of the Public Authority: MID DAY MEAL

Name of the Appellate Authority : State Project Director MID DAY MEAL, Punjab

Sr. No.	Name of Component/ Public Authority	Name of Assistant Public Information Officer	Name of Public Information Officers	Designation of Officers	Tel. No.	Fax or E-mail

1.	MID DAY MEAL	Sh. N.K Vohra	Prabhcharan Singh	General Manager	0172-2600119	middaymealchd@yahoo.com
2.	MID DAY MEAL	Sh. S.S Uppal	-	-	-	-
3.	MID DAY MEAL	M.S Jasmine Kaur	-	-	-	-

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: P.E.D.B

Name of the Appellate Authority : State Project Director P.E.D.B, Punjab

Sr. No.	Name of Component/ Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Tel. No.	Fax or E-mail
1.	P.E.D.B	Hari Krishan, Retd. Supt	Sh. Amarjit Singh	ASPD(P.E.D.)	9817248104 01725065104	

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: PICTES

Name of the Appellate Authority : State Project Director PICTES Punjab

Sr. No	Name of Component/ Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Tel. No.	Fax or E-mail
1.	PICTES (ADMN)	Sukhjinder Singh	Vishal Gupta	(i)AM(ADMN) (ii)AM(ADMN)	9888917455 9888976935	
2.	PICTES (FINANCE)	Narinder Kaur	Sh. Tilak Raj Mal	i)Accountant II)Chief Account Officer	9217698285 9779703077	
3.	PICTES (SOFTWARE)		Navpreet Walia	I) AM(Software)	8054728099 8968744619	
4.	PICTES (HARDWARE)		Yadwinder Singh	I) AM(Hardware)	9417653204	

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: RMSA

Name of the Appellate Authority : State Project Director RMSA Punjab

Sr. No	Name of Component/ Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Tel. No.	Fax or E-mail
1.	Teacher Training	Mr. Ashish Jetli	Mr. Kanwaldeep Singh Sohi	ASPD (T.T)	985542023	aspdrmsa@yahoo.com
2.	Civil Works	Sanjeet kaur	Mrs. Surekha Thakur	ASPD	950110019	Surekha2197@yahoo.in
3.	Planning	Mr. Ashish Jetli	Harpreet Singh	ASPD	017250437 978010797	rmsaplanning@gmail.com

4.	Administration/ Procurement	Mr. Gagan Singh	Mr. Sanjeev Bhushan	ASPD	950147420	Sanjeevbhushan@yahoo.com
5.	Recruitment, Coordination Control	Mr. Gagan Singh	Harpreet Singh	ASPD	950100903	rmsapunjab@gmail.com
6	C.S.S Scheme. URDU/ HINDI/ Incentive to Girl Scholarship		Smt. Anupama Sharr			
7	IED S.S / Equity Component		Smt. Pushpinder Kaur	Statistical Officer		
8	Finance	Kamaldeep Kaur (Accountant)	Pardeep Bhardwaj	AM(Finance)		
9	MIS		Harvinder Kaur AM (MIS)			

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: District level (Elementary)

Sr. No.	Name of Component/ Public Authority	Name of Assistant Public Information Officer	Name of Public Information Officers	Appellate Authority
1.	All District Education Officers (EE)	All Supdt.	All Deputy District Education officer Elementary Administration Officer	All DEO (EE)
2.	All Schools Govt. Elementary Schools	Head Teacher	B.P.E.O	All DEO (EE)

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: District level (Secondary)

Sr. No.	Name of Component/ Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Appellate Authority
1.	All District Education Officers (SE)	All Supdt.	All Deputy District Education officer Secondary Administration Officer	All DEO (SE)
2.	All Schools Govt. High Secondary Schools	2 nd Senior Most Teacher	Principal/Head Master	All DEO (SE)

The names, designations and other particulars of the Public information officers and Assistant Public Information Officer

Name of the Public Authority: Model/Adarsh Schools

Sr. No	Name of Component Public Authority	Name of Assistant Public Information Officers	Name of Public Information Officer	Appellate Authority
1.	All Model/Adarsh Schools	2 nd Senior Most Teacher	Project Officer	Deputy State Project Director (RMSA)

District Level

The names, designations and other particulars of the Public Information Officers

Name of the Public Authority:

Department Appellate Authority:

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	All District Education officer (SE), (EE) (In each District)				

Name of the public Authority, SSA **District Level**

Name of the Appellate Authority, District Education officer

Sr. No.	Name of the Component/public Authority	Name of Assistant Public Information Officers	Name of Public Information Officers	Designation of Officers	Telephone s No.	Fax Or E-mail
1	District Education officer (SE), (In each District)	Suptd-I	All Deputy District Education officer (SE)			
2	District Education	Suptd-I	All Deputy District			

	officer (EE), (In each District)		Education officer (EE)			
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Chapter – 9

Procedure followed in Decision Making Process

Decision Making is done according to the **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and **Manual on Financial Management and Procurement** issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

Chapter – 10

Contact no.s of cabins and officers/component heads working under various societies of DGSE office

Cabin No.	Name of Officer/ Component Head	Designation	Phone No.	Extension No.
P. A. Staff	Sh. Baldev Singh	P.A.	0172-5212348	548
Reception	Miss. Uma Sharma Mrs. Rajni Sdana	Receptionist	0172-5212313 0172-5212569 0172-5212570	513 569 570
Ad. SPD	Smt. Parmpal Kaur	Ad. SPD	0172-5212367	567
1	Sh. Avtar Singh Randhwa	Dy.SPД	0172-5212372	572
2	Sh. Manoj Kumar	ASPD(HR) ASPD(Grvience)	0172-5212368	568
3	Sh. Balwinder Singh	ASPD (CC) & ASPD (Coord.)	0172-5212355	555
4	Sh. Satwant Singh	Coordinator (P. E.)	0172-5212362	562
5	Smt. Gurmeet Kaur	Legal Assistant (Grievance Cell)	0172-5212364	564
6	Smt. Surekha Thakur Miss Nisha Chuhan	ASPD(CW) AM(CW)	0172-5212308	508

7	Smt. Nirmal Kaur	ASPD(Math)	0172-5212302	502
8	Sh. Amarjit Singh	ASPD(TB) & ASPD(PEDB)	0172-5212301	501
9	Sh. Vicky	Asst. ASPD(Math) & Science Cell	0172-5212303	503
10	Sh. Gupreet Singh	DM(Legal)	0172-5212334	534
11	Sh. Jaswinder Singh	ASPD(SSt.)	0172-5212304	504
12			0172-5212320	520
13	Sh. Jatinder Kumar	AM (Planning)	0172-5212316	516
14	Sh. Bhavnish	AM(STR)	0172-5212357	557
15	Ms. Mrinalika Dhapola	O. Dir. (AIFT)	0172-5212306	506
16	Sh. R. K. Aggarwal	Dy. SPD, ICT	0172-5212319	519
17	Mr. Tarsem Lal	ASPD(ICT)		
18	Sh. T. R. Mani	CAO(ICT)	0172-5212309	509

19	Sh. Ram Murti	Dy.SPD, RMSA	0172-5212310	510
20	Miss Jasmeen Kaur	Manager (MDM)	0172-5212311	511
21	Sh. Parbcharan Singh	GM(MDM)	0172-5212307	507
22	Miss. Slony T. Kaur	DM(IED)	0172-5212324	524
23	Dr. Gini Duggal	ASPD(English)	0172-5212351	551
24	Sh. S. S. Hundal Sh. Inderjeet Singh	AM(Admin) AM(Admin)	0172-5212365	565
25	Smt. Harjit Kaur	Section Officer	0172-5212352	552
26	Sh. Satpal Sharma	ASPD(Inspection)	0172-5212354	554
27	Smt. Poonmpal	Inspection Cell	0172-5212356	556
28	Smt. Nishi Kamra	Inspection Cell	0172-5212361	561
29	Sh. Ankur Sharma	ASPD(Infor.)	0172-5212358	558
30	Sh. Karamjit Singh	Dy.SPD, Info. Cell	0172-5212371	571

31	Smt. Sukhjinder Kaur	DM(GE) & DM(Planning)	0172-5212349	549
32	Sh. Munish Kumar	Legal Assistant (RTE)	0172-5212366	566
33	Sh. Ramn Gill	Nodal Officer (RTI)	0172-5212353	553
34			0712-5212345	545
35	Sh. Sanjeev Bhusan	ASPD(Admin. & Proc.)	0172-5212331	531
36	Sh. Rampal Bhardwaj	Accountant & Cashier	0172-5212341	541
37	Sh. Kawaldeep Singh Sohi	ASPD(TT)	0172-5212336	536
38	Smt. Surekha Thakur	ASPD(CW)	0172-5212322	522
39	Sh. Harpreet Singh	ASPD(PIng.)	0172-5212342	542
40	Smt Pushpinder Kaur	Statistical Officer	0172-5212340	540
41	Sh. Pardeep	AM(Finance)	0172-5212337	537
42	Smt. Rajinder Kaur	ASPD (Model Schools)	0172-5212338	538

43	Sh. Harikrishan Sharma	AM(PEDB)	0172-5212344	544
44	Sh. Hargopal	Project Officer	0172-5212339	539
45	Ms. Navpreet Walia	AM(Soft.) - ICT	0172-5212328	528
46	Sh. Karnail Singh	ACFA(Proc.)	0172-5212326	526
47	Sh. Virender Sharma	Cashier	0172-5212327	527
48	Sh. Gurmeet Kumar	ASPD(proc.)	0172-5212329	529
49	Sh. Anurag Thareja	ACFA(Finance)	0172-5212315	515
50	Ms. Manureet Kaur	AM(Finance)	0172-5212335	535
MIS Wing	Sh. Rajvir Sh. Gurjeet Singh	DM(MIS) Coordinator	0172-5212332 0172-5212318 0172-5097462	532 518

Conatact No. of District Education Officers (EE)

Sr. No.	District	Name of DEO(EE)	Mobile No.	Landline No.
1	Amritsar	Mrs. Sunita Kiran	99885-59113	0183-2500729
2	Ajitgarh	Mr. Gurjit Singh	98724-12616	0172-2270545
3	Barnala	Mr. Sandeep Nagar	98148-56100	01679-239240
4	Bathinda	Dr. Amarjeet Kaur	95010-04103	0164-2217195 0164-2217295
5	Faridkot	Mr. Parminder Singh Brar	98159-54954	01639-251170
6	Ferozepur	Mr. Amrit Pal Singh Patti	98158-95711	01632-243829
7	Fatehgarh Sahib	Mr. Navtej Inder Kumar	95010-20437	01763-233944
8	Fazilka	Mr. Sandeep Dhuriya	95014-23400	
9	Gurdaspur	Mr. Didar Singh	94644-50175	01874-242033
10	Hoshiarpur	Mr. Rampal Singh	98725-34699	01882-220066 01882-241350
11	Jalandhar	Mr. Kuldeep Kumar	98554-54306	0181-2403733 0181-2403916
12	Kapurthala	Mrs. Balvir Kaur	99156-24547	01822-505429
13	Ludhiana	Mr. Ranjit Singh	94174-15303	0161-2432077
14	Moga	Mr. Jaspal Singh	94630-45404	01636-237461

15	Mansa	Mr. Rajinder Pal Mittal	73071-91700	01652-228064
16	Sri Muktsar Sahib	Mr. Davinder Kumar	97791-22630	01633-240500 01633-262863
17	S.B.S. Nagar	Sh. Kulwant Singh	97813-68052	01823-221531
18	Patiala	Sh. Surinder Pal Singh	82838-44001	0175-2225863
19	Pathankot	Sh. Tara Chand	94172-67900	
20	Ropar	Mrs. Leela Rani	98765-18743	01881-221194
21	Sangrur	Mr. Sher Singh	94172-39715	01672-221250
22	Tarn Taran	Mr. Shinder Singh	98550-57273	01852-223777

Contact No. of District Education Officers (SE)

Sr. No.	District	Name of DEO(SE)	Mobile No.	Landline No.
1	Amritsar	Mr. Satinder Bir Singh	88728-85607	0183-2225896
2	Ajitgarh	Mr. Mewa Singh Sidhu	94174-07884	0172-2273230
3	Barnala	Mr. Major Singh	98154-90537	01679-242087
4	Bathinda	Mrs. Harkawaljit Kaur	84277-54313	0164-2213907
5	Faridkot	Mr. Amarjit Singh	94175-34656	01639-251827 01639-250956
6	Ferozepur	Mr. Darshan Singh	94639-81813	01632-245149
7	Fatehgarh Sahib	Mr. Harvail Singh	98768-23827	01763-232191
8	Fazilka	Mr. Sandeep Dhuriya	95014-23400	
9	Gurdaspur	Mr. Inderjeet Singh	94174-28787	01874-241634
10	Hoshiarpur	Mrs. Sukhwinder Kaur	98554-76762	01882-220813
11	Jalandhar	Mrs. Neelam Kumari	98721-77897	0181-2402078
12	Kapurthala	Mr. Roop Lal	94652-29722	01822-232436
13	Ludhiana	Mrs. Paramjit Kaur	94177-51851	0161-2430022
14	Moga	Mr. Paritam Singh	94633-16560	01636-237129
15	Mansa	Mr. Harbans Singh	98728-00839	01652-227875

16	Sri Muktsar Sahib	Mr. Davinder Kumar	97791-22630	01633-262977
17	S.B.S Nagar	Sh. Kulwant Singh	97813-68052	01823-221531
18	Patiala	Mrs. Harinder Kaur	97810-51502	0175-2215222
19	Pathankot	Mr. Pawan Kumar	94656-34766	
20	Ropar	Mr. Harpreet I. Singh	94632-89122	01881-221163
21	Sangrur	Mr. Nirmal Singh	96468-02319	01672-234241
22	Tarn Taran	Mrs. Paramjeet Singh	96469-12347	01852-228888

Directory of Officers and Employee

DISTRICT EDUCATION OFFICERS (ELEMENTARY EDUCATION), PUNJAB			
S.No.	District	STD Code	Tel. Office/Fax
1	Amritsar	0183	2500729
2	Barnala	01679	239240
3	Bathinda	0164	2217195 2217295
4	Faridkot	01639	251170, 252001
5	F.G.Sahib	01763	243829 , 249772
6	Ferozepur	01632	233944
7	Fazilka		
8	Gurdaspur	01874	242033
9	Hoshiarpur	01882	220066, 241350

10	Jalandhar	0181	2403733, 2403916 , 2240787
11	Kapurthala	01822	505429
12	Ludhiana	0161	2432077, 2420902
13	Moga	01636	237461, 237502
14	Mansa	01652	228064
15	Muktsar	01633	240500, 262863
16	S.B.S. Nagar	01823	221531
17	Patiala	0175	2225863, Fax 2225861
18	Pathankot		
19	Ropar	01881	221194
20	Sangrur	01672	221250
21	SAS Nagar	0172	2270545
22	Tarn Taran	01852	223777

Chapter – 11

The Monthly Remuneration Received By each of its Officers and Employees, including the System of Compensation as Provided in Regulations

Sarva Shiksha Abhiyan Authority Punjab

Salary Statement of the Contractual Employees

Sr. No.	Name	Designation	Date of Joining	Basic Pay
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1	Desh Deepak Sharda	CAO	05/08/13	30000
2	Salony T.Kaur	DM	01/12/2005	34568.0
3	Sukhjinder Kaur	DM	11-Jul-08	31258.0
4	Rajvir	DM	22-Jul-09	29744.0
5	Gurpreet Singh	DM	2-Jun-2011	26966.0
6	Sukhpal Singh Hundal	AM	26-Jun-2009	23431.0
7	Inderjit Singh	AM	7-Jul-2010	22360.0
8	Vidhu Gupta	AM	29-Jul-2010	22360.0
9	Manureet Riar	AM	18/7/2011	21348
10	Jatinder Kumar	AM	7-Jan-2013	19000.0
11	Rubeena	AM	7-Jan-2013	19000.0

12	Pardeep Singh	AM	7-Jan-2013	19000.0
13	Pooja	AM	7-Jan-2013	19000.0
14	Bhavnish Bedhlan	AM	20-Dec-2010	21348.0
15	Sapna	AM	1/9/2013	19000.0
16	Sanmeet Singh	CP	21/10/2008	20021.0
17	Simarjit Kaur	CP	4-Apr-2011	18539.0
18	Varinder Sharma	Cashier	20-Oct-2010	15835.0
19	Imninder Kaur	Accountant	14-01-2005	20433.0
20	Hardeep Singh	Accountant	31/03/2011	15,730
21	Sharanpreet Singh	Accountant	3-Apr-2011	15,730
22	Amritpal Singh	Accountant	1-Apr-2011	15,730
23	Nidhi Gupta	State Special Educator	16-Aug-2010	23686.0

24	Navjot Singh	OA/DEO	22-08-2005	16448.0
25	Nirmal Kaur	OA/DEO	29-10-2004	16194.0
26	Davinder Singh (PROC)	OA/DEO	21-03-2007	15134.0
27	Taranjot Kaur	OA/DEO	24-04-2007	15134.0
28	Gurpreet Kaur (MC)	OA/DEO	24-12-2007	14532.0
29	Inderjit Kaur	OA/DEO	1-Jan-2008	14532.0
30	Parveen Chopra	OA/DEO	31-3-2008	14531.0
31	Munish Khanna	OA/DEO	28th-Jul- 2008	14532.0
32	Gurinder Singh	OA/DEO	17th Oct 08	13709.0
33	Jaswinder Kaur	OA/DEO	1-Dec-2008	13963
34	Sanjeev Kumar	OA/DEO/ Storekeeper	22-Oct- 2009	13428.0
35	Amarpreet Singh	OA/DEO	1-Jun-2009	13963.0

36	Nimarta	OA/DEO	1-Jun-2009	13963.0
37	Jasvir Kaur	OA/DEO	2-Jun-2009	13963.0
38	Gurdeep Singh	OA/DEO	3-Jun-2009	13963.0
39	Manjeet Kaur	OA/DEO	12-Jun-2009	13963.0
40	Harjinder Singh	OA/DEO	17-Jun-2009	13963.0
41	Harjit Singh	OA/DEO	22-Jun-2009	13963.0
42	Sanjeev Kumar Sharma(Sanju)	OA/DEO	31-03-2008	14531.0
43	Shivani Joshi	OA/DEO	23-Oct-2009	13402.0
44	Sukhjinder Singh	OA/DEO	29-Nov-10	12921.0
45	Inderpreet Singh	OA/DEO	28/6/2011	12921.0
46	Sukhjinder kaur	OA/DEO	8-Jul-2011	12921.0
47	Ikpreet Kaur	OA/DEO	15-Jul-2011	12921.0

48	Parneet Kaur	OA/DEO	05/02/09	13836.0
	Total			8,57,418

Sr. No.	Name	Designation	Date of joining	Basic Pay
1	Munish Kumar	Legal Assistant	11-Jul-2011	21348
2	Damanjeet Kaur	Legal Assistant	11-Jul-2011	20,140
3	Sarbjeet Singh	Legal Assistant	22-10-2011	20,140
4	Ravinder kumar	Legal Assistant	22-10-2011	20,569
5	Raman Gill	Legal Assistant	22-10-2011	20,140
6	Yadwinder Singh	Legal Assistant	28-10-2011	20,140
7	Sukhpreet Singh brar	Legal Assistant	2-Nov-2011	20,140
8	Jaipal Singh	Legal Assistant	4-Nov-2011	21,348
9	Gurmeet Kaur	Legal Assistant	23-12-2011	20,140
Total				1,84,105

Regular Employees on deputation

SrNo	Name of Employee	Designation	Period	Basic Pay
1	Mrs. Parampal Kaur	Addl SPD	01/10/2013 to 31/10/2013	26610
2	Mr. Avtar Singh	Dy SPD	01/10/2013 to 31/10/2013	35440
3	Mrs Harjeet kaur Pb/Edu/Minis/HQ/335	SO	01/10/2013 to 31/10/2013	25700
4	Mrs. Ginni Duggal Pb/Edu(S)/Teacc/495 22	ASPD	01/10/2013 to 31/10/2013	16460
5	Mr.Karnail Singh PB/T & A/643	ACFA	01/10/2013 to 31/10/2013	20360
6	Sadhu Singh Randhawa (T-21447)	DSPD	01/10/2013 to 31/10/2013	30360
7	Gurmeet Kumar (PB/Teaching/26167)	ASPD	01/10/2013 to 31/10/2013	19580
8	Mr.Anurag Tharejja	ACFA	01/10/2013 to 31/10/2013	19680

Designation	Conveyance Allowance	Cash Allowance	Total Allowances Payable
ASPD	1000		1,000
AASPD (Maths)	1000		1000
ASPD (HR)	1000		1000
Assistant (Parvesh Project)	1000		1000
Assistant Inspection	1000		1000
Assistant Inspection	1000		1000
Assistant Inspection	1000		1000
Assistant Inspection	1000		1000
	8000	0	8000

Chapter – 12

The Budget Allocated to each Agency

As per Annual Work Plan & Budget (AWP & B) 2012-13 of planning.

Annex-I Attached

Chapter - 13

The Manner of Execution of Subsidy Programmes

NIL

Chapter - 14

Particulars of Recipients of Concessions, Permits or authorization granted by it

NIL

Chapter - 15

Norms set by it for the discharge of its functions

For details of Norms / Standards set by the department for execution of various activities / programmes refer Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

Chapter - 16

Information available in an electronic form

Information in electronic form is available on website

www.ssapunjab.org

www.education.nic.in

Chapter - 17

Particulars of the facilities available to citizens for obtaining information

- Office Library
- System of issuing of copies of documents
- Printed Manual Available
- Website of the Public Authority

Chapter - 18

Other Useful Information

NIL